

*For Health...eat some food
from each group...every day!*



*IN ADDITION TO THE BASIC 7...
EAT ANY OTHER FOODS YOU WANT*

U. S. DEPARTMENT OF AGRICULTURE

Your Recommended Daily Allowance of RDA

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Adrienne Pruitt

adrienne.pruitt@bc.edu

@pruital #maracnea15 #s13

Why Are You Doing This?

- New cataloging standard
- Better suited to a linked data environment
- DACS and RDA are complementary standards
- Need for repurposeable archival metadata

- Also, OCLC's machine manipulation of existing records

Machine Manipulation of Existing WorldCat Records

OCLC will begin changing existing WorldCat legacy records after 31 March 2013 to incorporate various useful RDA practices. Legacy records (non-RDA records) need to be made as functional as possible in the future RDA environment to benefit catalogers, systems, and catalog end users. As a post-MARC future becomes a reality in years to come, greater consistency of practice present in existing WorldCat records will allow easier migration to another metadata format.

OCLC will initially focus changes on English language of cataloging records. Records for other languages of cataloging will likely be changed similarly at a future date as appropriate. Some records representing materials for which RDA practices have not been finalized—including, for example, records created according to *Descriptive Cataloging of Rare Materials (DCRM)* and its predecessors and *Describing Archives: A Content Standard (DACS)*—will be excluded from processing. OCLC will announce changes in some detail as they are made via the OCLC-CAT list and on an OCLC web page (link for that page will be added to this paper when the list is begun).

Anticipated changes include, but are not limited to:

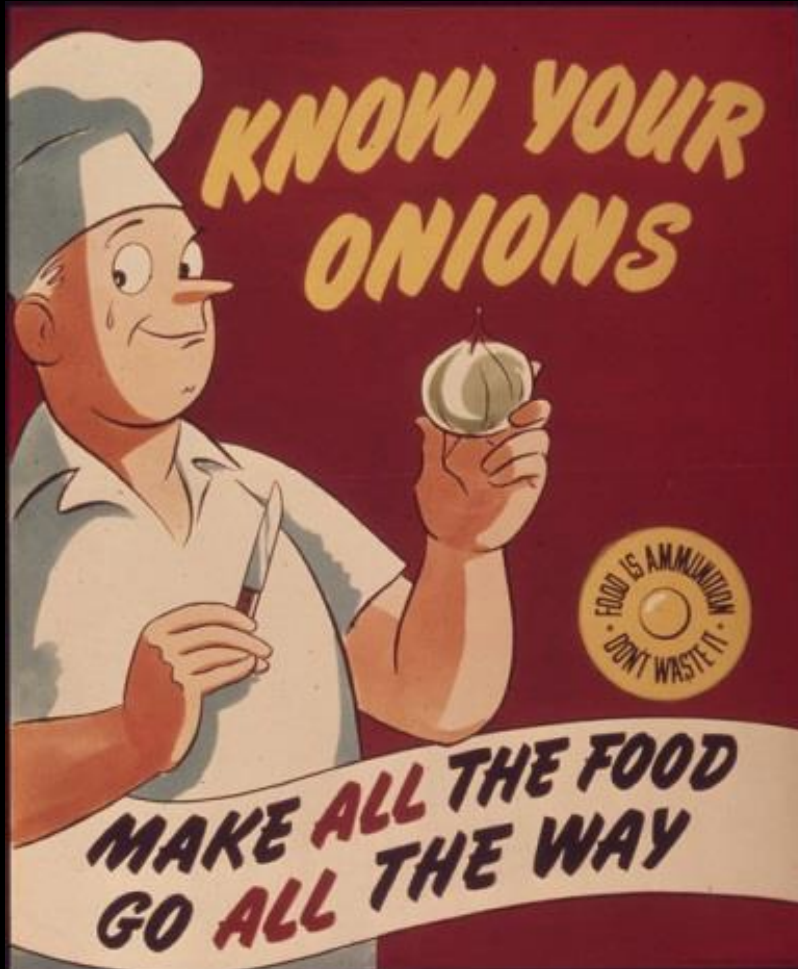
- Adding 336, 337, 338 fields
- Spelling out non-transcribed abbreviations in 255, 300, 500, 504 and other fields
- Converting Latin abbreviations to English equivalents in 245, 260, and other fields
- Converting dissertation notes in 502 field to multiple subfields
- Removing GMDs (after 31 March 2016)
- Heading changes in accordance with RDA

Heading changes are anticipated to spell out abbreviations in headings like "Dept." and to change Bible and Koran headings in accordance with RDA practice.

