

Curated Digital Project Case Study: The Queens Memory Project

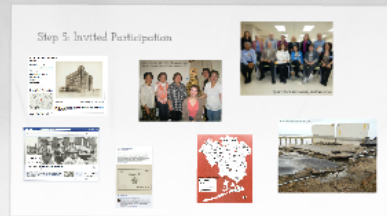
Step 1: Defined Project Mission Within Each Partner Institution

Step 2: Established Workflow & Division of Responsibilities

Step 3: Established Tools and Guidelines

Step 4: Developed User Interface

Step 5: Invited Participation



Step 2: Established Workflow & Division of Responsibilities

Queens Library
Digitization by professionals
Cataloging by students
Domain name and hosting
Long-term preservation
Infrastructure for community outreach

Queens College
Digitization by students
Cataloging by students
Content creation (interviews, photos, video, sound)
Development via Graduate Archives student research

Step 4: Developed User Interface



Step 3: Established tools and guidelines



Step 1: Defined Project Mission Within Each Partner Institution



Step 1: Defined Project Mission Within Each Partner Institution



Mission impacts curation



1. Identify the collection
2. Assess the collection's value
3. Assess the collection's condition
4. Assess the collection's accessibility
5. Assess the collection's sustainability
6. Assess the collection's impact
7. Assess the collection's relevance
8. Assess the collection's uniqueness
9. Assess the collection's significance
10. Assess the collection's timeliness

Natalie Milbrodt

Digital Content & Strategy Coordinator, Queens Library
Director, Queens Memory Project

QUEENS MEMORY PROJECT

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Step 1: Defined Project Mission Within Each
Partner Institution

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Step 1: Defined Project Mission Within Each Partner Institution



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Special Collections and Archives

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Digital Projects

The Department of Special Collections and Archives aims to make its collections widely accessible and to bring 20th century materials forward into the 21st century. Several digital projects have been created to showcase collection highlights.

Digital Projects:

[Civil Rights](#)
[Digital Metro New York Grants Project](#)
[Print History](#)
[Queens Memory Project](#)
[Seamen's Church Institute](#)

Civil Rights

For information about the overall collection, visit our [collections and finding aids page](#).

The [Civil Rights Movement Archives](#) features digital reproductions of photographs, print materials, artifacts and more.

The Queens College [Occupy Archive](#) features digital traces, print ephemera, and oral histories gathered during Occupy Wall Street events.

Digital Metro New York Grant Project

The [Digital Metro New York Grant Project Website](#) was a collaboration between Rosenthal Library and the Graduate School of Library and Information Science (GSLIS) at Queens College. Launched by Steve Barto, former Queens College Archivist, Claudia Perry, Associate Professor of the GSLIS, and Rolf Swensen, Social Sciences Librarian, in Spring 2005, it was completed in 2006. Its objectives were to explore the digitization process and make available online the history of the College, drawn from the College Archives, to show the integral place of the College in the Borough of Queens and New York City. Students in GSLIS were introduced to ContentDM data management software, SilverFast Scanning Software, Adobe Photoshop, and optical character recognition (OCR) software. The archives provided material for digitization and expertise in the preparation and organization of information and use of metadata for cataloging. The archival materials scanned, cataloged, and uploaded to the website of the funding organization, Metro, were drawn from:

1. Typescript correspondence in the College Presidential records,
2. *The People's College on the Hill*, a book of essays and photographs published by the College on the occasion of its fiftieth anniversary in 1987,
3. Part of the College's first yearbook, the 1941 *Silhouette*, containing historical reminiscences from the period and photographs of the campus and college community,
4. Student magazine covers and flyers for student events, and
5. Archival transparencies and photographs.

Print History

Office Information

Department of Special Collections and Archives

Queens College Libraries, CUNY
Benjamin Rosenthal Library RO317
65-30 Kissena Blvd.
Queens, NY 11367-1597

Phone: 718-997-3650
QC.Archives@qc.cuny.edu

Hours

Reference and research assistance is offered to researchers by appointment only. Please send an email or call us to schedule an appointment.

Related Links

[CUNY Catalog](#)
[Benjamin Rosenthal Library](#)

the GSLIS, and Rolf Swensen, Social Sciences Librarian, in Spring 2005, it was completed in 2006. Its objectives were to explore the digitization process and make available online the history of the College, drawn from the College Archives, to show the integral place of the College in the Borough of Queens and New York City. Students in GSLIS were introduced to ContentDM data management software, SilverFast Scanning Software, Adobe Photoshop, and optical character recognition (OCR) software. The archives provided material for digitization and expertise in the preparation and organization of information and use of metadata for cataloging. The archival materials scanned, cataloged, and uploaded to the website of the funding organization, Metro, were drawn from:

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Print History

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The **Artists' Books** site was created and designed by graduate student Deborah Tint and showcases 31 individual artists' books from the collection.

The **Print History** site is currently under development and will be a visual, interactive portal for exploring our rare books collection as well as other print history collections such as 'zines.

Queens Memory Project

For information about the overall collection, visit our [collections and finding aids page](#).

The **Queens Memory Project** is a collaborative digital archive by Queens Library and Queens College featuring oral history recordings, photographs, maps, news clippings, ephemera, and other records documenting contemporary life in Queens, New York.

Seamen's Church Institute

For information about the overall collection, visit our [collections and finding aids page](#).

The **Seamen's Church Institute Archives Digital Collection** features six series of digitized content: Annual Reports, Minutes, Photo Scrapbooks, Photographs, Chaplains' Journals and *The Lookout*.

