

# CREATING DIGITIZATION WORKFLOWS THAT WORK AT UNIVERSITY OF MARYLAND LIBRARIES

# Where we'll flow

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- I. Digital Conversion and Media Reformatting
- II. Aeon tracking
- III. Quality assurance/control feedback loop
- IV. Incunabula project workflow
- V. Audio digitization workflow
- VI. Internet Archive workflow

# DCMR: About us

- Digital Systems and Stewardship (DSS) – division
- Digital Conversion and Media Reformatting (DCMR) – department
- Digitization Center – unit
  
- Robin Pike, Manager
- Eric Cartier, Digital Librarian
- Student digitization assistants



# Who does what

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- ☐ Select
- ☐ Describe
- ☐ Conserve
- ☐ Digitize
- ☐ Archive



# Who does what

- Select – Special Collections and University Archives (SCUA), Special Collections in Performing Arts (SCPA), the Gordon W. Prange Collection
- Describe – Metadata Services Department (MSD)
- Conserve – Preservation/Conservation
- Digitize – DCMR
- Archive – Digital Programs and Initiatives (DPI)



# Tracking digitization requests in Aeon

Home - Aeon Client

Home Manage

User Activity Process

Transaction Number  
User Information  
Citation Information

Search

Search Requests

Username  
Name  
ID

Search

Search Users

Activity Number  
Activity Name  
User Information

Search

Search Activities

Home

Requests Activities

Reading Room Requests (115 items)  
Requests (341 items)  
Photoduplication Orders (155 items)  
Activity Requests (349 items)  
In Use by Staff (25 items)  
In Processing (37 items)  
Inactive Requests (1650 items)

Signed In Users

Name	Location
InterLibrary Loan, ILL	Maryland Room
Radyk, Lucrecia	Maryland Room

Users Waiting to Be Cleared

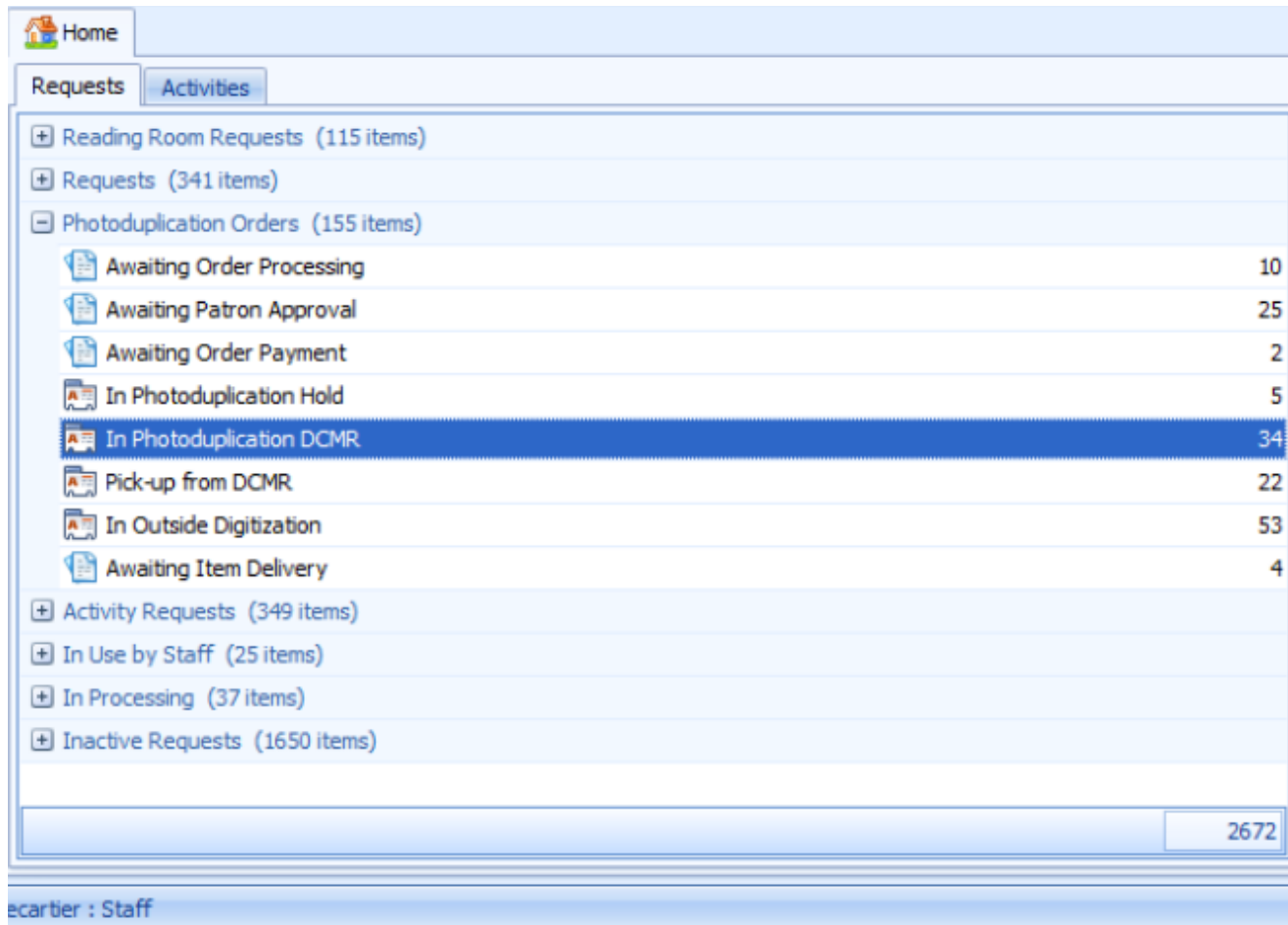
System

2672

ecartier : Staff



# Tracking digitization requests in Aeon



Home	
Requests Activities	
+ Reading Room Requests (115 items)	
+ Requests (341 items)	
- Photoduplication Orders (155 items)	
Awaiting Order Processing	10
Awaiting Patron Approval	25
Awaiting Order Payment	2
In Photoduplication Hold	5
In Photoduplication DCMR	34
Pick-up from DCMR	22
In Outside Digitization	53
Awaiting Item Delivery	4
+ Activity Requests (349 items)	
+ In Use by Staff (25 items)	
+ In Processing (37 items)	
+ Inactive Requests (1650 items)	
2672	
ecartier : Staff	