More information on heading changes may be found in the [PCC Task Group on AACR2 & RDA Acceptable Heading Categories Final Report, August 2011](#).

OCLC also continues the [controlling headings project](#).

Know Your Onions!



And Your
RDA Rules
and MARC
Fields

RDA: The Nitty-Gritty

Identifier: Name of repository must precede identifier.

DACS:

090/099 \$a BC1999-065

DACS and RDA:

090/099 \$a Boston College BC1999-065

RDA: Creators

Creator: Requires a subfield \$e to specify relationship.

DACS:

100 1_ \$a Shea, Richard G.

DACS and RDA:

100 1_ \$a Shea, Richard G. \$e creator.

RDA: Title and Date

Title: Dates no longer part of the 245 field (formerly subfields \$f or \$g). Split into two fields, 245 and 264.

DACS:

245 10 \$a Richard G. Shea papers,
\$f 1933-1984, \$g (bulk 1943-1959).

DACS and RDA:

245 10 \$a Richard G. Shea papers.
264 _0 \$c 1933-1984, bulk 1943-1959.

RDA: The Nitty-Gritty

Extent: Extent offers three options:

- record in number of items, containers, or volumes
- record in amount of storage space
- record in number of units and a term describing the type of unit

Options 1 and 2 can be combined (and usually are for archival collections). 3 can't be combined; use multiple statements of extent.

RDA: The Nitty-Gritty

Options 1 and 2 combined:

300 __ \$a 39 \$f linear ft. \$a (14 \$f boxes)

Option 3:

300 __ \$a 50 \$f letters.

RDA: Extent

Option 3 repeated:

- 245 00 |a Aaron Ziegelman Foundation collection.
- 260 __ |c 1931-2003.
- 300 __ |a 70 sound cassettes : |b analog.
- 300 __ |a 153 videocassettes (Betacam SP and Betacam SP Mega) : |b sound, color.
- 300 __ |a 144 videocassettes (VHS and VHS-C) : |b sound, color ; |c 1/2 in.
- 300 __ |a 8 videocassettes (Hi-8) : |b sound, color.
- 300 __ |a 1 film reel (8 mm)
- 300 __ |a circa 2200 photographs : |b black and white, color ; |c various sizes.
- 300 __ |a 20 artifacts.
- 300 __ |3 manuscripts |a 25 |f linear feet.
- 520 __ |a Collection of audio and video recordings of oral histories with family members of people from Luboml, Poland conducted from 1994-2000, with transcripts of these interviews; original photographs; photographs copied from the personal archives of these family members and from other archives; original passports, immigration papers, letters (including letters of the Eiger and Ziegelman families), product labels, a few artifacts, one original 8 mm film shot in Luboml, circa 1932; and transparencies of maps of Luboml. The collection includes video and audio footage from the production of the documentary film, Luboml: My Heart Remembers (2002), with video footage of various visits to Luboml; the manuscript for the book, Luboml: The Memorial Book of a Vanished Shtetl (1997), and various files regarding the exhibition, Remembering Luboml: Images of a Jewish Community.

RDA: Extent

300 __ \$a 97 \$f linear ft. \$a (143 \$f boxes)

300 __ \$a 3 \$f terabytes.

or

300 __ \$a 97 \$f linear ft. \$a (143 \$f boxes)
+ \$e 3 terabytes.

RDA: Extent

Example of a parallel statement:

300 __ 1,058 \$f linear ft. \$a (472 boxes of film, 450 film reels, 475 video reels, 4 drawers of index cards, and 145 logbooks)

RDA: The Nitty-Gritty

Content, Media, and Carrier type: No equivalent in DACS! Completely new!

