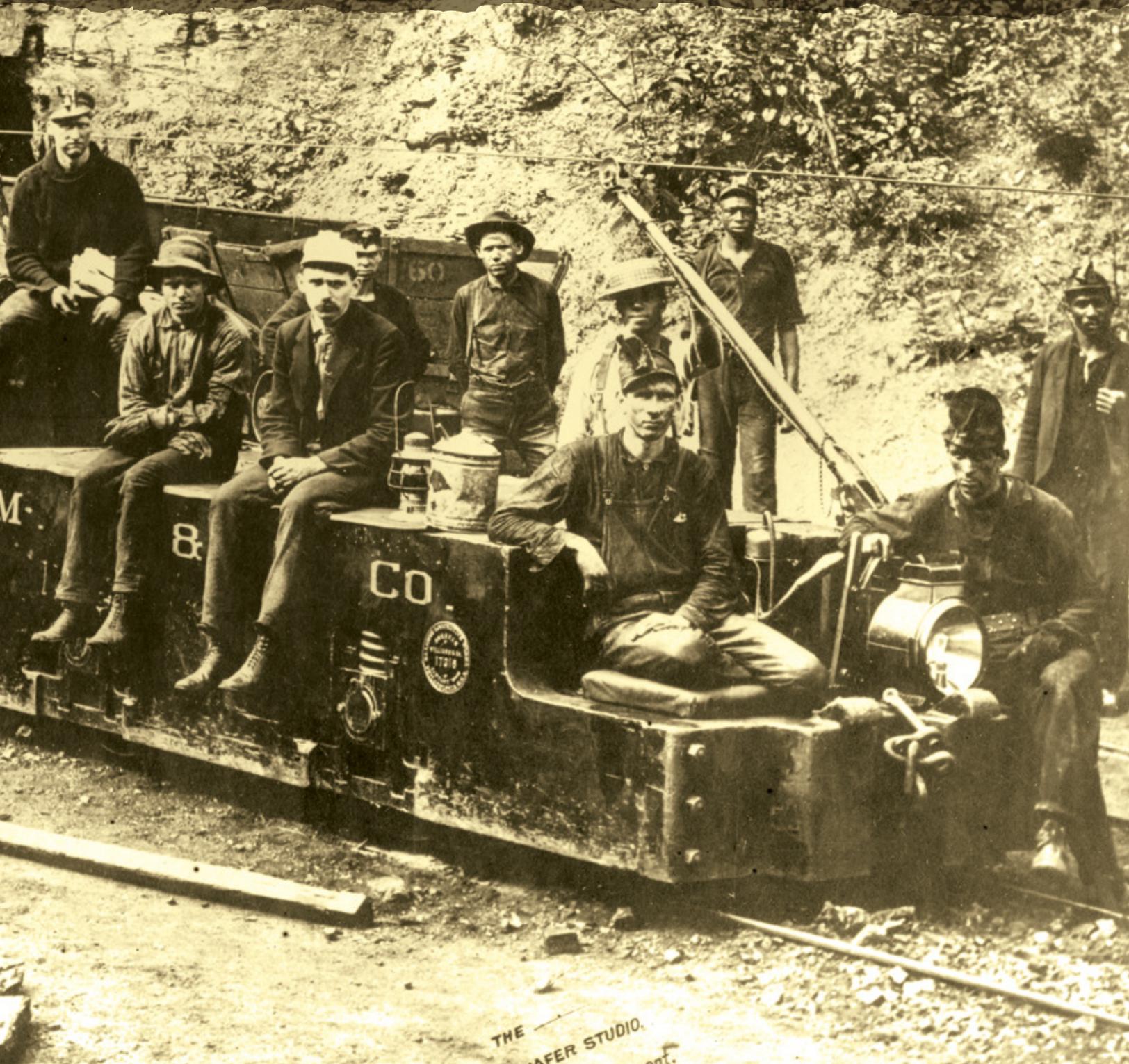


working archives:
A Labor of Love

MARAC SPRING 2019 ♦ MORGANTOWN, WV ♦ APRIL 11-13, 2019



THE SAFER STUDIO.



Bridge crossing the Monongahela River into Morgantown, West Virginia, from Westover, ca. 1910.

The Local Arrangements and Program Committees welcome MARAC to Morgantown, West Virginia, for the Spring 2019 Conference.

The Mountaineer city of Morgantown is home to the state's flagship university and has something for everyone, including arts and entertainment, unique dining, historical sites, and outdoor fun. The conference hotel, the Morgantown Marriott at Waterfront Place, overlooks the picturesque Monongahela River and is conveniently located near great dining options and within walking distance of downtown Morgantown.

The conference program theme, "Working Archives: A Labor of Love," broadly explores issues related to working and workers in archives; making collections and services available; and labor topics, histories, and collections. Some of these issues will connect back to the Mountain State through Appalachian history, literature, art, and music. Program highlights include plenary speaker Samip Mallick, co-founder and executive director of the South Asian

American Digital Archive, which preserves and shares the South Asian American experience. Dr. Ken Fones-Wolf, West Virginia University professor of history, will provide the luncheon presentation. Fones-Wolf has spent his career focused on labor and social history, particularly the intersection of religious belief and working-class activism.

For those looking for in-depth training, the conference offers three workshops on Thursday. Workshop attendees will learn how to apply descriptive cataloging to rare manuscripts, manage projects for archival processing, and identify preservation needs while processing collections.

The Morgantown conference offers several exciting tours in the area. On Thursday, you can fly through the air on an Adventure WV Zipline Canopy Tour or travel to Arthurdale Heritage, the nation's first New Deal homestead subsistence project, championed by First Lady Eleanor Roosevelt. Ramble through downtown Morgantown on a walking tour, view the West Virginia University (WVU) Art Museum's impressive collections, visit the historic Easton Roller Mill, and take a ride in the iconic blue and gold carts of WVU's Personal Rapid Transit (PRT). Take in a breath of fresh air (and some breathtaking views) Saturday afternoon and finish

the conference with a hike at Coopers Rock State Forest.

The Friday evening reception takes place at WVU's Downtown Campus Library, a centerpiece of the main Morgantown campus. Attendees will enter the Library through the 2001 addition and proceed to the second floor where the original Georgian-style building facade, including seals carved in the limestone as tribute to librarians and printers, is still visible inside the atrium.

During the reception, enjoy hors d'oeuvres and local beverages, music, and tours of the West Virginia & Regional History Center. The Center is the foremost historical archives library in West Virginia, preserving the finest gathering of archives and manuscripts pertaining to the history of the state and the central Appalachian region. Notable collections include papers of West Virginia's founding fathers, Nobel Prize winning-author Pearl S. Buck, and *Star Trek: Deep Space Nine* composer Jay Chattaway. Afterward, join fellow attendees at Mountain State Brewing Co. for an informal gathering with drinks, wood-fired pizzas, and good conversation.

Don't miss the MARAC business meeting on Saturday morning. All are welcome to attend and purchasing

breakfast is not required. This is a great opportunity to learn more about how your organization functions.

If you have some free time while you're here, stroll along the Rail-Trail, which offers almost 48 miles of trails for walking, jogging, and cycling through the Wharf District and natural areas. Unwind and bird watch at the WVU Core Arboretum, a 91-acre outdoor area for recreation and research. Take a photo with a life-size, bronze statue of basketball great Jerry West at the WVU Coliseum or with a statue of funny man Don Knotts as Barney Fife located on High Street.

Enjoy your time in Morgantown and bring back fresh ideas, new connections, and renewed energy to your work in the archives!

Marie Elia, *University at Buffalo, SUNY*
Liz Scott, *East Stroudsburg University*
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Danielle Emerling, *West Virginia University*
Lori Hostuttler, *West Virginia University*
Jane LaBarbara, *West Virginia University*
LOCAL ARRANGEMENTS COMMITTEE CO-CHAIRS



Miners and children stand with a Local Union No. 4010 banner at Owings, West Virginia, ca. 1910.