# Partial request listing

In Photoduplication DCMR - Aeon Client

Home Manage Process

Check Out Item Reshelve Item Place Item On Hold Print Request Route Cancel Add Flag Request For Merge Clone to Current User Clone to Another User

Home In Photoduplication DCMR

Transaction Number	Library	Username	Researche...	Transaction Date	Photoduplication ...	Photoduplication Status	Call Number
866	MDRM	akidwel2@umd.edu		9/24/2014 2:23 PM			78-2
2228	MDRM	jarcher@umd.edu		9/24/2014 2:30 PM			80-3
2229	MDRM	jarcher@umd.edu		9/24/2014 2:31 PM			80-3
2230	MDRM	jarcher@umd.edu		9/24/2014 2:32 PM			80-3
2757	MDRM	ILL		9/30/2014 2:52 PM	9/30/2014 3:09 PM	Awaiting Item Delivery	BR1725.F38 B68 1901
2795	MDRM	akidwel2@umd.edu		10/6/2014 10:14 AM			DC141 .F74 no. 532
2796	MDRM	akidwel2@umd.edu		10/6/2014 10:14 AM			DC141 .F74 no. 540
2797	MDRM	akidwel2@umd.edu		10/6/2014 10:14 AM			DC141 .F74 no. 541
2799	MDRM	akidwel2@umd.edu		10/6/2014 10:15 AM			DC141 .F74 no. 553
2800	MDRM	akidwel2@umd.edu		10/6/2014 10:15 AM			DC141 .F74 no. 556
2801	MDRM	akidwel2@umd.edu		10/6/2014 10:15 AM			DC141 .F74 no. 557
2802	MDRM	akidwel2@umd.edu		10/6/2014 10:15 AM			DC141 .F74 no. 558
2803	MDRM	akidwel2@umd.edu		10/6/2014 10:15 AM			DC141 .F74 no. 562
2804	MDRM	akidwel2@umd.edu		10/6/2014 10:15 AM			DC141 .F74 no. 563
2805	MDRM	akidwel2@umd.edu		10/6/2014 10:15 AM			DC141 .F74 no. 567
2806	MDRM	akidwel2@umd.edu		10/6/2014 10:15 AM			DC141 .F74 no. 574
2807	MDRM	akidwel2@umd.edu		10/6/2014 10:15 AM			DC141 .F74 no. 577
2808	MDRM	akidwel2@umd.edu		10/6/2014 10:15 AM			DC141 .F74 no. 578

ecartier : Staff 31 requests

# Request details and notes

Detail - Request 2343

Home E-mail Process

Cancel Add Flag Remove Flag Route Print Request Reprint Callslip Cloning Clone Request to Current User Clone Request to Another User Search Add Attachment View Attachment View Sign In Sign Out Initialize Photoduplication Photoduplication

Detail History Billing

**Request Information**

Transaction Number 2343 ILLiad TN  
Scheduled Date Document Type  
Request For  
Special Request  
Bib ID Barcode  
Title Athletic Media Relations  
Series  
Author  
Place Publisher  
Date 1977-1979 lacrosse Edition  
Location Volume/Box  
Call Number 2015-021 Issue  
EAD Number  
Restrictions  
Project Description for Athletics Hall of Fame (Bob Boniello)

**User Information**

Username athletics  
Name Athletics Department  
Status Staff  
Organization Intercollegiate Athletics  
E-mail ahawk@umd.edu  
Clearance Status Cleared  
Research Topics

**Reproductions Orders**

Staff Contact Email ahawk@umd.edu  
Pages  
For Publication Page Count 10  
Format Scan - .jpg (300 dpi)  
Shipping Option Digital Download  
Service Level Rush

**Note**

Note Date	Note	Username	Note Type
9/25/2014	Ten files, eight Fedora records. Materials are in bin DC 9.	ecartier	Staff
9/25/2014	Scan at appropriate ppi for size of slides.	ecartier	Staff

Request Finished Item Delivered

# Request Finished in Aeon

DetailHistoryBilling

Tracking

ChangedDate	ChangedTo	ChangedBy
09/25/2014 03:39 PM	Awaiting Patron Approval	ahawk
09/25/2014 03:39 PM	Awaiting Item Delivery	ahawk
09/25/2014 03:39 PM	In Photoduplication DCMR	ahawk
09/26/2014 02:55 PM	Item Delivered	alengel
09/26/2014 02:56 PM	Pick-up from DCMR	alengel
09/30/2014 01:21 PM	Request Finished	ahawk

History

HistoryDate	Entry	Use...
09/25/2014 03:38 PM	Request created by staff.	ahawk
09/25/2014 03:38 PM	Request status set to Awaiting Request Proc...	ahawk
09/25/2014 03:38 PM	Status changed to Request In Processing by ...	ahawk
09/25/2014 03:38 PM	Request information modified.	ahawk
09/25/2014 03:39 PM	Status changed to Awaiting Patron Approval ...	ahawk
09/25/2014 03:39 PM	Invoice Generated	ahawk
09/25/2014 03:39 PM	Payments Updated.	ahawk
09/25/2014 03:39 PM	Status changed to Awaiting Item Delivery by...	ahawk
09/25/2014 03:39 PM	Request information modified.	ahawk

Links

Comment	Created D...	Createdby	Transaction	Status	Transactio...
---------	--------------	-----------	-------------	--------	---------------

E-mail

EMailDate	EMailType	EmailRefer...	EmailTo	Er
09/26/2014 02:55 PM	Transaction	2343	ahawk@umd.edu	U

Dear Athletics Department,

A request you have placed:

Title: Athletic Media Relations  
Author:  
Volume/Box:  
Shipping Option: Digital Download

TN: 2343

has been delivered.