Computing | News & Media | Suggestions | Careers at QC | Disclaimer | Text Only | Site Map | 📍 Directions
Queens College | The City University of New York | 65-30 Kissena Blvd. | Queens, NY 11367 | Phone: (718) 997-5000



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Research

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The Archives @ Queens Library

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Collection Information



[How to Access](#)[Obituary and Death Notice](#)[Requests](#)[Genealogical Holdings](#)[Manuscripts Gateway](#)[Map & Atlas Tables](#)[Newspaper List](#)[Queens Memory Project](#) [Printer-friendly](#)

Collection Information

This unique reference collection consists of specialized books and publications, many of them issued in limited editions; newspapers, both current and those which have ceased publication; family manuscripts; historical maps and atlases including Belcher Hyde and Sanborn Company maps; late 19th- and early 20th-century photographs.

How to Access

Customers can access the division's holdings through a number of methods. These methods are based on the type of material.

- **Books and magazines** accessible through Aqua Browser(the Library's online catalog), the Division's card catalog and OCLC
- **Manuscripts** accessible catalog records through Aqua Browser, OCLC, RLIN and Excelsior and accessible finding aids through [Manuscripts Gateway](#) and [ArchiveGrid](#) 
- **Maps & Atlases** tables organized by type of map and location.
- **Photographs** in-house searchable image database.
- **Vertical files** in-house index divided by subject and neighborhood listing the contents of the vertical file.
- **Newspapers** listed by title and area covered, also listed on the [New York State Newspaper Project's website](#) .

Mission impacts curation

Elements of our mission:

1. Document life in the borough : Scope
2. Democratize the archives: Create opportunities for participation
3. Increase use of the archives: Get content online and in classrooms
4. Establish and enrich community partnerships: Follow their lead on content directions
5. Equalize perceived value of oral history records with other primary sources: Create clips and relationships
6. Be an educational resource: Serve diverse needs as a flexible tool for exploration and self-publication in an archival framework.

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- Digitization by professionals
- Cataloging by professionals
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- Digitization by students
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- Content creation (interviews, photos, wild sound)
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[illegible]

Queens Memory Project

Goal: To create a digital archive of Queens' history and culture, and to provide a platform for the community to share their memories and experiences.

Objectives:

- To collect and digitize historical documents, photographs, and other artifacts related to Queens' history and culture.
- To create a digital archive of Queens' history and culture, and to provide a platform for the community to share their memories and experiences.
- To promote the history and culture of Queens, and to provide a platform for the community to share their memories and experiences.
- To create a digital archive of Queens' history and culture, and to provide a platform for the community to share their memories and experiences.

Scope:

- The project will focus on the history and culture of Queens, New York, and will include a wide range of topics, including the city's early history, its development as a major center of commerce and industry, and its role in the American Revolution and the Civil War.
- The project will also focus on the city's cultural heritage, including its diverse population, its arts and entertainment scene, and its role in the development of the American dream.

Methodology:

- The project will use a variety of methods to collect and digitize historical documents, photographs, and other artifacts, including archival research, field research, and digital archiving.
- The project will also use a variety of methods to promote the history and culture of Queens, including public programs, exhibitions, and digital outreach.

Timeline:

- The project will be completed by the end of 2023, and will include a final report and a digital archive of Queens' history and culture.

Budget:

- The project will have a budget of \$100,000, which will be used to cover the costs of archival research, field research, digital archiving, and public programs.

Conclusion:

The Queens Memory Project is a unique and important initiative that will help to preserve the history and culture of Queens, New York, and to provide a platform for the community to share their memories and experiences. The project will use a variety of methods to collect and digitize historical documents, photographs, and other artifacts, and will promote the history and culture of Queens through public programs, exhibitions, and digital outreach. The project will be completed by the end of 2023, and will include a final report and a digital archive of Queens' history and culture.

[illegible]

Queens Borough Public Library's Best Practices for Digitization

This document was created using a combination of best practices from Collaborative Digitization's Digitization Program (www.cdp.columbia.edu/act.html), Library of Congress' American Memory Technical Information Institute's best practices about the digital and analog AIDS, Arts and Humanities Data Service, Guide to Good Practice on issues on e-text documents (www.etsi.org). The majority of the content is taken directly from the Library of Congress' best practices which are very extensive.

Still Objects
 General rules
 File Formats
 Preservation masters – TIFF
 Derivatives from preservation masters – JPEG

All objects will be scanned in grayscale or color depending on the following:

- Grayscale – all originals that have just black and white
- Color – all originals that have any other color besides black and white (each labeled with a minimum of 1 color notation)

Spatial resolution is only achieved utilizing the optical resolution capabilities of the equipment employed to acquire the image not through interpolation.

Document type	Resolution	Bit depth	Grayscale features	Color accuracy	Notes
Print of test tools volumetrica, pamphlets, signal papers, envelopes	400dpi	8-bit color	11 steps, 5.5 E steps, 7 channel noise		
Black, dark envelope, mounted notes, on a manuscript	400dpi	8-bit color	11 steps, 5.5 E steps, 7 channel noise	Proter 24-bit Delta E=8	
Manuscript handwritten, typewritten	300dpi	8-bit color	11 steps, 5.5 E steps, 7 channel noise	Proter 24-bit Delta E=8	