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WEDNESDAY, APRIL 10

- 6-8 p.m.Registration
- 6-8 p.m.Lactation/Nursing Room

THURSDAY, APRIL 11

- 8 a.m.-6 p.m.Registration
- 8 a.m.-6 p.m.Lactation/Nursing Room
- 8:30 a.m.-12:30 p.m.....MARAC In-Service Activity
- 9 a.m.-4 p.m.**W1**-Applying Descriptive Cataloging of Rare Materials (Manuscripts)
- 9 a.m.-4 p.m.**W2**-Project Management for Archival Processing
- 9 a.m.-4 p.m.**W3**-Red Flag! Identifying Preservation Needs While Processing Collections
- 10:15-10:30 a.m.....Workshop Break
- 11 a.m.-12:30 p.m**T1**-Adventure WV Zipline Canopy Tour
- 12-1 p.m.....Lunch on your own
- 1-2:30 p.m.**T2**-Arthurdale Heritage
- 1-2:30 p.m.**T3**-WVU Art Museum
- 1-2:30 p.m.**T4**-Downtown Morgantown Walking Tour
- 1-6 p.m.MARAC Committee Meetings
- 2:30-2:45 p.m.....Workshop Break
- 3-4 p.m.**T5**-Personal Rapid Transit Ride
- 3-4 p.m.**T6**-Watts Museum
- 3-4:30 p.m.**T7**-Easton Roller Mill
- 5-8 p.m.....MARAC Steering Committee Meeting
- 7:30-9:30 p.m.....Conference Meet & Greet Reception

FRIDAY, APRIL 12

- 7:30 a.m.-6 p.m.....Registration
- 7:30 a.m.-6 p.m.....Lactation/Nursing Room
- 8 a.m.-4:30 p.m.Vendor Exhibits
- 8-9 a.m.....Continental Breakfast
- 8:15-8:45 a.m.New Member Orientation
- 9-10 a.m.....Plenary Speaker
- 10-10:30 a.m.State Caucus Meetings
- 10:30-11 a.m.Break with vendors
- 11 a.m.-12:15 p.m.**S1-S5** Concurrent Sessions
- 12:15-1:45 p.m.Luncheon
- 2-3:15 p.m.**S6-S10** Concurrent Sessions
- 3:15-4 p.m.Poster Sessions
- 3:15-4 p.m.Break with vendors
- 4:15-5:30 p.m.**S11-S15** Concurrent Sessions
- 6-8 p.m.Reception at WVU Libraries
- 9-11 p.m.Hospitality Event at Mountain State Brewing Co.

SATURDAY, APRIL 13

- 7:30 a.m.-12:45 p.m.Registration
- 7:30 a.m.-1:30 p.m.Lactation/Nursing Room
- 8-9:30 a.m.....Breakfast and Business Meeting
- 9:45-11 a.m.....**S16-S19** Concurrent Sessions
- 11-11:30 a.m.Coffee break
- 11:30 a.m.-12:45 p.m.....**S20-S23** Concurrent Sessions
- 2-3 p.m.....**T8**-Coopers Rock State Forest Hike

For additional conference information: <https://marac2019morgantown.wordpress.com>

PLEASE BRING A COPY OF THIS PROGRAM WITH YOU, AS IT IS THE ONLY ONE YOU WILL RECEIVE

WEDNESDAY, APRIL 10

- 6–8 p.m. Registration, Foyer A–C
- 6–8 p.m. Lactation/Nursing Room, Mon River B

THURSDAY, APRIL 11

- 8 a.m.–6 p.m. Registration, Foyer A–C
- 8 a.m.–6 p.m. Lactation/Nursing Room, Mon River B
- 8:30 a.m.–12:30 p.m. MARAC In–Service Activity, **SEE PAGE 7**
- 9 a.m.–4 p.m. Workshops 1–3, **SEE PAGE 12**
- 10:15–10:30 a.m. Workshop Break, Foyer F–H
- 11 a.m.–4:30 p.m. Tours, **SEE PAGE 8-10**
- 1–6 p.m. MARAC Committee meetings, **PROGRAM SUPPLEMENT WILL LIST LOCATIONS**

All committee chairs should contact their members before the meeting to provide meeting times and prepare agendas

- 2:30–2:45 p.m. Workshop Break, Foyer F–H
- 5–8 p.m. MARAC Steering Committee Meeting, Salon ABC
- 7:30–9:30 p.m. Conference Meet & Greet Reception, Salon E

FRIDAY, APRIL 12

- 7:30 a.m.–6 p.m. Registration, Foyer A–C
- 7:30 a.m.–6 p.m. Lactation/Nursing Room, Mon River B
- 8 a.m.–4:30 p.m. Vendor Exhibits, Foyer F–H
- 8–9 a.m. Continental Breakfast, Foyer F–H
- 8:15–8:45 a.m. New Member Orientation, Salon D
- 9–10 a.m. Plenary Speaker, Salon D
- 10–10:30 a.m. Caucus Meetings, **PROGRAM SUPPLEMENT WILL LIST LOCATIONS**
- 10:30–11 a.m. Break with vendors, Foyer F–H
- 11 a.m.–12:15 p.m. S1–S5 Concurrent Sessions, **SEE PAGE 13-14**

- 12:15–1:45 p.m. Luncheon, Salon B
- 2–3:15 p.m. S6–S10 Concurrent Sessions, **SEE PAGE 14-15**
- 3:15–4 p.m. Poster Sessions, Program Supplement Will List Location
- 3:15–4 p.m. Break with vendors, Foyer F–H
- 4:15–5:30 p.m. S11–S15 Concurrent Sessions, **SEE PAGE 16-17**
- 6–8 p.m. Reception, WVU Libraries
- 9–11 p.m. Hospitality Event, Mountain State Brewing Co.

SATURDAY, APRIL 13

- 7:30 a.m.–12:45 p.m. Registration, Foyer A–C
- 7:30 a.m.–1:30 p.m. Lactation/Nursing Room, Mon River B
- 8–9:30 a.m. Breakfast and Business Meeting, Salon E

All conference attendees are welcome to attend the MARAC Business Meeting. You are not required to purchase the breakfast to attend. The Business Meeting starts 15 to 30 minutes after the start of the breakfast, depending on the needs of the MARAC chair.

- 9:45–11 a.m. S16–S19 Concurrent Sessions, **SEE PAGE 17-18**
- 11–11:30 a.m. Coffee break, Foyer F–H
- 11:30 a.m.–12:45 p.m. S20–S23 Concurrent Sessions, **SEE PAGE 18-19**
- 2–3 p.m. Tour, **SEE PAGE 10**

All conference attendees are required to follow MARAC's Code of Conduct: <https://marac.memberclicks.net/marac-code-of-conduct>

THURSDAY, APRIL 11

MARAC IN-SERVICE ACTIVITY

8:30 a.m.–12:30 p.m.

You are invited to volunteer your time and expertise to assist a small group of local historical societies and other institutions in caring for their collections. On the day of the service project, each participating local institution will transport one preselected, small, unprocessed, and potentially endangered collection from their holdings to WVU's Downtown Campus Library. Each participating conference attendee will be paired with a local institution and will work to rehouse collections. During the service project, conference attendees will conduct preliminary processing and condition assessment of collections while also providing informal consultation. The project will culminate in the creation of preliminary guides to the collections. You will gain experience working with and training non-archivists to care for their collections and, more importantly, you will build relationships and connections with the Morgantown/Pittsburgh community and learn about local history.

Space is limited, but we hope to accommodate all those interested in participating. For questions please contact Emily Davis at edavis1@andrew.cmu.edu.

CONFERENCE MEET AND GREET RECEPTION

7:30–9:30 p.m.

Everyone is invited to attend the Conference Meet and Greet Reception and get to know fellow archivists, students, and those interested and/or involved in the archives profession. The event will feature ice breakers, food and beverages, and door prizes in the form of gift bags sponsored by local West Virginia heritage sites. Grab an after-dinner snack, meet someone new in the field, and get excited for MARAC Morgantown!