If you have selected the 'digital download' shipping option, Please log in to Aeon at <https://aeon.lib.umd.edu> to view the files.

If you have questions about this item, please contact the special collections office at [askhornbake@umd.edu](mailto:askhornbake@umd.edu)

with the Transaction Number 2343.

Thank you!

Audrey Lengel

University of Maryland Libraries

Request Finished Item Delivered







# Digital Collections

Digital Collections @ the University of Maryland

digital.lib.umd.edu

Aeon AutoNumber database Box Canvas Libi Archives UM Fedora Digital Collections TGM LC Authorities JIRA ShareStream AV Artifact Atlas


UNIVERSITY OF MARYLAND LIBRARIES DIGITAL COLLECTIONS

HOME | COLLECTIONS, GATEWAYS, AND TOOLS | ABOUT DIGITAL COLLECTIONS

Go ADVANCED SEARCH

## Welcome to Digital Collections

Your portal to digitized materials from the collections of the University of Maryland Libraries. The University of Maryland's Digital Collections support the teaching and research mission of the University by facilitating access to digital collections, information, and knowledge.



FEATURED COLLECTION  
Sterling Family Papers

Search the collections  Search

### Collections, Gateways, and Tools

Go

Collections include groupings of digital files of original photographs, correspondence, literary manuscripts, digital videos, and other formats discoverable within one searchable database. Gateways and Tools consist of theme-based bibliographies maintained by Library faculty (such as the *Maryland History and Culture Bibliography*) and links to digital resources (*Internet Archive* and the *Maryland Map Collection*).

### Subject browse terms

Browse

Browse the University of Maryland's Digital Collections by subject terms based on the broad collection strengths of the University of Maryland Libraries. These subject terms will return results from across the University's digital collections. Once a browse term is selected, the results may be limited by media type, collection, or dates.

### What's new @ Digital Collections?

[Special Collections at the University of Maryland - Digital](#)  
Delve deeper into history

- [Announcing "A Colony in Crisis"](#)
- [Frederick the Great and His Court: Appearances can be deceiving](#)

[DigiStew](#)  
Digital Systems and Stewardship, University of Maryland Libraries

- [Knight News Challenge: Libraries. Our application...](#)
- [UMD Libraries Join BitCurator Consortium as Charter Member](#)

This is a project of [Digital Programs and Initiatives](#) > [University Libraries](#) > [University of Maryland](#)

[Ask a Question or Leave a Comment](#) | [Copyright Information](#)



# A digital object in Digital Collections

digital.lib.umd.edu/image?pid=umd:669903

Aeon AutoNumber database Box Canvas Libi Archives UM Fedora Digital Collections TGM LC Authorities JIRA ShareStream AV Artifact Atlas

Lacrosse player Bob Boneillo, University of Maryland, 1979 - Digital Collections@UM Administrative Tools

player Bob Boneillo, University of Maryland, 1979 - Digital Collections @ the University of Maryland


UNIVERSITY LIBRARIES DIGITAL COLLECTIONS

HOME | COLLECTIONS, GATEWAYS, AND TOOLS | ABOUT DIGITAL COLLECTIONS

**Lacrosse player Bob Boneillo, University of Maryland, 1979**

1979 · 3.5 x 2.5 cm · Photograph, documentary · color · [Jump to full details](#) · [Request from Special Collections](#)

To cite or link to this item, use this identifier:  
<http://hdl.handle.net/1903.1/11135>



Summary: Men's lacrosse player Bob Boneillo (#7), University of Maryland, 1979.  
Contributor: University of Maryland, College Park  
Century: 1901-2000  
Place of origin - Continent: North America  
Place of origin - Country: United States of America  
Place of origin - Region: Maryland  
Place of origin - Settlement: College Park  
Temporal subject: 1971-1980  
Geographical subject - Continent: North America  
Geographical subject - Country: United States of America  
Geographical subject - Region: Maryland  
Geographical subject - Settlement: College Park  
Topical subjects: [Lacrosse](#)  
[Sports](#)  
[Boneillo, Bob](#)  
ArchivesUM location: [Athletic Media Relations](#)  
• accession 2015-21  
Repository: [University Archives](#)  
Browse terms: [Sports, Recreation](#)  
University AllUM Browse terms: [Sports](#)  
Downloadable fulltext: [View fulltext](#)

# Fedora administrative interface

The screenshot displays the Fedora administrative interface within a web browser. The browser's address bar shows the URL `fedora.lib.umd.edu/admin/handler`. The page header includes the University of Maryland Libraries Digital Collections logo and the title "ADMINISTRATIVE TOOLS". A navigation bar at the top contains links for HOME, SEARCH, METADATA HELP, and VIEW / EDIT VOCABULARY LISTS. The main content area is titled "Search for Digital Objects" and features a search form with three input fields and "AND" operators. Below the search form, there are sections for "Refine your search with the following advanced options", including "Limit search by digital collection", "Limit search by physical repository", "Limit search by object type", "Limit search by status", and "Limit search by coverage dates". The "Limit search by digital collection" section lists various collections such as "A Treasury of World's Fair Art and Architecture", "Digital Collections", "Films&UM", and "In Transition: Selected poems by the Baroness Elsa von Freytag-Loringhoven". The "Limit search by physical repository" section lists repositories like "Art & Architecture Libraries", "Digital Collections and Research", "Digital Stewardship", and "East Asia Collection". The "Limit search by object type" section lists object types such as "Finding aids", "Books", "Collections", "Moving Images", "Still Images", and "TEI documents". The "Limit search by status" section lists statuses like "Complete", "Incomplete", "Pending", "Private", "Quarantined", and "Deleted". The "Limit search by coverage dates" section includes a "From" to "to" date range selector. At the bottom of the page, there is a footer that reads "This is a project of Digital Collections > University Libraries > University of Maryland" and "© 2007 University of Maryland Libraries".