Content: The form of communication through which a work is expressed.

Media: Reflects the general type of intermediation device required to view, play, run, etc., the content of a resource.

Carrier: Reflects the format of the storage medium and housing of a carrier.

RDA: The Nitty-Gritty

Content type:

336 __ \$a text \$2 rdacontent

336 __ \$a still image \$2 rdacontent

336 __ \$a three-dimensional form \$2 rdacontent

<http://www.loc.gov/standards/valuelist/rdacontent.html>

RDA: The Nitty-Gritty

Media type:

337 __ \$a unmediated \$2 rdamedia

337 __ \$a audio \$2 rdamedia

336 __ \$a computer \$2 rdamedia

<http://www.loc.gov/standards/valuelist/rdamedia.html>

RDA: The Nitty-Gritty

Carrier type:

338 __ \$a volume \$2 rdacarrier

338 __ \$a sheet \$2 rdacarrier

338 __ \$a object \$2 rdacarrier

338 __ \$a audio disc \$2 rdacarrier

338 __ \$a computer tape reel \$2 rdacarrier

<http://www.loc.gov/standards/valuelist/rdacarrier.html>

RDA: Content, Media, and Carrier Types

Examples:

336 __ \$a text \$2 rdacontent

337 __ \$a unmediated \$2 rdamedia

338 __ \$a sheet \$2 rdacarrier

336 __ \$a performed music \$2 rdacontent

337 __ \$a audio \$2 rdamedia

338 __ \$a audio disc \$2 rdacarrier

RDA/DACS Collection-level Record

LDR	03111cpcaa2200373li 4500
001	99137653395501021
005	20140616110320.0
008	140612i19742005mau eng d
035	__ a (OCoLC)ocn881326772
040	__ a BXM b eng e dacs e rda c BXM d OCLCO d BXM
049	__ a BXME
110	2_ a Boston College. b Office of the Academic Vice President and Dean of Faculties.
245	10 a Boston College Associate Academic Vice President's Office records.
264	_0 c 1974-2005.
300	__ a 4 f linear feet a (5 f boxes).
336	__ a text 2 rdacontent
337	__ a unmediated 2 rdamedia
338	__ a sheet 2 rdacarrier
351	__ 3 Records. a Materials are arranged into five series: Administrative files; Council of Deans; University Academic Council; University Academic Planning Committee; and University Planning Council. University Academic Council files are arranged chronologically.
506	1_ a Collection is closed. Access with permission of office.
520	3_ a The records of the Office of the Associate Academic Vice President document the office's involvement in committee activities between 1974-2005. Materials include agendas, committee reports, correspondence, handouts, meeting minutes and summaries, member lists, memos, notes, operations and procedures, reports, self-studies, and task force updates.
524	__ a Identification of item, Box number, Folder number, Boston College Associate Academic Vice President's Office Records, BC.1999.113, John J. Burns Library, Boston College.
541	__ a Office of the Academic Vice President and Dean of Faculties; c Transfer; d 1999; e BC1999-113.
545	0_ a Robert Newton, Boston College associate academic vice president. b Newton served as associate academic vice president from 1990-2000. He completed his undergraduate studies in classical languages and history at the University of Scranton (1957), before earning a Licentiate in philosophy from Fordham University (then Loyola College) (1961); a bachelor's degree in sacred theology from Woodstock College (1967); and a master's in sacred theology from Yale University. In 1971, Newton was awarded his doctorate in education in management and organizational theory from Harvard University. Newton came to Boston College in 1980 to take on the role of assistant to the academic vice president and dean of faculties, and was promoted to associate dean of faculties in 1981. He held that position until 1990, when he became associate academic vice president. In 2000 he became special assistant to the president.
546	__ a In English.
555	0_ a Finding aid b available in repository and online; c folder-level control. 3 (BC1999-113).
610	20 a Boston College x Administration x History v Sources.
610	20 a Boston College x History v Sources.
610	20 a Boston College. b Office of the Academic Vice President and Dean of Faculties x History v Sources.
650	_0 a Catholic universities and colleges z Massachusetts x History v Sources.
656	_7 a College administrators. 2 lcsh
700	1_ a Newton, Robert.
856	42 3 Finding aid u http://hdl.handle.net/2345/3893