FRIDAY, APRIL 12

PLENARY: HOW WE BUILT THIS

9–10 a.m.

Samip Mallick, *Co-Founder and Executive Director, South Asian American Digital Archive*

The South Asian American Digital Archive (SAADA) is the only organization that documents, preserves, and shares stories from the South Asian American community. Working at the intersection of technology and storytelling, Mallick has a M.S. in Library and Information Sciences from the University of Illinois and a Bachelor's degree in Computer Science from the University of Michigan. He was previously the Director of the Ranganathan Center for Digital Information at the University of Chicago Library.

For the last ten years, SAADA has enabled academics, artists, journalists, students, and community members to write books, create new content, and shape public understanding about the South Asian American community. In this talk, Mallick will trace the history and growth of SAADA, from its early days as an entirely volunteer-run organization to its current form, highlighting the challenges and barriers that exist to establishing a community archives and uncovering hidden stories.

LUNCHEON

REFLECTIONS ON THE SOURCES OF LABOR AND WORKING-CLASS HISTORY FROM THREE CAREERS

12:15–1:45 p.m.

Ken Fones-Wolf, *Stuart and Joyce Robbins Chair of History, West Virginia University*

Ken Fones-Wolf was a manuscripts curator and archivist at the Library of Congress, Temple University's Urban Archives Center, and at the University of Massachusetts. He later spent nine years as a labor educator before joining the History Department at WVU. He is the author, coauthor, or editor of seven books, the most recent of which is *Struggle for the Soul of the Postwar South*, winner of the David Montgomery Prize from the Organization of American Historians. Fones-Wolf will discuss a career of more than four decades focused on labor and working-class history, exploring how the field has changed and its challenges for archivists.

RECEPTION
6-8 P.M.West Virginia University's
Downtown Campus Library1549 University Avenue,
Morgantown, WV 26505

The current downtown library complex is two buildings in one: the Charles C. Wise Library, completed in 1931 and named in 1985, sits at the back, while the downtown campus library addition was built on the front in 2001. The two buildings are connected, and the original limestone façade of the old building can still be seen in the atrium on the 2nd floor as the backdrop for a gorgeous open study space.

During the reception, enjoy hors d'oeuvres and local beverages while taking in the two reading rooms and the John D. Rockefeller IV Gallery, named in honor of the Democratic senator's nearly 50 years of public service to the citizens of West Virginia. Enjoy an exhibit exploring the history of West Virginia or take a short tour of the West Virginia & Regional History Center, the special collections unit of the WVU Libraries, located on the 6th floor of the building.

Located at the southern end of WVU's downtown campus, the Library is a 20-minute walk (uphill) from the conference hotel. Shuttle service will be provided. For those who choose to drive, you may utilize nearby city parking lots or the upper level of the Mountainlair parking garage, which is free after 6 p.m.



Third grade class and teacher at an elementary school in Sistersville, West Virginia, in 1910.

THURSDAY, OCTOBER 11**Registration and pre-payment required.****T1. ZIPLINE CANOPY TOUR**

| | |
|--------------------------|----------------------|
| Time: 11 a.m.–12:30 p.m. | Fee: \$40 per person |
| Minimum: 4 | Maximum: 16 |

The Adventure WV canopy tour is comprised of four ziplines, an aerial bridge, an aerial ladder, and a rappel station. The zips (or legs) of the course range in length from the 201' starting zip, to the 980' zip at the end of the course. Participants will rappel 45' from the final platform to the ground. After exiting the course, participants will hike from the base of the final tree back to the equipment shed on an interpretive nature trail (approximately 10 mins on a moderate trail). Throughout the canopy tour, participants will learn about the University Research Forest, and guides will provide information about the forest, how it is used and managed, and the plants and animals that call it home. The canopy tour provides a unique perspective on the forest as well as the individual trees that support the ziplines.

Participants should arrive by personal car at Adventure WV by 10:45 a.m. The tour lasts approximately 1.5 hours. In case of inclement weather, the tour may be canceled, and participants will be notified. Adventure WV is located at 1397 Chestnut Ridge Road, Bruceton Mills, WV 26525 (Phone 304-293-5221 ext. 3 or 4.)

T2. ARTHURDALE HERITAGE

| | |
|-------------------|----------------------|
| Time: 1–2:30 p.m. | Fee: \$12 per person |
| Minimum: 1 | Maximum: 12 |

The community of Arthurdale was the nation's first New Deal subsistence homestead project championed by First Lady Eleanor Roosevelt. The first homesteaders arrived in 1934 and each property was two to five acres in size to allow the families to raise food and livestock. Modern amenities not commonly available around the country at that time—electricity, indoor plumbing, and a refrigerator—were provided to all 165 homes constructed by the federal government as a way to help families during the Great Depression. This ground-breaking project's public buildings have been restored by residents who appreciated this second chance at life and knew the value of preserving it. A five-building museum is open to the public year-round to tell the special story of the First Lady's legacy.

Attendees will travel by van from the Morgantown Marriott to Arthurdale. The van will depart at 12:30 p.m. and will

return at approximately 3 p.m. Attendees may also travel by personal car and should plan to arrive at Arthurdale by 1 p.m. Arthurdale Heritage is located at 18 Q Road, Arthurdale, WV, 26520 (Phone 304-864-3959).

T3. WVU Art Museum

Time: 1–2:30 p.m. **Fee:** \$10 per person
Minimum: 10 **Maximum:** 20

The Art Museum of West Virginia University provides a welcoming and stimulating educational and research environment for diverse audiences to experience the transforming power of art. The facility has two art galleries that present touring exhibitions as well as exhibitions drawn from the University's collection of more than 3,000 paintings, prints, works on paper, sculpture, and ceramics. Strengths include paintings by Albert Bierstadt, William Merritt Chase, Jean Metzinger, Rockwell Kent, and the largest public collection of art by American Modernist Blanche Lazzell. Other notable areas of the collection include the museum's Asian Collection; the Leonhart Collection of African Art; and the James Edward Davis Collection with more than 100 artworks by this innovative American artist and filmmaker, who was a native of Clarksburg, West Virginia.

Attendees will arrive by personal car to Short Term Lot 1 (\$.50/hour) or Short Term Lot 9 (\$1.25/hour) located near the Art Museum. Carpooling is encouraged and will be facilitated by the LAC prior to the tour. The Art Museum is located at 2 Fine Arts Drive, Morgantown, WV 26505 (Phone 304-293-2141 ext. 2).

For participants of the Art Museum tour, the Watts Museum is a good companion tour. It is a half mile walk up a sloping hill to the Mineral Resources Building from the Art Museum.

T4. DOWNTOWN WALKING TOUR / MORGANTOWN HISTORY MUSEUM

Time: 1–2:30 p.m. **Fee:** \$10 per person
Minimum: 5 **Maximum:** 15

Explore downtown Morgantown and learn how the city transitioned from rural to industrial to college town. Have your cameras ready for a selfie with Morgantown native and actor Don Knotts (of Andy Griffith Show fame) who is memorialized with a statue on High Street. The tour will end with a stop at the Morgantown History Museum featuring local history exhibits.

Participants will park in the Morgantown City Lot (\$.75/hour) near the Trinity Episcopal Church on Willey Street and gather in front of Panera Bread at the top of High Street. Carpooling is encouraged and will be facilitated by the LAC prior to the tour.

For participants of the Downtown Morgantown Walking Tour, the PRT Ride tour is a good companion. The Walnut Street PRT Station is only a short walk from the Morgantown History Museum, the last stop on the walking tour.