# Digital objects pending inspection

Search results - Digital Collections@UM Administrative Tools

fedora.lib.umd.edu/admin/dosearch?action=search&query1=&index1=dmKeyword&bool2=AND&query2=&index2=dmKeyword&bool3=AN Reader

Aeon AutoNumber database Box Canvas Libi Archives UM Fedora Digital Collections TGM LC Authorities JIRA ShareStream AV Artifact Atlas

UNIVERSITY OF MARYLAND LIBRARIES DIGITAL COLLECTIONS ADMINISTRATIVE TOOLS

HOME / SEARCH | METADATA HELP | VIEW / EDIT VOCABULARY LISTS Create a new digital object...

## Search Results

Results 1 - 25 of 2776

Solr URL: [XML](#) [JSON](#) [CSV](#) (all records)  
Query (q): (pid:umd:\*)  
Filter Query (fq): ((doStatus:Pending))  
Sort (sort): objcreatedate desc

Jump to page: Page 1 Go  
Number of results per page: 25 Change  
Sort by: Date created, most recent first Sort

[Modify your search terms](#)

Limit search by digital collection [\[show\]](#)  
Limit search by object type [\[show\]](#)  
Limit search by object status [\[hide\]](#)  
☐ Complete (0)  
☐ Incomplete (0)  
☒ Pending (2776)  
☐ Private (0)  
☐ Quarantined (0)  
☐ Deleted (0)  
Limit search by physical repository [\[show\]](#)  
Limit search by coverage dates [\[show\]](#)  
[Refine search](#)

- 1) [Photograph of Silos at Poultry farm on University of Maryland campus.](#) (umd:670418; Still images; Pending)  
Digital collection: University Album  
Last modified: 2014-10-09 @ 04:14:03 PM  
Creation date: 2014-10-09 @ 04:02:05 PM
- 2) [Photograph of Poultry Farm on University of Maryland campus, 1935](#) (umd:670416; Still images; Pending)  
Digital collection: University Album  
Last modified: 2014-10-09 @ 04:01:03 PM  
Creation date: 2014-10-09 @ 03:20:02 PM
- 3) [Copley Vault, St. Mary's City, Maryland, circa 1939 to present](#) (umd:670413; Still images; Pending)  
Digital collection: National Trust Library Historic Postcard Collection  
Last modified: 2014-10-08 @ 05:55:01 PM  
Creation date: 2014-10-08 @ 05:47:02 PM
- 4) [Calvert Monument, St. Mary's City, Maryland, circa 1907-1914](#) (umd:670410; Still images; Pending)  
Digital collection: National Trust Library Historic Postcard Collection  
Last modified: 2014-10-10 @ 02:54:03 PM  
Creation date: 2014-10-08 @ 05:39:01 PM

# Metadata record + content item(s) = a digital object

The screenshot displays the 'ADMINISTRATIVE TOOLS' interface for the University of Maryland Libraries Digital Collections. The browser address bar shows the URL: `fedora.lib.umd.edu/admin/handler?action=getDigitalObject&PID=umd:669903`. The page title is 'Lacrosse player Bob Boneillo, University of Maryland, 1979 - Digital Collections@UM Administrative Tools'. The main content area is titled 'Lacrosse player Bob Boneillo, University of Maryland, 1979' with the identifier 'umd:669903' and a status of 'Pending'. The interface is divided into several sections: 'Basic information' (Main title, Contributor, Content type), 'Details and copyright' (Summary, Copyright statement, Copyright holder), 'Coverage' (Coverage place, Coverage dates, Culture, Language), 'Physical description' (Repository, Format, Dimensions, Extent, Color), 'Subjects' (Repository browse terms, AibUM browse terms, Temporal subject, Topical subject, Geographical subject), and 'Relationships' (Archival collection). A 'Content Items' sidebar on the right shows a single item: 'univarch-026546-0001.jpg' (JPG Lossy Image File, 4,492px x 3,082px @ 3,000 ppi, 556.3 kilobytes). The footer indicates 'This is a project of Digital Collections > University Libraries > University of Maryland' and '© 2007 University of Maryland Libraries'.

UNIVERSITY LIBRARIES DIGITAL COLLECTIONS

ADMINISTRATIVE TOOLS

HOME / SEARCH / METADATA HELP / VIEW / EDIT VOCABULARY LISTS

Create a new digital object...

Edit metadata | Choose collections | Feature in collections

Pending | Change status | Delete object

**Lacrosse player Bob Boneillo, University of Maryland, 1979**  
umd:669903 · Pending

**Basic information**

Main title: Lacrosse player Bob Boneillo, University of Maryland, 1979  
Contributor: **Umd** University of Maryland, College Park  
Content type: **Image** / Photograph, documentary

**Details and copyright**

Summary: Men's lacrosse player Bob Boneillo (#7), University of Maryland, 1979.  
Copyright statement: Collection may be protected under Title 17 of the U.S. Copyright Law. To obtain permission to publish or reproduce, please contact the University of Maryland Libraries at <http://www.lib.umd.edu/special/contact/home>.  
Copyright holder: Unknown

**Coverage**

Coverage place: **Continent** North America  
**Country** United States of America  
**Region** Maryland  
**Settlement** College Park  
Century: **Exact** Twentieth century (1901 - 2000)  
Coverage dates: **Exact** 1979  
Culture: American  
University of Maryland  
Language: English