Phase	Activity	Team/Channel	Key Deliverables	MSD Count	Timeline	Q2 MSD Objectives	Owner/Status	Timeline
1	Project Kick-off	Project Manager	Project Charter, Kick-off Meeting	1	Week 1	Project Charter	Project Manager	Week 1
	Requirements Gathering	Business Analyst	Requirements Document, Stakeholder Interviews	2	Weeks 2-3	Requirements Document	Business Analyst	Weeks 2-3
2	System Design	System Architect	System Architecture, Database Design	3	Weeks 4-5	System Architecture	System Architect	Weeks 4-5
	Development	Development Team	Code Development, Unit Testing	4	Weeks 6-9	Code Development	Development Team	Weeks 6-9
3	Testing	QA Team	Integration Testing, User Acceptance Testing	2	Weeks 10-11	Integration Testing	QA Team	Weeks 10-11
	Deployment	Operations Team	System Deployment, Go-Live	1	Week 12	System Deployment	Operations Team	Week 12
4	Post-Deployment	Project Manager	Project Review, Lessons Learned	1	Week 13	Project Review	Project Manager	Week 13
	Project Closure	Project Manager	Final Report, Project Closure	1	Week 14	Final Report	Project Manager	Week 14
5	Project Review	Project Manager	Project Review Meeting	1	Week 15	Project Review Meeting	Project Manager	Week 15
	Project Handover	Operations Team	System Handover, Training	1	Week 16	System Handover	Operations Team	Week 16
6	Project Archiving	Project Manager	Project Archiving, Documentation	1	Week 17	Project Archiving	Project Manager	Week 17
	Project Evaluation	Project Manager	Project Evaluation, Feedback	1	Week 18	Project Evaluation	Project Manager	Week 18
7	Project Reporting	Project Manager	Project Reporting, Status	1	Week 19	Project Reporting	Project Manager	Week 19
	Project Monitoring	Project Manager	Project Monitoring, Progress	1	Week 20	Project Monitoring	Project Manager	Week 20
8	Project Communication	Project Manager	Project Communication, Updates	1	Week 21	Project Communication	Project Manager	Week 21
	Project Collaboration	Project Manager	Project Collaboration, Teamwork	1	Week 22	Project Collaboration	Project Manager	Week 22
9	Project Innovation	Project Manager	Project Innovation, Creativity	1	Week 23	Project Innovation	Project Manager	Week 23
	Project Adaptation	Project Manager	Project Adaptation, Flexibility	1	Week 24	Project Adaptation	Project Manager	Week 24
10	Project Resilience	Project Manager	Project Resilience, Stability	1	Week 25	Project Resilience	Project Manager	Week 25
	Project Sustainability	Project Manager	Project Sustainability, Long-term	1	Week 26	Project Sustainability	Project Manager	Week 26
11	Project Scalability	Project Manager	Project Scalability, Growth	1	Week 27	Project Scalability	Project Manager	Week 27
	Project Security	Project Manager	Project Security, Protection	1	Week 28	Project Security	Project Manager	Week 28
12	Project Privacy	Project Manager	Project Privacy, Confidentiality	1	Week 29	Project Privacy	Project Manager	Week 29
	Project Accessibility	Project Manager	Project Accessibility, Inclusivity	1	Week 30	Project Accessibility	Project Manager	Week 30
13	Project Reliability	Project Manager	Project Reliability, Consistency	1	Week 31	Project Reliability	Project Manager	Week 31
	Project Availability	Project Manager	Project Availability, Uptime	1	Week 32	Project Availability	Project Manager	Week 32
14	Project Performance	Project Manager	Project Performance, Efficiency	1	Week 33	Project Performance	Project Manager	Week 33
	Project Cost-Effectiveness	Project Manager	Project Cost-Effectiveness, Budget	1	Week 34	Project Cost-Effectiveness	Project Manager	Week 34
15	Project Risk Management	Project Manager	Project Risk Management, Mitigation	1	Week 35	Project Risk Management	Project Manager	Week 35
	Project Compliance	Project Manager	Project Compliance, Regulations	1	Week 36	Project Compliance	Project Manager	Week 36
16	Project Ethics	Project Manager	Project Ethics, Integrity	1	Week 37	Project Ethics	Project Manager	Week 37
	Project Social Responsibility	Project Manager	Project Social Responsibility, Impact	1	Week 38	Project Social Responsibility	Project Manager	Week 38
17	Project Environmental Sustainability	Project Manager	Project Environmental Sustainability, Green	1	Week 39	Project Environmental Sustainability	Project Manager	Week 39
	Project Economic Sustainability	Project Manager	Project Economic Sustainability, Growth	1	Week 40	Project Economic Sustainability	Project Manager	Week 40
18	Project Cultural Sustainability	Project Manager	Project Cultural Sustainability, Diversity	1	Week 41	Project Cultural Sustainability	Project Manager	Week 41
	Project Technological Sustainability	Project Manager	Project Technological Sustainability, Innovation	1	Week 42	Project Technological Sustainability	Project Manager	Week 42
19	Project Human Sustainability	Project Manager	Project Human Sustainability, Well-being	1	Week 43	Project Human Sustainability	Project Manager	Week 43
	Project Environmental Impact	Project Manager	Project Environmental Impact, Footprint	1	Week 44	Project Environmental Impact	Project Manager	Week 44
20	Project Social Impact	Project Manager	Project Social Impact, Community	1	Week 45	Project Social Impact	Project Manager	Week 45
	Project Economic Impact	Project Manager	Project Economic Impact, Contribution	1	Week 46	Project Economic Impact	Project Manager	Week 46
21	Project Cultural Impact	Project Manager	Project Cultural Impact, Heritage	1	Week 47	Project Cultural Impact	Project Manager	Week 47
	Project Technological Impact	Project Manager	Project Technological Impact, Technology	1	Week 48	Project Technological Impact	Project Manager	Week 48
22	Project Human Impact	Project Manager	Project Human Impact, Quality of Life	1	Week 49	Project Human Impact	Project Manager	Week 49
	Project Environmental Impact	Project Manager	Project Environmental Impact, Ecosystem	1	Week 50	Project Environmental Impact	Project Manager	Week 50
23	Project Social Impact	Project Manager	Project Social Impact, Society	1	Week 51	Project Social Impact	Project Manager	Week 51
	Project Economic Impact	Project Manager	Project Economic Impact, Economy	1	Week 52	Project Economic Impact	Project Manager	Week 52
24	Project Cultural Impact							
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Queens Borough Public Library's Best Practices for Digitization

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Still Objects

General rules

File Formats

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Document type	Resolution	Bit depth	Grayscale factors	Color accuracy	Notes
Printed text: books w/illustrations, pamphlets, typed pages, newspapers	400ppi	*8-bit color	18 steps, 5.5 f-stops, Y channel noise $\leq 5\%$		
Music: sheet music, annotated scores, music manuscripts	400ppi	*8-bit color	18 steps, 5.5 f-stops, Y channel noise $\leq 5\%$	If color 24-bit Delta-E <8	
Manuscripts: handwritten, typewritten, copies	300ppi	*8-bit color	18 steps, 5.5 f-stops, Y channel noise $\leq 5\%$	If color 24-bit Delta-E <8	