T5. PERSONAL RAPID TRANSIT RIDE

Time: 3–4 p.m. **Fee:** \$5 per person
Minimum: 5 **Maximum:** 15

Explore Morgantown and WVU campuses on this unique tour. Originally a demonstration project and the first large-scale automated guideway transit system in the United States, WVU's Personal Rapid Transit (PRT) is an automated people mover that connects the three areas of the WVU Morgantown Campus and the Morgantown central business district. The PRT consists of a fleet of 71 electronically powered, rubber-tired vehicles that travel on 8.7 miles of dedicated guideway between five stations. Since opening in 1975, the PRT has provided over 83 million passenger trips without injury and taken countless vehicles off Morgantown's busy streets. The PRT transports about 15,000 riders per day and serves as the University's primary mass transit system for students, employees and visitors.

Participants should park in the University Avenue/Chestnut Parking Facility (\$.75/hour) and cross Walnut Street to enter the Walnut Street PRT Station. Carpooling is encouraged and will be facilitated by the LAC prior to the tour. The group will gather on the PRT platform.

For participants of the PRT Ride, the Downtown Morgantown Walking Tour is a good companion tour. The Walnut Street PRT Station is only a short walk from the Morgantown History Museum, the last stop on the walking tour.

T6. ROYCE J. AND CAROLINE B. WATTS MUSEUM

Time: 3–4 p.m.
Minimum: 1

Fee: \$7.50 per person
Maximum: 15

The Royce J. and Caroline B. Watts Museum is dedicated to preserving and promoting the social, cultural, and technological history of West Virginia's coal and petroleum industries through the collection, preservation, research and exhibition of historical objects and archival materials. Visitors will see the current exhibition, *Man Power/Mine Power: The Evolution and impact of Coal Mining Machines*. From late 19th century coal mining with picks and shovels to the huge longwall machines used today, the mechanization of West Virginia's underground coal mining industry drastically altered the workplace structure, labor relations, and livelihood of those that relied on the coal industry.

The Watts Museum is housed in the Benjamin M. Statler College of Engineering and Mineral Resources Building at WVU. Attendees may park in the parking lot at the WVU Coliseum and take the shuttle or walk to the Mineral Resources Building.

For participants of the Watts Museum tour, the WVU Art Museum tour is a good companion tour. It is only short walk up a sloping hill to the Mineral Resources Building from the Art Museum.

T7. EASTON ROLLER MILL

Time: 3–4:30 p.m.
Minimum: 1

Fee: \$10 per person
Maximum: 15

Constructed circa 1870, the Easton Roller Mill is a historic grist mill and saw mill. Now owned by the Monongalia County Historical Society, the mill was originally equipped for stone grinding. Unlike a typical mill, the stones were driven by a coal powered steam engine because coal was a more dependable power source than water in the area. In 1910, roller mill technology was adopted at the Easton Mill. Visitors will see the mill in operation and view historical displays.

The mill is located near Morgantown, below the Mileground on Easton Mill Road, at the bottom of the Airport Hill, off US Route 119 and WV 857. It is about 300 yards on the right, with gravel parking in front.

Attendees will travel by personal car to the site. Carpooling is encouraged and will be facilitated by the LAC prior to the tour.

SATURDAY, APRIL 13**T8. COOPERS ROCK STATE FOREST**

Time: 2–3 p.m.
Minimum: 5

Fee: \$5 per person
Maximum: 20

Coopers Rock State Forest is named for Coopers Rock, a series of sandstone cliffs above the Cheat River Gorge. Legend has it that a fugitive hid near what is now the overlook. A cooper by trade, he continued to make and sell barrels from his mountain hideout. During the 1800s the iron industry flourished in the area that is now Coopers Rock. Today the remains of the Henry Clay Furnace—the first steam-powered blast furnace in western Virginia—is a popular hiking and biking destination in the forest. The forest proper was established in 1936. Many of its structures, including the main overlook, picnic shelters and superintendent's house, were built by the Civilian Conservation Corps during the Great Depression. Eleven of these structures have been listed on the National Register of Historic Places.

Attendees will travel by personal car to the site. The group will gather in the parking lot near the scenic overlook and then walk out to the overlook for a brief historical overview of the park area. After that, participants may hike on their own or with the tour leader. Coopers Rock State Forest is located at 61 County Line Drive, Bruceton Mills, WV, 26525.



Group portrait of the Storer College Class of 1895. Located in Harper's Ferry, West Virginia, Storer was founded in 1865 by Free Will Baptists to educate former slaves. It grew to become the first institution of higher education for African Americans in West Virginia. The Niagara Movement held its first meeting on American soil on the campus in 1906.

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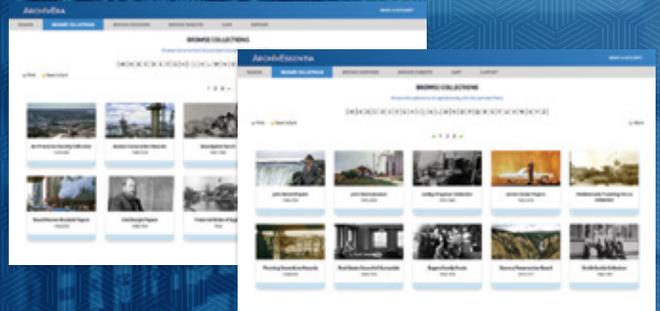
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W1. APPLYING DESCRIPTIVE CATALOGING OF RARE MATERIALS (MANUSCRIPTS)

Full-Day Workshop: 9 a.m.–4 p.m. Cost: \$90

Instructors: Diane Ducharme, *Yale University*, Margaret Nichols, *Cornell University*, Elizabeth O’Keefe, *Morgan Library & Museum (Retired)*

This workshop will provide an introduction to *Descriptive Cataloging of Rare Materials (Manuscripts)*—DCRM(MSS)—a new cataloging manual that serves as a companion standard to *Describing Archives: A Content Standard (DACs)* for cataloging single manuscripts. The workshop will include a brief introduction to the manual’s guiding principles; discussion of how the cataloging of a single manuscript differs from the cataloging of an archival collection or of published materials; an introduction to the treatment of major elements of the catalog record in DCRM(MSS) (such as the title, place of production and date, and extent); and hands-on practice in applying DCRM(MSS). Attendees will acquire an understanding of the considerations involved in cataloging individual manuscripts and will gain practice in applying DCRM(MSS) to the cataloging of different types of manuscripts commonly found in special collections using provided examples. Participants should have experience in MARC cataloging; familiarity with DACs will be helpful.

W2. PROJECT MANAGEMENT FOR ARCHIVAL PROCESSING

Full-Day Workshop: 9 a.m.–4 p.m. Cost: \$90

Instructor: Vin Novara, *University of Maryland*

This workshop focuses on introductory techniques and common tools for project management. Workshop participants will learn how to establish, define, plan, implement, and execute archival projects. Attention is given to strengthening prioritization skills and workflow planning as they pertain to processing projects executed by various levels of staffing, including the lone arranger. The workshop also addresses interpretive projects such as exhibitions and digital initiatives. Attendees will learn how to determine project goals and objectives, compose project objective statements, establish work breakdown structures, estimate project budgets, determine risks, create project and communication plans, schedule and track tasks using Gantt Charts, and conduct a post-project evaluation. Throughout the workshop, standard project management terminology is applied to common archives tasks, and an overview is given of Earned Value Assessment.

W3. RED FLAG! IDENTIFYING PRESERVATION NEEDS WHILE PROCESSING COLLECTIONS

Full-Day Workshop: 9 a.m.–4 p.m. Cost: \$90

Instructor: Dyani Feige, *Conservation Center for Art & Historic Artifacts*

Gaining intellectual control over collections is just one aspect of processing and cataloging. This workshop will focus on developing a system for identifying and prioritizing the collections care needs of items (objects, books, artworks, archival materials, etc.) during the accessioning, processing, and cataloging phases. Common degradation issues encountered in collections and methods for assessing condition will be discussed. This session will also present procedures for assigning conservation and housing priorities and will suggest potential “red flags” to alert staff when a conservator should be consulted. Participants will have the opportunity to assess the condition of items in a study collection and assign conservation and housing priorities to each item using the procedures presented in the workshop.

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FRIDAY, APRIL 12 | 11 A.M.–12:15 P.M.