**Physical description**

Repository: University Archives  
Format: Slide  
Dimensions: 3.5 x 2.5  
Extent: 1 images  
Color: Color

**Subjects**

Repository browse terms: Sports, Recreation  
AibUM browse terms: Sports  
Temporal subject: **Decade** 1970s **Exact** 1971-1980  
Topical subject: **Topic** Lacrosse  
**Topic** Sports  
**Name** Boneillo, Bob  
Geographical subject: **Continent** North America  
**Country** United States of America  
**Region** Maryland  
**Settlement** College Park

**Relationships**

Archival collection: Athletic Media Relations  
• accession 2015-21

**Content Items** Edit content

univarch-026546-0001.jpg  
JPG Lossy Image File  
4,492px x 3,082px @ 3,000 ppi  
556.3 kilobytes

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# Metadata record

Browser window: Edit Metadata for umd:669903 - Digital Collections@UM Administrative Tools  
URL: fedora.lib.umd.edu/admin/handler?action=editUMDM

Navigation: Aeon AutoNumber database Box Canvas Libi Archives UM Fedora Digital Collections TGM LC Authorities JIRA ShareStream AV Artifact Atlas

Logos: UNIVERSITY OF MARYLAND LIBRARIES DIGITAL COLLECTIONS ADMINISTRATIVE TOOLS

Navigation: HOME / SEARCH | METADATA HELP | VIEW / EDIT VOCABULARY LISTS  
Create a new digital object... Update

< Return to digital object umd:669903 | Copy to a new digital object

## Edit metadata for umd:669903

Basic information Details / copyright Coverage Physical description **Subjects** Citations

Repository browse terms: Sports, Recreation - + ?

AlbUM browse terms: Sports - + ?

Temporal subjects: Decade Exact 1971-1980 - + ?

Topical subjects:

TGM	None selected	Lacrosse	English	- + ?
TGM	None selected	Sports	English	-
ARCV	Person	Boneillo, Bob	English	-

Geographical subjects:

None selected	Continent	North America	English	- + ?
None selected	Country	United States of America	English	-
None selected	Region	Maryland	English	-
None selected	Settlement	College Park	English	-

Genre: None selected None selected English - + ?

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UNIVERSITY  
LIBRARIES



# Content item



# Keeping close



- 1) [Photograph of Silos at Poultry farm on University of Maryland campus,](#) (umd:670418; Still images; Pending)

Digital collection: University AlbUM

Last modified: 2014-10-09 @ 04:14:03 PM

Creation date: 2014-10-09 @ 04:02:05 PM



- 2) [Photograph of Poultry Farm on University of Maryland campus, 1935](#) (umd:670416; Still images; Pending)

Digital collection: University AlbUM

Last modified: 2014-10-09 @ 04:01:03 PM

Creation date: 2014-10-09 @ 03:20:02 PM



- 3) [Copley Vault, St. Mary's City, Maryland, circa 1939 to present](#) (umd:670413; Still images; Pending)

Digital collection: National Trust Library Historic Postcard Collection

Last modified: 2014-10-08 @ 05:55:01 PM

Creation date: 2014-10-08 @ 05:47:02 PM



- 4) [Calvert Monument, St. Mary's City, Maryland, circa 1907-1914](#) (umd:670410; Still images; Pending)

Digital collection: National Trust Library Historic Postcard Collection

Last modified: 2014-10-10 @ 02:54:03 PM

Creation date: 2014-10-08 @ 05:39:01 PM



# Running QA Google Doc

**10/19/2012**

163292 (*high priority: specially sent to Thomas and Sarah on this date*)

137578

137580

139733

139737

139740

140694

140703

140705

140707

140709

140711

140714

140716

**10/22/2012**

140718

140720

140722

140724

142544

143784

143793

143801

143802

143805

143807



# An empty artifact

## Louisa Washington Condol, circa 1970

1970 • 10.7 x 8.2 cm • Photograph, documentary • color • [Jump to full details](#) • [Request from Special Collections](#)

To cite or link to this item, use this identifier:  
<http://hdl.handle.net/1903.1/24724>



1 of 2



# How many images?

## Physical description

Repository: National Trust for Historic Preservation Library Collection  
Format: Postcard  
Dimensions: 16 x 11  
Extent: **20 images**  
Color: Color

## Subjects

Repository browse terms: Architecture, Landscape, Historic Places  
Temporal subject: **Decode** **Circa** 1951-1960  
Topical subject: **LCSH** Parks  
**TGM** Rock Formations  
**LCSH** Hospitals  
**LCSH** Cowboys  
Geographical subject: **Continent** North America  
**Country** United States of America  
**Region** Nebraska  
Genre: **TGM** Postcards

## Relationships

Archival collection: National Trust Library Postcard Collection

[ntl-024033-0000.jpg](#)  
JPEG Lossy Image File  
3,871px x 6,215px @ 600 ppi  
4.80 megabytes



[ntl-024033-0006.jpg](#)  
JPEG Lossy Image File  
3,911px x 6,276px @ 600 ppi  
4.48 megabytes



[ntl-024033-0007.jpg](#)  
JPEG Lossy Image File  
3,904px x 6,215px @ 600 ppi  
4.43 megabytes



[ntl-024033-0008.jpg](#)  
JPEG Lossy Image File  
3,926px x 6,214px @ 600 ppi  
4.40 megabytes



Only the first 8 content items are displayed. A [complete list](#) of all 14 items is available.