RDA/DACS Single Manuscript Record

LDR	01967ctmaa2200409li 4500
001	99137650394501021
005	20150325014546.0
008	140515m16991715xx 000 0 eng d
035	__ a (OCoLC)ocn879676899
040	__ a BXM b eng e rda e dacs c BXM d BXM d OCLCO d BXM d OCLCF d BXM
049	__ a BXME
100	1_ a Capell, Elizabeth.
245	10 a Elizabeth Capell recipe book.
246	3_ a Cooking notebook
264	_0 c 1699-1715.
300	__ a 94 unnumbered pages ; c 18 cm
336	__ a text 2 rdacontent
337	__ a unmediated 2 rdamedia
338	__ a volume 2 rdacarrier
500	__ a Annotations on front pastedown: "Elizabeth Capell her receipt[s] Anno Dom[in]i 1699; Elizabeth Capell her book; S. Maude 1892."
500	__ a Bookseller's label on front pastedown, partially torn away: "H. Cleaver."
506	0_ a Open for research; digital version also available.
520	3_ a Contains culinary recipes and recipes for medical remedies, in the handwriting of several different authors. The last page is a copy of "the Story of Bembo, a Primitive Christian," originally published in Oxford in 1689 by minister Richard Allestree.
524	__ a Recipe book by Elizabeth Capell, MS.2002.012, John J. Burns Library, Boston College.
563	__ a Modern vellum case binding with fragments of the original limp vellum binding. 5 BXME.
650	_0 a Cooking, English x History v Sources.
650	_0 a Formulas, recipes, etc. v Early works to 1800.
650	_0 a Medicine, Popular x History v Sources.
650	_7 a Cooking, English. 2 fast 0 (OCoLC)fst01754933
650	_7 a Formulas, recipes, etc. 2 fast 0 (OCoLC)fst01753650
650	_7 a Medicine, Popular. 2 fast 0 (OCoLC)fst01015319
655	_7 a Booksellers' labels (Provenance) 2 rbprov
655	_7 a Early works. 2 fast 0 (OCoLC)fst01411636
655	_7 a History. 2 fast 0 (OCoLC)fst01411628
655	_7 a Sources. 2 fast 0 (OCoLC)fst01423900
856	41 3 Digital version u http://hdl.handle.net/2345/MS2002_012
901	__ a Digitized c BCL p Entire Work

General RDA Resources

- Library of Congress RDA training materials
<http://www.loc.gov/catworkshop/RDA%20training%20materials/LC%20RDA%20Training/LC%20RDA%20course%20table.html>
- ALCTSCE RDA Series webinars (YouTube playlist)
<http://www.youtube.com/playlist?list=PL1AAFB573158DC4A1>
- RDA Toolkit <http://www.rdatoolkit.org>
- *Maxwell's Handbook for RDA*, especially Appendix C
<http://www.alastore.ala.org/detail.aspx?ID=3738>

Archives-specific RDA resources

- “Using DACS with RDA: What’s New?” ALA webinar by Cory Nimer (2014)
<http://www.ala.org/alcts/confevents/webinars/052814>
- “Archival Materials: Using RDA with DACS” ALA webinar by Cory Nimer (2012)
<http://www.ala.org/alcts/confevents/upcoming/webinar/cat/053012>
- “Original Cataloging of Archives Using RDA” OCLC webinar, June 23-25, 2015
<https://www.oclc.org/support/training/partners/mcls/OriginalCatArchivesRDA.en.html>

Archives-specific RDA resources

- “Forming Names According to RDA,” SAA webinar
<http://saa.peachnewmedia.com/store/seminar/seminar.php?seminar=18228>
- Program for Cooperative Cataloging RDA record examples, including archival records
<http://www.loc.gov/catworkshop/RDA%20training%20materials/SCT%20RDA%20Records%20TG/index.html>