S1. YOU HAD ME AT 3 YEARS: THE ETHICS AND PRACTICALITY OF PROJECT ARCHIVISTS

MODERATOR: L. Rebecca Johnson Melvin, *University of Delaware*

PRESENTERS: Sheridan Sayles, *Trinity Church Wall Street*; Amy C. Vo, *New York University*; L. Rebecca Johnson Melvin, *University of Delaware*; Sarah Leu, *Historical Society of Pennsylvania*

Project positions work to both introduce new archivists to the field and get smaller scale work off the ground, but at the same time, create a volatile job market that not only exacerbates challenges for new archivists but also hinders institutional memory and creates a burden on permanent employees. Due to restrictions of grant funding and other institutional factors, these positions are not going away any time soon, and a need for guidelines is crucial to the development of the field. This talk will look at ethical and practical considerations surrounding project work—both from the employee’s and hiring manager’s perspectives—and propose ways that institutions can approach project work in order to create better environments for their employees and themselves.

S2. WE WERE ARCHIVISTS ONCE...AND YOUNG: AN ARCHIVIST’S STORY OF LARGE-SCALE PROCESSING

MODERATOR: Ashlee Vandewater, *United States Army Heritage and Education Center*

PRESENTERS: Ashlee Vandewater, Amber Flenner, Joanne Lamm, Jessica Sheets, LeAnn Fawver, *United States Army Heritage and Education Center*

The Military History Institute is on a mission to process large-scale collections, but the Omar N. Bradley Collection and Harold G. Moore, Jr. Collection each required different plans of attack. Bradley, processed over years at a high level by a lone arranger, deserved a new twist on the institution’s traditional arrangement style. On the other hand, a team of archivists raced against time to extensively process Moore’s collection. Newly discovered accretions, Moore’s death, and a digitization pilot program tested the “battle-weary” processors. The speakers’ after action report will analyze their decision-making processes, tactics, and lessons learned, all to help you navigate the minefield that is large-scale processing.

S3. THE WORKFLOW OF WORKFLOWS: A DISCUSSION ABOUT PROCESS

MODERATOR: Anna Robinson-Sweet, *New School*

PRESENTERS: John Caldwell, *University of Delaware*; Katherine Martinez; Anna Robinson-Sweet, *New School*; Amanda May, *Library of Congress*; Molly Schwartz, *Metropolitan New York Library Council*

This roundtable discussion will investigate the process of documenting workflows, along with various challenges and decisions that arise. When do you consider documentation “done”? What platform do you use to distribute documentation and how do you decide whether to keep distribution internal or make it public? What happens when workflows evolve but the documentation can’t keep up? These topics will guide our conversation.

S4. IS PROFESSIONALISM A BARRIER OR BRIDGE TO GENDER EQUITY IN THE WORKPLACE? STORIES FROM THE ARCHIVAL AND TEACHING PROFESSIONS

MODERATOR: Samantha Smith, *Newberry Library*

PRESENTERS: Vakil Smullen, *George Washington University*; Samantha Smith, *Newberry Library*; Eric C. Stoykovich, *University of Maryland*

Through interdisciplinary methods and critical perspectives, this session will analyze ways in which women have contributed to the archives and teaching professions while also participating in social movements critical of aspects within them. The first paper will argue that the extensive archives of the National Education Association can be used to understand how female teachers in the United States fared when represented by a professional association rather than a union. This second paper will address difficult questions about invisible labor, justice, and sustainable work environments for librarians and archivists. The third paper will investigate the professional and personal history of Isabella Hayes, Head of the Maryland and Rare Book Room at the University of Maryland between 1958 and 1971.

**S5. STORAGE AND TECHNOLOGY OBSOLESCENCE:
EVALUATING DIGITAL PRESERVATION
CAPABILITIES USING THE DIGITAL
PRESERVATION CAPACITY MATURITY MODEL**

MODERATOR: Kristin Conlin, *University of Baltimore*

PRESENTERS: Fatemeh Rezaei, Kristin Conlin, Laura Bell, *University of Baltimore*

This panel will discuss how to convey to library administration the importance of a digital preservation program in a data-supported framework that ensures continuous access to digital assets. An initial assessment using the Capability Maturity Model (CMM) revealed that the University of Baltimore Library's storage and retention of records were based on individual department standards which were not uniform or implemented with archival principles for storage and retention in mind. In this panel discussion, the speakers share their experience using the CMM as well as the impact of the results and the departmental conversations about digital preservation that occurred.

FRIDAY, APRIL 12 | 2–3:15 P.M.

**S6. THERE IS NO I IN TEAM, BUT THERE ARE FOUR
I'S IN DIGITIZATION**

MODERATOR: Julie Schweitzer, *United States Holocaust Memorial Museum*

PRESENTERS: Cassandra LaPrade Seuthe, Kaleigh Snodgrass, Adam Fielding, Anne Marigza, Michelle King, *United States Holocaust Memorial Museum*

From intake curators, to collections managers, to processing archivists, to conservators, to digital asset management, the United States Holocaust Memorial Museum has developed a team reaching across the office of the National Institute for Holocaust Documentation to ensure that collections are accessioned, prioritized, processed, and digitized in a way that maximizes results, transparency, and satisfaction. The Museum's panel will include five colleagues describing the work of individual branches and the cross-divisional collaboration that contributed to a successful digitization program.



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S7. FORGING COMMUNITY CONNECTIONS FOR ENHANCED DESCRIPTION

MODERATOR: David Grinnell, *University of Pittsburgh*

PRESENTERS: Zachary Brodt, Jon Klosinski, Megan Massanelli, *University of Pittsburgh*; Sierra Green, *Heinz History Center*

Archivists often find themselves as outsiders, endeavoring to first grasp and then convey the context and meaning of records that were created by a community to which they do not belong. This session explores efforts by archivists to meaningfully engage stakeholders such as civic association members, industrial glassworkers, faculty members, professional writers, and a labor journalist in the process of processing. Panelists will demonstrate how these relationships were formed, how knowledge was shared, and the enhanced collection descriptions (both expected and unexpected) that resulted from these exchanges. Session attendees will walk away with actionable strategies on joining forces with various community members—donors and non-donors alike.

S8. THE STRUGGLE IS REAL: MAKING INVISIBLE ARCHIVAL LABOR VISIBLE

MODERATOR: Kate Morris, *James Madison University*

PRESENTERS: Tiffany Cole, *James Madison University*; Liz Beckman, *George Mason University*; Emily Curley, *Arlington County Library*; Nicholas Webb, *Mount Sinai Health System*

Archivists, catalogers, curators, volunteers, interns, and student employees work tirelessly to appraise, acquire, arrange, describe, preserve, and make available records of enduring value, but too often their work goes unrecognized or, perhaps worse yet, is co-opted by others. This panel session will highlight four examples of invisible labor in the archives and provide suggestions for “fighting the good fight” in educating the public and our colleagues about the important work we do.

S9. WHEN YOUR BOSS ISN'T AN ARCHIVIST

MODERATOR: Matt Testa, *Peabody Institute of the Johns Hopkins University*

PRESENTERS: Matt Testa, *Peabody Institute of the Johns Hopkins University*; Alexandra Plante, *Hudson County Community College*; Karolina Lewandowska, *former corporate archivist*; Colleen McFarland Rademaker, *The Corning Museum of Glass*

In this panel discussion about the challenges of reporting to supervisors who do not have a background in archival work, archivists employed by a variety of institutions including a music conservatory library, a community college, a corporate archives, and a museum, will provide practical tips and strategies. Drawing on a broad set of real-world experiences, the panel will share successes, struggles, and areas for growth. There will be ample time for audience questions and discussion.