This is a project of [Digital Collections](#) > [University Libraries](#) > [University of Maryland](#)



UNIVERSITY  
LIBRARIES



October 2013 UMD Digitization Center Digital Objects Quality Assurance ☆ ■							
File Edit View Insert Format Data Tools Help All changes saved in Drive							
fx							
A	B	C	D	E	F	G	H
Date	#	Initials	PID / UMDM	This Sheet Assigned to Loretta - jmts Comments	Handle	Collection Name	Main Title
Wednesday, October 30, 2013	1		315491			National Trust Library Historic Postcard Collection	Mr. Henry Clews "The Rocks", Newport, Rhode Island, circa 1901-1907
	2		315494			National Trust Library Historic Postcard Collection	The Grosvenor Cottages, Newport, Rhode Island, circa 1907-1914
Thursday, October 31, 2013	1		315497				
	2		315500			National Trust Library Historic Postcard Collection	J.B. Busk's Residence, "Indian Springs," Newport, Rhode Island, circa 1907-1914
	3		315503			National Trust Library Historic Postcard Collection	Livingstone Beekman Residence, Newport, Rhode Island, circa 1907-1914
	4		315507			National Trust Library Historic Postcard Collection	Elmhurst, Newport, Rhode Island, circa 1907-1914
	5	complete	315516		<a href="http://hdl.handle.net/1903.1/23724">http://hdl.handle.net/1903.1/23724</a>	National Trust Library Historic Postcard Collection	"Whitehall" Bishop Berkeley's Residence, Middletown, Rhode Island, circa 1907-1914
	6	complete	315523		<a href="http://hdl.handle.net/1903.1/23728">http://hdl.handle.net/1903.1/23728</a>	University AlbUM	Tom McMillen headshot in basketball uniform, 1971-1974
	7	complete	315525		<a href="http://hdl.handle.net/1903.1/23729">http://hdl.handle.net/1903.1/23729</a>	University AlbUM	Tom McMillen, University of Maryland basketball, 1971-1974
	8		316580			University AlbUM	Tom McMillen on basketball court, University of Maryland, 1973-1974
	9		316583			National Trust Library Historic Postcard Collection	Summit street, Toledo, Ohio, circa 1907-1914
	10		316587			National Trust Library Historic Postcard Collection	Madison St. from Hotel Madison, Toledo, Ohio, circa 1901-1907
	11		316592			National Trust Library Historic Postcard Collection	Lucas County Court House, Toledo, Ohio, circa 1901-1907
	12		316595			National Trust Library Historic Postcard Collection	Ochre Court, Newport, Rhode Island, residence of Ogden Goelet, circa 1907-1914
	13		317610			National Trust Library Historic Postcard Collection	The Spitzer Building, Toledo, Ohio, circa 1907-1914
	14		317616			National Trust Library Historic Postcard Collection	Elevator "B" looking down the river, Toledo, Ohio, circa 1901-1907
	15		317619			National Trust Library Historic Postcard Collection	Armory, Toledo, Ohio, circa 1901-1907
	16	complete	318795		<a href="http://hdl.handle.net/1903.1/23767">http://hdl.handle.net/1903.1/23767</a>	National Trust Library Historic Postcard Collection	The Armory, Toledo, Ohio, circa 1901-1907
	17	complete	318797		<a href="http://hdl.handle.net/1903.1/23768">http://hdl.handle.net/1903.1/23768</a>	University AlbUM	Portrait of Athletic Director William "Bill" W. Cobey
	18	complete	318799		<a href="http://hdl.handle.net/1903.1/23769">http://hdl.handle.net/1903.1/23769</a>	University AlbUM	Portrait of Athletic Director Richard "Dick" Duli, 1982
	19	complete	318801		<a href="http://hdl.handle.net/1903.1/23779">http://hdl.handle.net/1903.1/23779</a>	University AlbUM	Portrait of Athletic Director Lew Parkins, May 1987
	20	complete	318803		<a href="http://hdl.handle.net/1903.1/23780">http://hdl.handle.net/1903.1/23780</a>	University AlbUM	Portrait of Athletic Director Andy Geiger, 1994
	21		318805			University AlbUM	Athletic Director Andy Geiger at a Press Conference, 1990
	22		321028			National Trust Library Historic Postcard Collection	Williamette Falls, Oregon on the S.P.R.R. Shasta Route, circa 1907-1914
	23		326350			National Trust Library Historic Postcard Collection	Residence of Perry Belmont, Newport, Rhode Island, circa 1915-1930
	24		326353			National Trust Library Historic Postcard Collection	Harbour Court, Estate of Mrs. John Nicholas Brown, Newport, Rhode Island, circa 1915-1930
	25		326356			National Trust Library Historic Postcard Collection	Boat Landing of Commodore James Estate and Marion Eppley Estate, Newport, Rhode Island, circa 1915
	26					National Trust Library Historic Postcard Collection	Cherry Neck, Estate of Mrs. Wortham James, Newport, Rhode Island, circa 1915-1930

# Annual QA Google Spreadsheet

2014 UMD Digitization Center Digital Objects Quality Assurance

2014 UMD Digitization Center Digital Objects Quality Assurance

File Edit View Insert Format Data Tools Help Saving...

Working...