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hh:mm:ss

+ Add total running time

General Note

Maps	Books	News Clippings	Oral Histories	Wild Sound	Images	CA field label name	Screen Name	Restrict to
001 - Control #	001 - Control #	001 - Control #	001 - Object Identifier	001 - Object Identifier	Object Identifier	Object Identifier	Record	
005 - Date/Time of last Transaction	005 - Date/Time of last Transaction							
008 - Data Elements	008 - Data Elements							
035 - Syst. Control #	035 - Syst. Control #							
052 - Geographic Classification						alt id	Record	
099 - Local call #	099 - Local call #					Georeference	Georeferencing	
						add alt id	Record	
100 - Main Entry - Personal Name	100 - Main Entry - Personal Name	100 - Main Entry - Personal Name	Interviewer Name	Recordist Name	Inscription	Related entity	Relationships	
110 - Main Entry - Corp. Name	110 - Main Entry - Corp. Name	110 - Main Entry - Corp. Name				add relationship	Relationships	
245 - Title Statement	245 - Title Statement	245 - Title Statement	245 - Title	245 - Title	Title	Title	Record	
246 - Varying Form of Title	246 - Varying Form of Title	246 - Varying Form of Title			Alternate Title	Alternate Title	Record	
					Type of Title	Title type	Record	
260 - Publication, Distribution	260 - Publication, Distribution	260 - Publication, Distribution	260 - Location and Date of Recording	260 - Location and Date of Recording	Date	Date	Record	
300 - Physical Description	300 - Physical Description	300 - Physical Description	Recording Format	Recording Format	Material and Measurements	Physical Description	Record	
			300 - File Type and Size and Total Running Time	300 - File Type and Size and Total Running Time		Total Running Time	Record	audio
490 - Series Statement	490 - Series Statement	490 - Series Statement	490 - Related Records	490 - Related Records	Related Records	Related objects	Relationships	
500 - General Note	500 - General Note	500 - General Note	500 - General Note	500 - General Note	General Note	General Note	Record	
506 - Restrictions on Access Note	506 - Restrictions on Access Note	506 - Restrictions on Access Note	506 - Terms of Use	506 - Terms of Use	Rights	Rights	Record	
Description	520 - Summary	Description	Description	Description	Description	Summary	Record	
533 - Reproduction Note (ex: scan)	533 - Reproduction Note (ex: scan)	533 - Reproduction Note (ex: scan)	"Digitized" or "Born digital"	"Digitized" or "Born digital"	StateEdition	Reproduction Note	Record	
600 - Subject Added Entry - Personal Name	600 - Subject Added Entry - Personal Name	600 - Subject Added Entry - Personal Name	600 - Interviewee Name	600 - Individual Represented		Related entity	Relationships	
610 - Subject Added Entry - Corporate Name	610 - Subject Added Entry - Corporate Name	610 - Subject Added Entry - Corporate Name	610 - Related Organizations	610 - Related Organizations	Related Organizations	Related entity	Relationships	
	630 - Subject Added Entry - Uniform Title					Add Subject	Subject	
650 - Subject Added Entry - Topical Term	650 - Subject Added Entry - Topical Term	650 - Subject Added Entry - Topical Term	650 - Related Topic	650 - Related Topic	Cultural Context	Subject	Subject	
651 - Subject Added Entry - Geographic Name	651 - Subject Added Entry - Geographic Name	651 - Subject Added Entry - Geographic Name	651 - Related Geographic Name	651 - Related Geographic Name	Related Geographic Name	Related Place/Georeferer	Georeferencing/Relationships	
700 - Added Entry - Personal Name	700 - Added Entry - Personal Name	700 - Added Entry - Personal Name	700 - Related Person	700 - Related Person	Related Person	Related entity	Relationships	
Source (QC, QPL, other)	Source (QC, QPL, other)	Source (QC, QPL, other)	Repository (QC, QPL, other)	Repository (QC, QPL, other)	Source (QC, QPL, other)	Related collection	Relationships	
Time period (decades)	Time period (decades)	Time period (decades)	Time period (decades)	Time period (decades)	Time period (decades)	Time period (decades)	Record	
			Software used to create derivatives	Software used to create derivatives		Software used to create c	Record	audio
			Person who created derivatives	Person who created derivatives		Name of worker who cre	Record	audio
			Equipment Make and Model	Equipment Make and Model		Equipment make and mo	Record	audio
			In and Out Points	In and Out Points		In and Out points	Record	audio

← RESULTS (22/36) →

Editing Oral History:

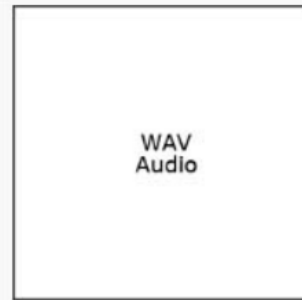
Ice skating in the park



Add as Document ▾ under this +

Duplicate this oral history +

Hide media >



Less info >

In set Ice Skating in Kissena Park

Created

1 year, 8 months ago by Molly Fair

Last changed

12 days, 17 hours ago by Natalie Milbrodt

Record

Subjects

Relationships

Georeferencing

Media

Links

Alternate identifiers

Christensen_1_2

+ Add alternate identifiers

Title

Ice skating in the park

Alternate titles

在公園滑冰

Type Chinese ▾

파크에서 스케이트 타기

Type Korean ▾

+ Add name

Date

June 22 2010

+ Add date

Physical Description

Digital audio

+ Add physical description

Total Running Time

0h 1m 27s

hh:mm:ss

+ Add total running time

General Note

Guide to Queens Memory Project Digital Archive Styles and Standards

Last updated 7/10/2012

General Notes about using CollectiveAccess:

- Each cataloger will have his/her own username and password. This will help to distinguish changes made by different users in the logs created automatically with every change to the system
- If C.A. sits idle for too long, it will automatically sign you out. Generally, the system is designed to make frequent changes before you can continue work on new pages, but it is smart to save your work before stepping away for a break
- As a general rule, leave fields blank if you don't have the information to fill them correctly, or if the options automatically generated are not quite right
 - Notify Natalie about fields you could not complete
- "Identifier" numbers will automatically generate once we move to a different server, so for now, don't worry about ever filling them in or expecting to see them generate after you save. These will eventually be unique numbers for each record.
- If you want to see how a record will appear to the public, you can set the "Access" field at the top of the Record page to "accessible to public" and then look at it on the live site, www.queensmemory.org

NAMES

- Access
 - Make **Access: Public** for all names (places, events, collections)
 - New Entities (individuals, organizations) are automatically public
- QC and QPL are always referred to as:
 - The Archives at Queens Library
 - Queens College Libraries' Department of Special Collections and Archives
- Maiden names
 - Entity Records: Indicate a married woman's maiden name in the Alternate Names page in her Entity Record
 - Prefixes field: use "Miss"
 - Forename
 - Surname
 - Display name: use forename and surname
 - Ex: McQuilling, Annalou
 - Object Records: Indicate a married woman's maiden name in the summary field (not the title field)

QUEENS MEMORY PROJECT

HOW OUR DIGITAL ARCHIVE WORKS AND HOW YOU CAN PARTICIPATE

[HOME](#) [SYLLABI](#) [PHILOSOPHY](#) [PARTNERS](#) [PRESS](#) [NEXT STEPS](#)

QUEENS MEMORY PROJECT

[CLICK HERE TO VISIT
THE QMP COLLECTION!](#)



Featured Items of the Collection



Standards and Best Practices

July 10, 2012 | [Leave a Comment](#)

This website contains resources developed and adopted by the Queens Memory Project team to create and maintain our collaborative digital archives. Each blog post (listed in the column to the right) is dedicated to a different aspect of the project. Our intent is to make this information available to other organizations developing similar projects and also to students interested in our process.

The other goal for this website is to provide community members with simple guidelines to help them produce and donate records to the QMP. The "Forms for Participants" menu (to the right) provides easy access to the guidelines and forms needed to participate in the Queens Memory Project.

Among the contents of these blogposts are training materials, a cataloging manual for our CollectiveAccess database, and digitization guidelines. If you are interested in learning more about the Queens Memory Project, please contact QMP Director, Natalie Milbrodt, Natalie.Milbrodt@qc.cuny.edu.



Using Analytics

April 28, 2012 | Tagged [analytics](#), [social networking](#), [user tracking](#)
[| Leave a Comment](#)

By: Kristin Resurreccion

An online digital archive like the Queens Memory Project is constantly evolving with every user interaction and administrative mediation, in addition to the ever-shifting environment of the World Wide Web. In an effort to improve the QMP's relevance and effectiveness online, we have recently applied the use of free Web analytics software to track activity on the project's website and social networking accounts.

Blogroll

[Cataloger Guide](#)
[Content Outlines for Interviews](#)
[Metadata Crosswalk](#)
[Sound Editing Guide](#)

Forms for Participants

[Participant's Guide](#)
[Submission Form: Oral History](#)
[Submission Form: Wild Sound](#)
[Submission Form: Photos](#)
[Interviewer / Photographer /
Recordist Consent Form](#)
[Donor / Interviewee Consent Form](#)

Search for:

[Search](#)

Tags

[analytics](#) [cataloging](#)
[metadata](#) [social](#)
[networking](#) [standards](#)
[timecode](#) [transcription](#) [user tracking](#)

Curated Digital Project Case Study: The Queens Memory Project

Step 1: Defined Project Mission Within Each
Partner Institution

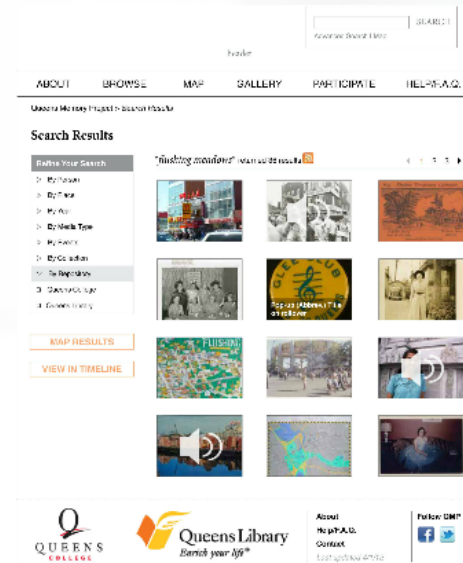
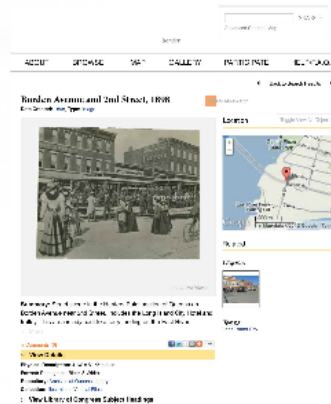
Step 2: Established Workflow & Division of
Responsibilities

Step 3: Established Tools and Guidelines

Step 4: Developed User Interface

Step 5: Invited Participation

Step 4: Developed User Interface



QUEENS MEMORY PROJECT

[LOGIN / REGISTER](#)[BROWSE](#)[GALLERY](#)[ABOUT](#) [SEARCH](#)

Ice Skating in Kissena Park

Annalou Christensen describes going as a child to ice skate in Kissena Park, just a short trolley ride south from her home in Waldheim, Flushing. This trolley car is the one she would have taken and these skaters are using the same pond she skated, over thirty years later.