S10. OUT OF SIGHT BUT NOT OUT OF MIND: PROVIDING SERVICE DURING COLLECTION MOVES

MODERATOR: Edith Sandler, *Library of Congress*

PRESENTERS: Edith Sandler, *Chelsea Fairley, Library of Congress*; Liz Caringola, *Charlotte Johnson, University of Maryland*; Caitlin Rizzo, *Alissa Zawoyski, Pennsylvania State University*

Whether the goal is to permanently store collections off-site or temporarily relocate them during a construction or renovation project, many archives and special collections staff experience a large-scale collection move during their career. Moving hundreds or even thousands of containers presents challenges not only for collection managers orchestrating the move, but for the researchers who desire uninterrupted access to those collections. How can archival staff execute a large-scale collection move while still providing some level of access for researchers? This panel will examine the challenges presented by such projects, focusing on how archives can develop strategies that allow researchers ongoing access to collection material during a move.

FRIDAY, APRIL 12 | 4:15–5:30 P.M.

S11. HOME TO HARLEM: PIECING TOGETHER ARTHUR SCHOMBURG, THE NEW YORK PUBLIC LIBRARY, AND EARLY BLACK LIBRARIANSHIP**MODERATOR:** Marissa Maggs, *The New York Public Library***PRESENTERS:** Allison Hughes, Marissa Maggs, Matthew Murphy, *The New York Public Library*

The Schomburg Center for Research in Black Culture, part of The New York Public Library, has embarked on a grant-funded project entitled “Home to Harlem,” intended to improve access to book, manuscript, and reference collections that are foundational to the Center’s history, but are now largely hidden. The collections highlight history and culture from across the African diaspora, but also tell the story of the labor involved in their creation: that of Arthur Schomburg, other Black librarians, and staff from the Works Progress Administration. In this session, the project archivists and cataloger will discuss their efforts to enhance the records of these collections and bring out this labor, which built the Schomburg Center from a branch library into the research center it is today.

S12. ENGAGING AND INSPIRING: PROMOTING ARCHIVES THROUGH SOCIAL INTERACTION**MODERATOR:** Brittney Falter, *George Mason University***PRESENTERS:** Kathleen Donahoe, *University of Pittsburgh*; Rebecca Fitzsimmons, *Virginia Tech*; Brittney Falter, *George Mason University*

This panel will examine how archivists use social media to promote access and engagement. Speakers will discuss ways in which employing social media, using statistics to better understand audiences, and managing social media platforms can lead to other outreach activities. Through social media events like Wikipedia edit-a-thons, archivists can encourage hybrid in-person and online community engagement.

S13. .GIF IT A CHANCE: REMIXING ARCHIVES MONTH ENGAGEMENT**MODERATOR:** Vince Brooks, *Library of Virginia***PRESENTERS:** Vince Brooks, Sonya Coleman, *Library of Virginia*; Jessica E. Johnson, Margaret T. Kidd, *Virginia Commonwealth University*

REMIX: Archives Month is a contest run by MARAC’s Virginia Caucus where participants, who may not think of archives as “for me,” if at all, use archives in fun new ways to create an archival REMIX work of art. Panelists will discuss Archives Month in Virginia pre-REMIX, the REMIX contest itself, and the lessons they have learned from the 3-year pilot program.

S14. IT TAKES A COMMUNITY: BUILDING PARTNERSHIPS AND ADVOCACY IN ARCHIVES THROUGH DONOR RELATIONS**MODERATOR:** Aaron D. Purcell, *Virginia Tech***PRESENTERS:** Ray Barker, *MLK Memorial Library*; John Davis, *University of Maryland*; Aaron P. Spelbring, *Radford University*

Kicking off the panel, Dr. Aaron Purcell will describe a grant project that led to an entire community placing a collection on loan with Virginia Tech when a textile mill closed after 85 years of operation. Aaron Spelbring will review the implementation of a non-profit approach with donors, where increased, focused, and refined communications channels bring the donor into the phases of collection work. John Davis will share how his participation in the local music scene in the Washington, D.C. area has had a positive impact on developing the Punk collections at the University of Maryland. Finally, Ray Barker will share his efforts as an outsider to the D.C. community, new to his role in donor relations. His creative and often non-traditional steps in getting to know the city’s history and people lead to unique outcomes.

S15. WORKING WOMEN: LABOR IN THE FACE OF CHALLENGES IN 20TH-CENTURY AMERICA

MODERATOR: Rebecca Fitzsimmons, *Virginia Tech University*

PRESENTERS: Rebecca Fitzsimmons, *Jade Snelling, Virginia Tech University; Jane Ingold, Penn State Erie, The Behrend College*

During the 20th century, women entering male-dominated fields such as architecture and manufacturing often faced an especially high barrier to entry. The Hammermill Paper Company Collection and the International Archive of Women in Architecture hold many materials that showcase the labor issues embedded in women’s professional lives. This session will focus on the professional activities of several women and their unique contributions to pushing boundaries of inclusion in their respective fields.

SATURDAY, APRIL 13 | 9:45–11 A.M

S16. THE ART OF RE-PROCESSING

MODERATOR: Dara A. Baker, *Franklin D. Roosevelt Presidential Library*

PRESENTERS: Dara A. Baker, *Franklin D. Roosevelt Presidential Library; Lisa Huntsha, Swenson Swedish Immigration Research Center; Mary LaMotte Silverstein, Jewish Theological Seminary; Yuki Hibben, Virginia Commonwealth University*

Archival education teaches us the concepts of how to process a collection but speaks little about the increasing need in the profession for reprocessing collections. This session addresses the ways in which reprocessing is growing in significance as it relates to MPLP, legacy collections, and born-digital collections. Concepts addressed include processing/reprocessing when the archivist may not be able ever to work with the entire collection, collections in which original order may have been lost (or never known) or on which work must be done within a limited period, revisions of finding aids that may be historically accurate but inappropriate in a modern era, and ways to introduce access for new communities.

S17. LABOR UNION ORGANIZING IN THE ARCHIVES

MODERATOR: Kevin Delinger, *University of Maryland*

PRESENTERS: Sharmila Bhatia, *National Archives and Records Administration; Kevin Delinger, Jen Eidson, University of Maryland*

Unions are organized to advocate for workers’ rights in the workplace, whether that be in a factory, an academic library, or a federal archives. Panelists will talk about their perspectives on unions in libraries and archives and the union history of their organizations. What is it like to be a union member during a time when there are actions to undermine national and international unions? How does this impact the ability of the union to effectively negotiate with management? Organizing efforts in the Bakers Union, a key labor collection at the University of Maryland, will be highlighted as an interesting example from the 1970s, before the Reagan administration, to show the differences in the labor situation when compared to now.



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S18. BETTER BEGINNINGS, BETTER ENDS: WHAT WE'VE LEARNED BY ENGAGING RECORDS CREATORS

MODERATOR: Alex J. Toner, *University of Pittsburgh*

PRESENTERS: Karolina Lewandowska, Sesily Resch, *Naval History & Heritage Command*; Geof Huth, *New York State Unified Court System*

Working with records creators throughout the entire records lifecycle may produce better and more discoverable archival records, but it may also blur the roles of archivists and records managers. Such processes involve disrupting traditional procedures and manners of thinking, educating, persuading, and coordinating the inclinations of disparate stakeholders to produce not only a more valuable archival record through a more efficient record creation process but to appreciate the documentary importance of the records themselves. Panelists from college, state government, and the U.S. Navy will discuss their disruption practices, challenges, and areas of growth, as well as methods for success in blending archival and records management roles.

S19. WORKING COLLECTIONS: PRESERVING MEMORY, ENHANCING HERITAGE

MODERATOR: Edward Galloway, *University of Pittsburgh*

PRESENTERS: Amanda Peters, Abby Shirer, *Penn State Fayette*; Edward Galloway, Sandi Ward, *University of Pittsburgh*

This informative session showcases two projects involving oral history and community artifact collections. Learn about preserving historical memory through China's Cultural Revolution in Memories: The CR/10 Project, a video oral history project created by the University of Pittsburgh's University Library System; and experience how the story of Fayette County's mining community was rebuilt through the backlogged Patch Work Voices Community Collection at the Coal and Coke Heritage Center at Penn State Fayette, The Eberly Campus. Presenters will discuss the enhancement of discovery, access, and avenues of research. The conversation will cover the challenges faced and the significant transformations these and similar projects could have on the library and archival profession.