1 other viewer Comments Share

A	B	C	D	E	F	G	H
Date	#	Initials	PID	Comments	Handle	Collection Name	Main Title
Wednesday, May 7, 2014	1	complete - JC	455008	expedited for special project	<a href="#">http://hdl.handle.net/1903.1/26431</a>	Digital Collections	Biblia Latina, circa 1474
	2	complete - JC	455011	expedited for special project	<a href="#">http://hdl.handle.net/1903.1/26432</a>	Digital Collections	Biblia Latina, circa 1474
	3	complete - JC	455014	expedited for special project	<a href="#">http://hdl.handle.net/1903.1/26433</a>	Digital Collections	Biblia Latina, circa 1474
	4	complete - JC	455017	expedited for special project	<a href="#">http://hdl.handle.net/1903.1/26434</a>	Digital Collections	Cologne Chronicle, 1499
	5	complete - JC	454999	expedited for special project	<a href="#">http://hdl.handle.net/1903.1/26552</a>	Digital Collections	Cologne Chronicle, 1499
	6	complete - JC	454992	expedited for special project	<a href="#">http://hdl.handle.net/1903.1/26553</a>	Digital Collections	Cologne Chronicle, 1499
	7	complete - JC	454905	expedited for special project	<a href="#">http://hdl.handle.net/1903.1/26554</a>	Digital Collections	Cologne Chronicle, 1499
	8	complete - JC	454908	expedited for special project	<a href="#">http://hdl.handle.net/1903.1/26555</a>	Digital Collections	Cologne Chronicle, 1499
	9	complete - JC	454911	expedited for special project	<a href="#">http://hdl.handle.net/1903.1/26556</a>	Digital Collections	Nuremberg Chronicle, 1493
	10	complete - JC	454914	expedited for special project	<a href="#">http://hdl.handle.net/1903.1/26557</a>	Digital Collections	Nuremberg Chronicle, 1493
	11	complete - JC	454917	expedited for special project	<a href="#">http://hdl.handle.net/1903.1/26558</a>	Digital Collections	Nuremberg Chronicle, 1493
	12	complete - JC	454920	expedited for special project	<a href="#">http://hdl.handle.net/1903.1/26570</a>	Digital Collections	Nuremberg Chronicle, 1493
Monday, May 12, 2014	1	complete - JC	455948	replaced content item	<a href="#">http://hdl.handle.net/1903.1/26574</a>	University AbJum	Frank Reich scores touchdown versus Miami, 1984 Comeback Game
	2	complete - JC	455948	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26575</a>	University AbJum	Charlie Wysocki (#18) scores against Cincinnati, November 15, 1980
	3	complete - JC	455950	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26576</a>	University AbJum	Maryland players celebrate play versus Penn State, October 11, 1980
	4	complete - JC	455952	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26577</a>	University AbJum	Terrapin Tradition advertisement, circa 1980
	5	complete - JC	455954	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26578</a>	University AbJum	Byrd Stadium on gameway day versus Penn State, 1979
	6	complete - JC	455956	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26579</a>	University AbJum	Kermit and Miss Piggy at 1980 Homecoming Henson Tribute
	7	complete - JC	455958	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26580</a>	University AbJum	Kermit greeting fans at 1980 Homecoming Henson Tribute
Thursday, May 15, 2014	1	complete - JC	455960	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26581</a>	The Civil War in Maryland Collection; Digital Collections	To Mary Brooke Briggs Brooke -- from Henry Briggs Brooke, 1847-1852
	2	complete - JC	455968	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26582</a>	The Civil War in Maryland Collection; Digital Collections	To Noah Webster -- from Charles Farquhar, 1830s
	3	complete - JC	455991	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26583</a>	The Civil War in Maryland Collection; Digital Collections	To unknown recipients -- from B. F. Watrous, 1897
	4	complete - JC	456004	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26584</a>	The Civil War in Maryland Collection	To Meredith Green -- from William F. Green, 1903-1908
	5	complete - JC	456001	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26595</a>	The Civil War in Maryland Collection	To Meredith Green with Mary F. Green and Edith F. Brooke Green -- from "Grandmother" Anna Farquhar Brooke with Harriet, 1907
	6	complete - JC	470123	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26642</a>	University AbJum	University of Maryland soccer co-players Bill Walker and Rasim Tugberk, 1969
	7	complete - JC	470127	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26644</a>	University AbJum	University of Maryland soccer player Rasim Tugberk, 1969
Monday, May 19, 2014	1	complete - JC	470126	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26643</a>	University AbJum	Soccer All-American Rasim Tugberk, 1969
	9	complete - JC	470141	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26645</a>	The Civil War in Maryland Collection	To Mary Brooke Briggs Brooke -- from Eliza Brooke, 1853-1865
	10	complete - JC	470153	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26689</a>	The Civil War in Maryland Collection	To Mary Brooke Briggs Brooke -- from Charles H. Brooke, circa 1870s to 1880s
Thursday, May 29, 2014	1	complete - JC	470158	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26690</a>	The Civil War in Maryland Collection	To Mary B. Brooke with Edith F. Brooke Green -- from Lillie, 1946
	3	complete - JC	470161	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26691</a>	The Civil War in Maryland Collection	To Mary B. Brooke with Edith F. Brooke Green -- from A. F. B. Kelly, circa 1920s
	4	complete - JC	470164	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26692</a>	The Civil War in Maryland Collection	To Mary B. Brooke with Edith F. Brooke Green -- from Dell, October 5, 1954
	5	complete - JC	470167	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26693</a>	The Civil War in Maryland Collection	To Mary B. Brooke with Edith F. Brooke Green -- from Eliza Brooke, 1893
	6	complete - JC	470172	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26694</a>	The Civil War in Maryland Collection	To Mary B. Brooke with Edith F. Brooke Green -- from Charles H. Brooke with Jason Stabler, circa 1880s
	7	complete - JC	470175	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/26695</a>	The Civil War in Maryland Collection	To Mary B. Brooke with Edith F. Brooke Green -- from Charles H. Brooke, January 24, 1897
February 24, 2014	1	complete - JC	486612	Replaced content item	<a href="#">http://hdl.handle.net/1903.1/28912</a>	University AbJum	Students in reading room of McKeldin





# The scratch heard round College Park





# Building Digital Collections

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- Scan and describe,
- Inspect and adjust,
- Verify and publish.