Today the park no longer offers ice skating, but the Q65 bus follows the same route between Flushing and Jamaica that the trolley car used to take when Mrs. Christensen was a girl.



More Galleries



A word on Flushing from
Borough Historian, Jack
Eichenbaum



Hurricanes in Queens



Monkey Hill



Ratha Yatra



Queens Memory Project > [Browse](#)

Browse



Queens Map Nunc lacinia neque vel massa eleifend ut interdum dui tempor. Praesent pretium iaculis lorem nec lacinia. Aliquam erat volutpat. Aenean feugiat fermentum lacinia.

Timeline Praesent pretium iaculis lorem nec lacinia. Aliquam erat volutpat. Nunc lacinia neque vel massa eleifend ut interdum dui tempor.

Subject Cloud Aliquam erat volutpat. Aenean feugiat fermentum lacinia.

against agreement america
 citizens clear coming congress
 country economy empower enemy
 expanding extremists families federal fighting
 forces free freedom funding future
 government health history hope housing increase
 iran iraq iraqi jobs jaw leaders liberty life markets mee
 military million nation pass past peace
 people plan power program progress prosperou
 protect reform results schools security seen seven stati
 support tax terrorists today tonight trade
 troops trust work world year

Subject Lists Aenean ac purus sit amet odio molestie luctus vel porta ante. Aliquam erat volutpat. Aenean feugiat fermentum lacinia.

Recently Added Lorem ipsum dolor sit amet, consectetur adipiscing elit.

SEARCH

Advanced Search | Map

header

ABOUT

BROWSE

MAP

GALLERY

PARTICIPATE

HELP/F.A.Q.

Queens Memory Project > Search Results

Search Results

Refine Your Search

- ▷ By Person
- ▷ By Place
- ▷ By Year
- ▷ By Media Type
- ▷ By Events
- ▷ By Collection
- ▽ By Repository
 - ❑ Queens College
 - ❑ Queens Library

MAP RESULTS

VIEW IN TIMELINE

"flushing meadows" returned 36 results



◀ 1 2 3 ▶



About
Help/F.A.Q.
Contact

Last updated 4/1/12

Follow QMP



◀ Back to Search Results ▶

Borden Avenue and 2nd Street, 1898

Date Created: 1898, Type: Image

Add to Album Icon



Summary: Street scene in the Hunters Point section of Queens on Borden Avenue near 2nd Street. Includes the Long Island City Hotel and trolley. This area is adjacent to a ferry landing on the East River.

▶ More

+ Comments (0)



View Details

Physical Description: 4 1/2 x 5 1/2 inches

Format: Photograph, Black & White

Repository: [Archives at Queens Library](#)

Collection: [Illustrations Vertical Files](#)

▶ [View Library of Congress Subject Headings](#)

Location

Toggle View All Objects



Related

Objects



Terms

[Long Island City](#)

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Step 5: Invited Participation

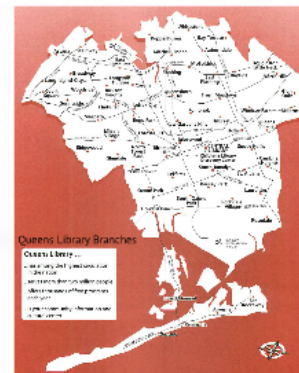
Image: Beverly Arms Apartments



Queens College student, Tess Hartman with Saint Michael's Roman Catholic Church members, 2011



Queens General Assembly, 2013 Workshop



Queens Library Branches



Photo courtesy of Monika Luchowska, 2012

Image: Beverly Arms Apartments

Date: circa 1920

Time Period: circa 1920

Medium: 8 x 10 inches Black and white print

Summary: Apartments and tenements - Beverly Arms Apartments, exterior - 42-40 Bowne Street - Southwest corner of Bowne Street and Beech Avenue, 아파트와 공통 주택 - 비벌리 암즈 아파트, 외관 - 42-40 바운 가 - 바운가와 비치 애비뉴의 남서쪽

Subject: Apartment houses [sh85005908]

RELATED ENTITY

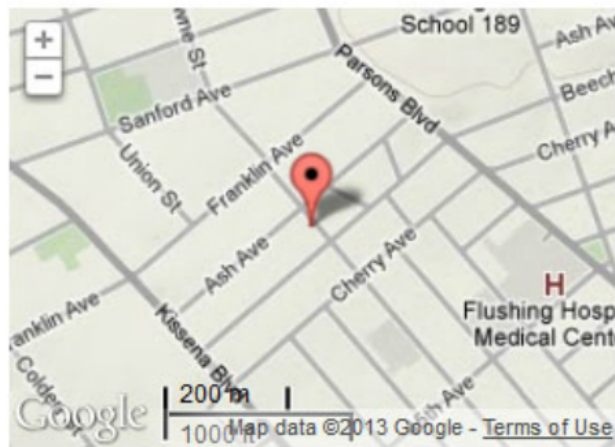
Chamber of Commerce (Queens, New York, N.Y.)
(publisher)

RELATED PLACE

Beverly Arms Apartments (depicts)

RELATED COLLECTION

The Chamber of Commerce of the Borough of Queens
Records at The Archives at Queens Library (is part of)



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[Tag/Comment](#)

[Add to Collection +](#) [See more of this item +](#)

(1 comment)

USER COMMENTS

These massive apartment buildings began the transformation of Flushing from a suburban/rural area to one of the more densely and diverse neighborhoods in Queens.