SATURDAY, APRIL 13
11:30 A.M.–12:45 P.M.

S20. STUDENT WORKERS AND SPECIAL COLLECTIONS: A SYMBIOTIC RELATIONSHIP?

MODERATOR: Laura Romans, *University of Tennessee*

PRESENTERS: Laura Romans, Allison McKittrick, *University of Tennessee*

Many special collections utilize student labor, and in many cases, tight funding and resources dictate that the students provide what the profession often considers high-level skills, including providing reference services and processing collections. Consequently, professional staff invest significant amounts of time and energy to provide students with the training and support necessary to carry out these tasks successfully, even if the student only stays for a semester or two. Based on their experiences as student workers and now as managers, the presenters of this session will explore the essentialness of student labor and consider both the concerns and opportunities that arise as a result.

S21. ARCHIVISTS, LOVE, AND COMMUNITIES

MODERATOR: Melissa Wertheimer, *Library of Congress*

PRESENTERS: Matthew Beland, *Drew University*; Chloe Eastwood, *American University*; David Johnson, *Fannie E. Bartlett Memorial Center*; Melissa Wertheimer, *Library of Congress*

This panel will feature four archivists' experiences with creating, serving, engaging, and working with and across communities. Matthew Beland will discuss strategies for how archives administrators can include individuals with special needs in both the user and employee communities of archives. Chloe Eastwood will share how targeted collection advocacy of the Peace Corps Community Archives at American University invites public engagement with one community's historical narrative. David Johnson will discuss the background, rationale, and processes of his volunteer digital archives project for the Fannie E. Bartlett Center in Olean, NY. Melissa Wertheimer will share her challenges, appraisal strategies, and curatorial decisions as a lone arranger of web archives for the Library of Congress Music Division.

S22. URBAN RENEWAL AND HOUSING SEGREGATION IN ARCHIVES: RESURRECTING LOST NEIGHBORHOODS

MODERATOR: Ilhan Citak, *Lehigh University*

PRESENTERS: Ilhan Citak, Kim Carrell-Smith, Karen Beck Pooley, *Lehigh University*

The presenters in this session will discuss ways of using archival resources and community-based fieldwork and resident interviews to uncover the history of urban development and redevelopment in Bethlehem, PA. Panel participants will describe how these materials may be incorporated into online content and how they can be produced by and integrated into academic courses on urban studies, public history, and planning.

S23. MAKING WAVES WITHOUT CAUSING A PROBLEM

MODERATOR: Tara Wink, *University of Maryland, Baltimore*

PRESENTERS: Tara Wink, *University of Maryland, Baltimore*; Russell L. Gasero, *Reformed Church in America*; Scott Keefer, *Daughters of Charity, Province of St. Louise*; Jessica Newell, Laura Hoff, *Edgar Cayce's Association for Research and Enlightenment*

You've done it! You've got that new job; maybe it's your first archival position, maybe it's your dream job, or perhaps it's just a temporary contract position. Whatever or wherever it is, you have big ideas and expectations as does your new employer. This session will explore ways to make the job your own and push your agenda and goals without causing distress or turmoil with your new coworkers. Presenters range in experience from newly-minted archivists to seasoned professionals and will discuss managing expectations, learning politics and culture within an organization, managing up, and getting involved in the institution and profession.

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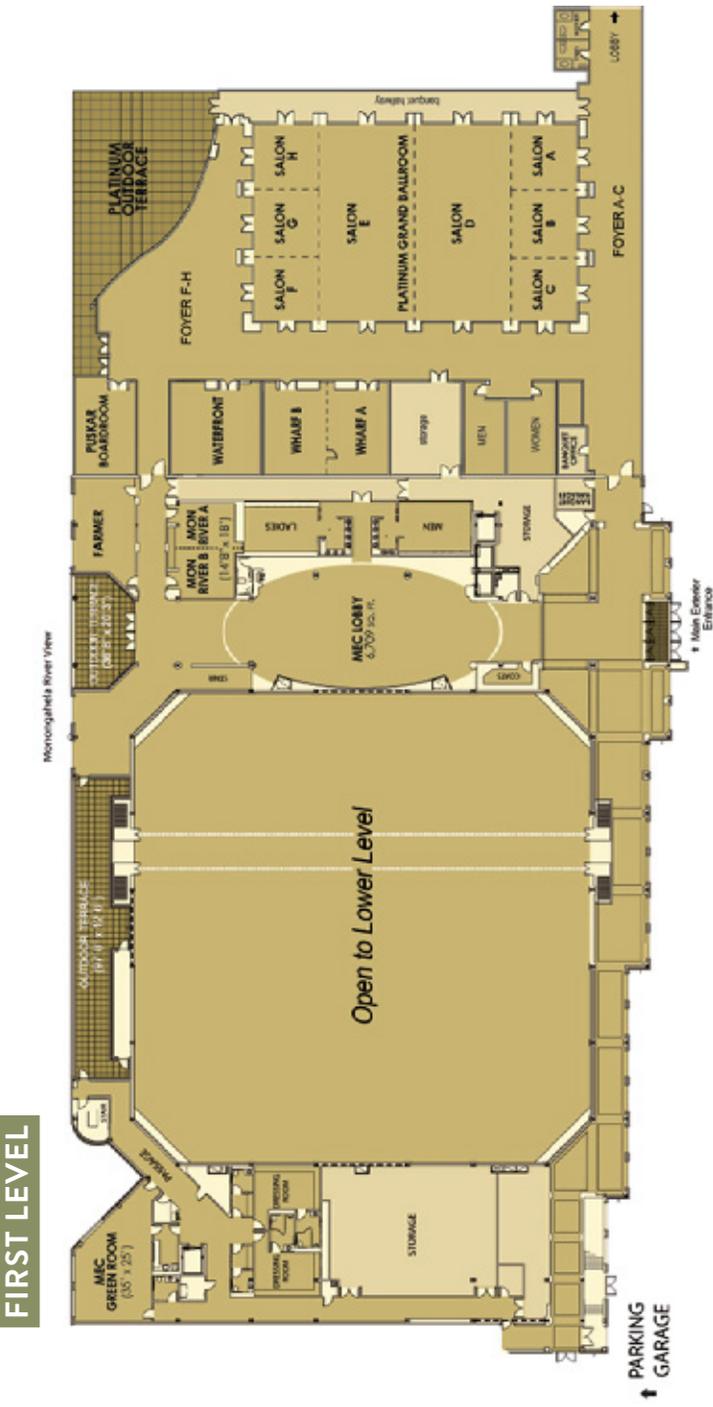
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The nearest local airport is Morgantown Municipal Airport (MGW). Southern Airways flies into Morgantown from Baltimore and select cities in Pennsylvania (via Pittsburgh)—you can view their routes and book at <https://iflysouthern.com>. For flights to/from other locations, you may consider booking the legs of your trip separately. The conference hotel has a complimentary airport shuttle available on request for MGW.

BY BUS

- Morgantown has a Megabus stop at Mountaineer Station, with buses traveling directly to/from Pittsburgh, PA, or Washington, DC. Some Megabuses from the northeast will get passengers to the Washington, DC, stop in time to catch the afternoon bus to Morgantown.
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BY TRAIN

The most convenient Amtrak location to Morgantown is Pittsburgh’s Union Station. The station is serviced by the Capitol Limited and Pennsylvanian trains. You can rent a car at the Downtown Pittsburgh 11th St. Enterprise Car Rental, one block from Union Station, to drive to Morgantown or take the Megabus or Greyhound bus to Morgantown.

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- Uber operates in Morgantown, as do local taxis.