John Hyslop, 2/1/2013

QUEENS
MEMORY
PROJECT

Queens Memory Project

Timeline ▾

Now ▾

Status

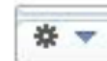
Photo / Video

Event, Milestone +

QUEENS
MEMORY
PROJECT

Queens Memory Project

223 likes · 4 talking about this



Community Organization

Queens Memory Project aims to record and preserve contemporary history across the borough of Queens, New York City. Visit: <http://www.queensmemory.org/>

Follow: @QueensMemory

About



Photos



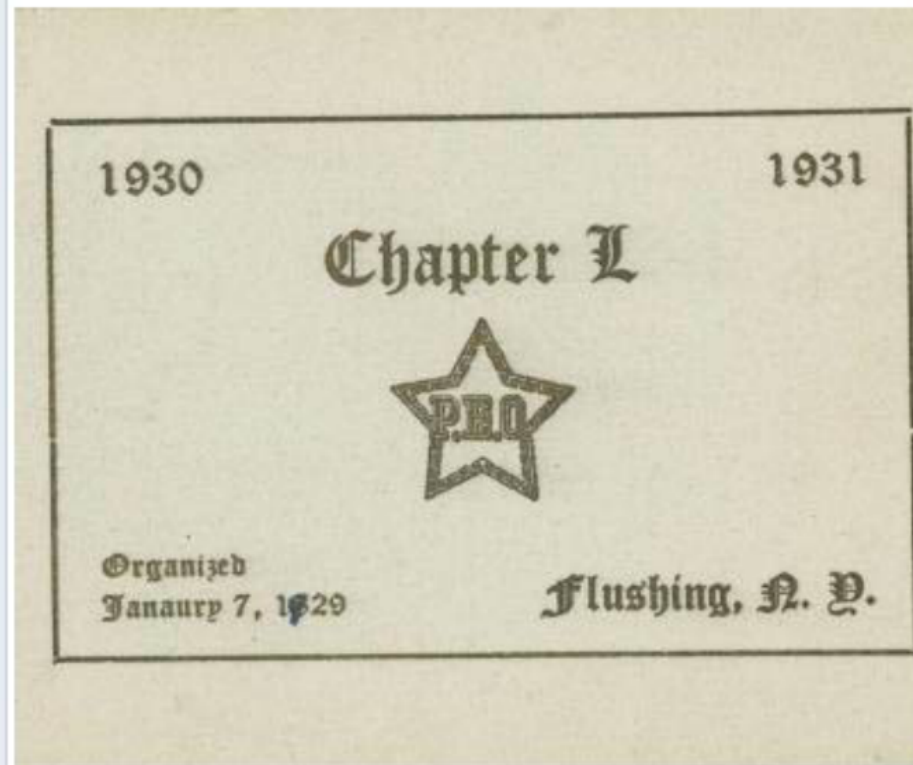
223

Likes

QUEENS
MEMORY

Events

It's not a secret anymore! On this day in 1930 Mrs. Steel hosted the Flushing Chapter of the P.E.O Sisterhood in her home on 166th Street. P.E.O, a woman's "secret" organization still operating today, aims for the advancement of women through philanthropy, education, and culture. Let us know if you or anyone in your family have been members here:
<http://goo.gl/8VKN>



Like · Comment · Share

👍 Anne Shisler-Hughes and Erma Orofino like this.



Erma Orofino I grew up 2 blocks away, and went to school with the Steel kids. This was the elder Mrs. Steel, who was very active and vocal in civic and community affairs. The Steels were also known for their magnificent gardens. They would open their garden for pub... [See More](#)