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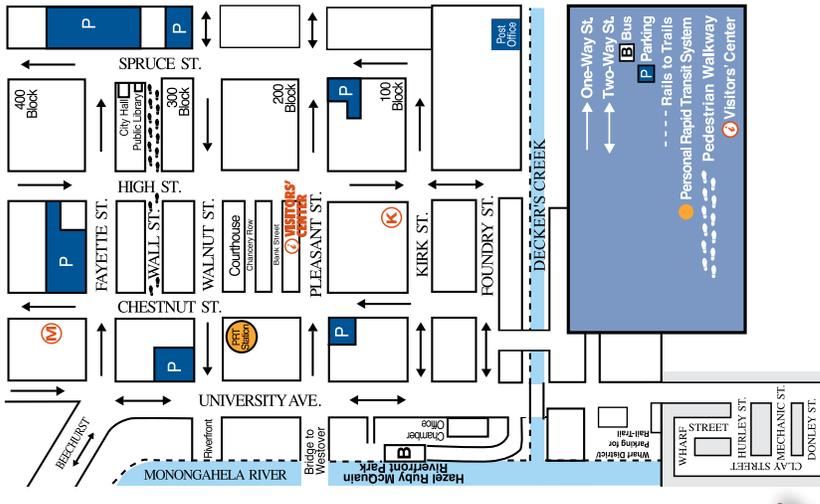
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 _____ Saturday Only registration rate: \$55.00
 _____ Workshop Only (please select activity below)

Registration Fee \$ _____

WORKSHOPS (Confirmations will be made by the MARAC Education Committee)

W1 Thursday - Applying Descriptive Cataloging of Rare Materials (Manuscripts)# _____ @ \$90/person \$ _____
 W2 Thursday - Project Management for Archival Processing# _____ @ \$90/person \$ _____
 W3 Thursday - Red Flag! Identifying Preservation Needs While Processing Collections# _____ @ \$90/person \$ _____

Workshop size is strictly limited, and MARAC workshops often fill completely. Participants who register for a workshop will receive a confirmation email one week prior to the conference. **DO NOT REPORT FOR A WORKSHOP UNLESS YOU HAVE RECEIVED NOTIFICATION.**

TOURS

T1 Thursday - Adventure WV Zipline Canopy Tour# _____ @ \$40/person \$ _____
 T2 Thursday - Arthurdale Heritage# _____ @ \$12/person \$ _____
 T3 Thursday - WVU Art Museum.....# _____ @ \$10/person \$ _____
 T4 Thursday - Downtown Morgantown Walking Tour# _____ @ \$10/person \$ _____
 T5 Thursday - Personal Rapid Transit Ride# _____ @ \$5/person \$ _____
 T6 Thursday - Royce J. and Caroline B. Watts Museum.....# _____ @ \$7.50/person \$ _____
 T7 Thursday - Easton Roller Mill.....# _____ @ \$10/person \$ _____
 T8 Saturday - Coopers Rock State Park Hike# _____ @ \$5/person \$ _____

TOURS TOTAL \$ _____

PLEASE HELP US PLAN ARRANGEMENTS BY CHECKING THE ACTIVITIES YOU PLAN TO ATTEND:

Conference Meet and Greet.....# _____ FREE
 Friday Continental Breakfast# _____ FREE
 Friday Luncheon (check entree choice): chicken OR salmon OR vegetarian.....# _____ @ \$25/person \$ _____
 Friday Reception at WVU Libraries.....# _____ FREE
 Guest Ticket# _____ @ \$20/person \$ _____
 Saturday Morning Breakfast before Business Meeting# _____ @ \$20/person \$ _____

All Conference attendees are welcomed and encouraged to attend the business meeting with or without purchasing the breakfast.

PLEASE CIRCLE THE PROGRAM SESSIONS YOU PLAN TO ATTEND:

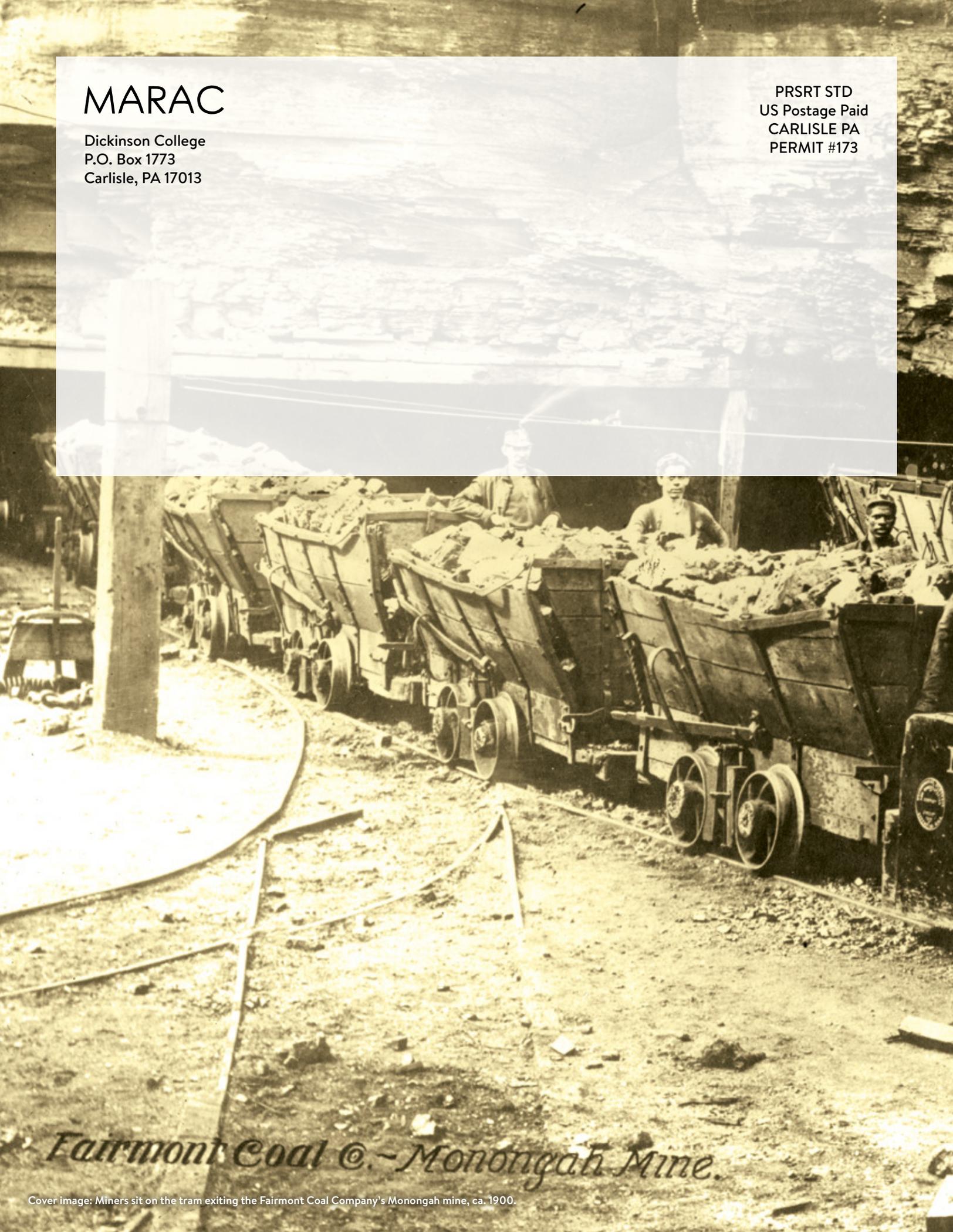
S1 S2 S3 S4 S5 S6 S7 S8 S9 S10 S11 S12 S13 S14 S15 S16 S17 S18 S19 S20 S21 22 S23
 TOTAL \$ _____

PAYMENT INFORMATION: To pay by credit card, contact administrator@marac.info for instructions. To pay by check, make the check payable to MARAC and mail with this form to MARAC, Dickinson College, P.O. Box 1773, Carlisle, PA 17013. No refunds for cancellations for conference costs will be made after March 27, 2019.

MARAC

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