November 12 at 2:53pm · Unlike · 1

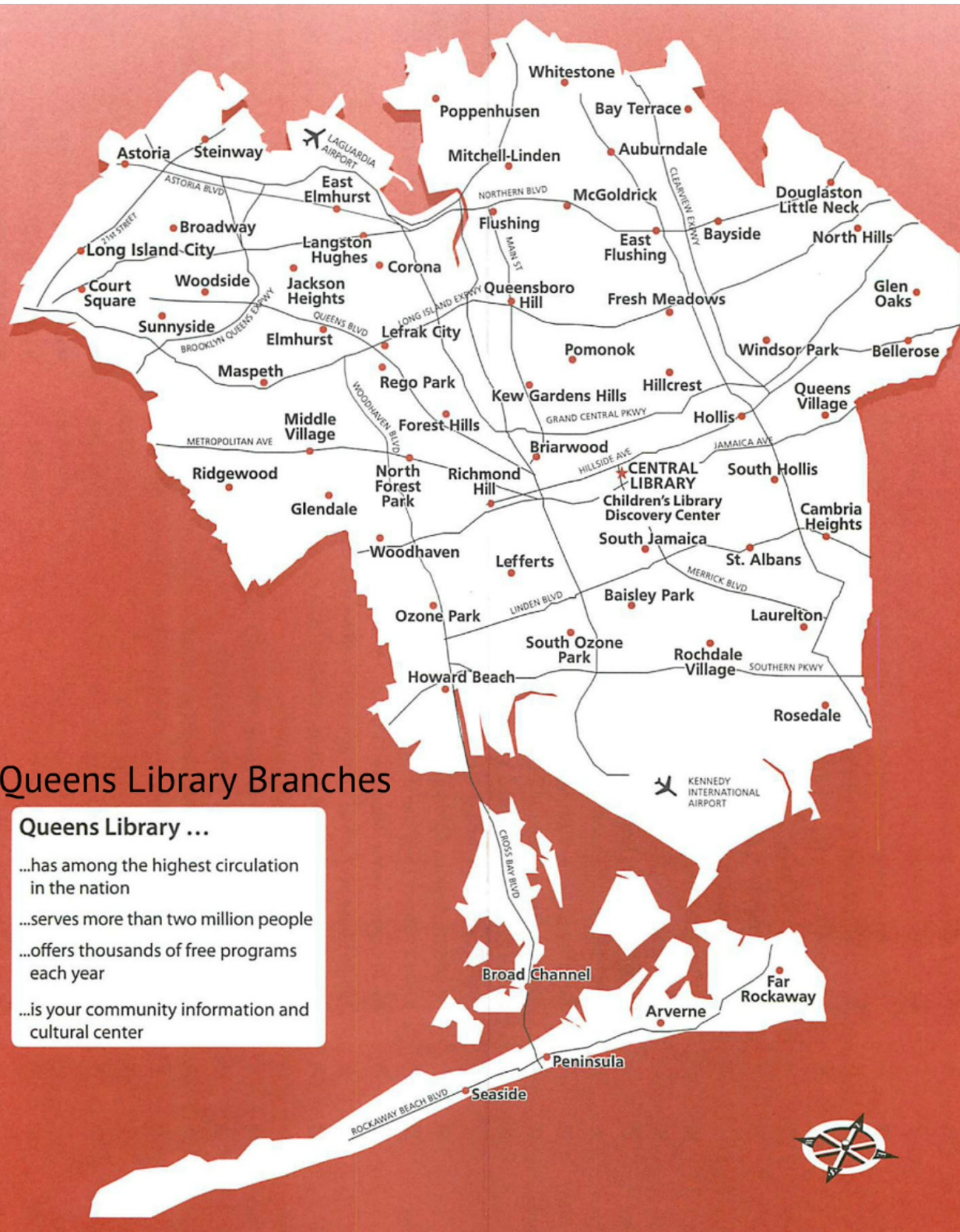


Queens General Assembly, 2013 Workshop

Queens Library Branches

Queens Library ...

- ...has among the highest circulation in the nation
- ...serves more than two million people
- ...offers thousands of free programs each year
- ...is your community information and cultural center



Queens Library Branches

Queens Library ...

- ...has among the highest circulation in the nation
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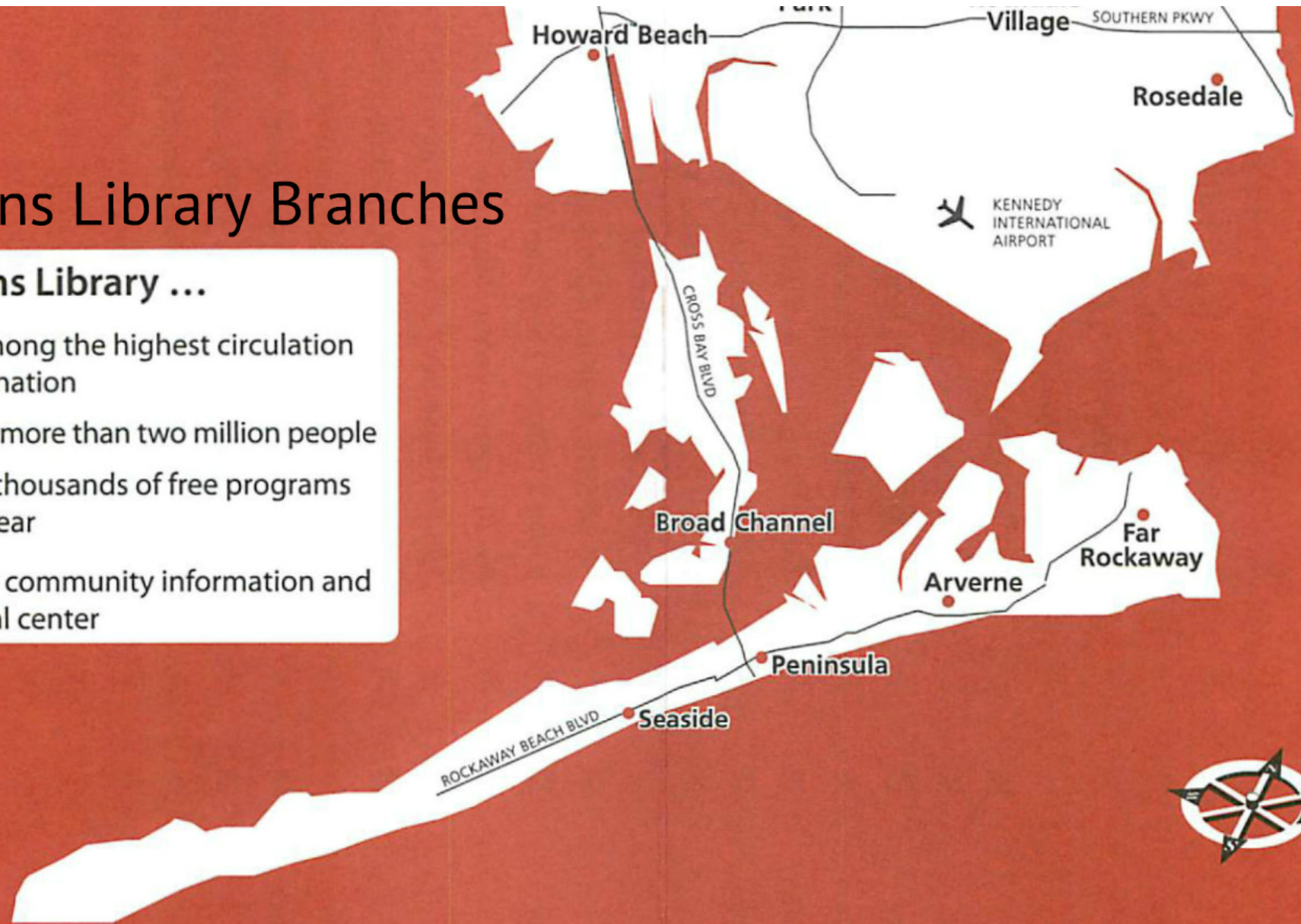


Photo courtesy of Monika Luchowska, 2012



Queens College student, Tess Hartman with Saint Michael's Roman Catholic Church members, 2011



Students have created over 600 public records.

They earn credit, volunteer and sometimes earn grant-funded stipends to perform all functions of the QMP:

Archival Processing
Cataloging
Community Organizing
Digitization
Donor Relations

Exhibit Curation
Graphic Design
Interviews
Photography
Policy Drafting

Research
Social Media
Sound Editing
User analysis

We aid their efforts with free resources:

- Individual Project Planning for Graduate Study
- Curricular Modules for Undergraduate Courses
- Workshops
- Guidelines and Forms

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