# Incunabula project

- ❑ Field study student inspected all sheets and created metadata spreadsheet
- ❑ Special Collections Librarian and Manager of SCUA selected six sheets at a time to deliver and view with DCMR staff
- ❑ Student Digitization Assistant made scans, copied metadata, and created digital objects
- ❑ Digital Librarian inspected scans, file names, metadata
- ❑ Graduate Assistant in Metadata Services Department adjusted metadata and published digital objects in Digital Collections
- ❑ Digital Librarian alerted SCUA for next round of pickup and delivery
- ❑ Field study student published post on Special Collections blog



# Incunabula in Digital Collections

Search Results - Digital Collections @ the University of Maryland

digital.lib.umd.edu/results?query1=Incunabula--Specimens&index1=dmSubject

Aeon AutoNumber database Box Canvas Libi Archives UM Fedora Digital Collections TGM LC Authorities JIRA ShareStream AV Artifact Atlas

The Early Printing Collection: An Introduction | Special Collections at the University of Maryland

Search Results - Digital Collections @ the University of Maryland

UNIVERSITY LIBRARIES DIGITAL COLLECTIONS

HOME | COLLECTIONS, GATEWAYS, AND TOOLS | ABOUT DIGITAL COLLECTIONS

Go ADVANCED SEARCH

### Search Results

Results 1 - 25 of 36 for subject "Incunabula--Specimens".

Jump to page: Page 1 Go  
Results per page: 25 Change  
Sort by: Relevancy Sort

Modify your search terms

Limit search by media type [show]  
Limit search by collection [show]  
Limit search by dates [show]  
Refine search


- 1) *Ein Neue practica des booxli jars, circa 1491* (1491)  
Digital collection: Digital Collections  
Bifolium (pair of conjugate leaves) with proof impression of the title and large woodcut. Prognostication for...
- 2) *Historia Scholastica, circa 1473* (1473)  
Digital collection: Digital Collections  
Proofsheet of the first edition. One printed page, blank verso, comprising Genesis chapter 28 with parts of c...
- 3) *Historia Scholastica, circa 1473* (1473)  
Digital collection: Digital Collections  
Proofsheet of the first edition. One printed page, blank verso, comprising Genesis chapter 28 with parts of c...
- 4) *Unidentified volume of municipal law, circa 1479* (1479)  
Digital collection: Digital Collections  
Fragment of a proofsheets, Gothic type, 30 lines, with the proofreader's marks in ink in margin. Statute is pr...
- 5) *Biblia germanica, circa 1474* (1474)  
Digital collection: Digital Collections  
Proofsheet. Gothic type. 2 columns. 58 lines.
- 6) *Landrechtbuch (Schwabenspiegel), circa 1475* (1475)  
Digital collection: Digital Collections  
Proofsheet of leaf 93 verso. Recto blank. Gothic type. 2 columns. 43 lines. "Landrechtbuch" translates to "Ru...
- 7) *Landrechtbuch (Schwabenspiegel), circa 1475* (1475)  
Digital collection: Digital Collections  
Proofsheet of leaf 92 recto. Gothic type. 2 columns. 45 lines. Removed from binding with paste marks visible...
- 8) *Landrechtbuch (Schwabenspiegel), circa 1475* (1475)  
Digital collection: Digital Collections  
Proofsheet of leaf 91 verso. Gothic type. 2 columns. 46 lines. Removed from binding with paste marks visible...
- 9) *Landrechtbuch (Schwabenspiegel), circa 1475* (1475)  
Digital collection: Digital Collections  
Proofsheet of leaf 92 recto, upper portion only. Gothic type. 2 columns. 26 lines. Removed from binding with ...
- 10) *Tractatus qui dicitur Diaeta Salutis, circa 1475* (1475)  
Digital collection: Digital Collections  
Proofsheet. Gothic type. 37 lines. Removed from binding with paste marks visible. Verso printed upside-down. ...
- 11) *Psalterium, circa 1485* (1485)  
Digital collection: Digital Collections  
Proofsheet. Gothic type. Two pages on one bifolium, verso blank. Removed from binding with paste marks visibl...
- 12) *Unidentified proofsheets, circa 15th century* (1401-1500)  
Digital collection: Digital Collections  
Unidentified proofsheets, likely a religious text. Gothic type. 23 lines. Removed from binding with paste mark...

# Zooming in

The Early Printing Collection: An Introduction | Special Collections at the University of Maryland

Nuremberg Chronicle, 1493 - Digital Collections @ the University of Maryland

2 of 2



...nec qua Innocenti? Ar? papa. p? crebra miracula scribit cetui aggregavit. L. u? fetu terco march  
Loreisantes per annum

Operatois mirabil  
auditi. L. u? in villa qda  
in madeburgensi dioce  
ecclia sancti magni qda  
missam celebraret in vi  
uitans dñi. decem 7 oc  
cū. xv. mulieribus i am  
clesie vbi celebrabat. ch  
cendo alta voce canare  
temq; ipm celebratē im  
ddandat illis sacerdos  
rent aut inde recederet  
nis verba deridentes. a  
luerunt. Is amaricatu  
to inquit. placeat deo  
quo vt ita cantantes p  
visq; ad anti coisantes.  
ctum ept toto illo anno  
missione aliqua. coisat  
ret. ddrabile dictu tot  
necros nec plunia sup  
dir. Sed nec lassitudo i  
illos affect. nec vestimēta nec calciemēta corz toto illo tpe attrita sunt. i  
reus in hoc obsequio in cur? dyocesi hoc mirabile cōtigat ad lo  
a nodo quo inter eos illos agauerat. absoluit atq; an altare dicte ecclie i

willigisus eps

illos affect. nec vestimēta nec calciemēta corz toto illo tpe attrita sunt. i  
reus in hoc obsequio in cur? dyocesi hoc mirabile cōtigat ad lo  
a nodo quo inter eos illos agauerat. absoluit atq; an altare dicte ecclie i

Alternate title: Liber Chronicarum or Die Schedelsche Weltchronik

Summary: Four separate leaves (see Folio 33, 34, and 36). "Sexta etas mundi." Gothic type. Commissioned by Sebald Schreyer and Sebastian Kammermeister. Woodcuts by Michael Wolgemut, Wilhelm Pleydenwurff and Albrecht Dürer. Watermark: castle tower.

Creator: Schedel, Hartman

Contributor: Koberger, Anton

Century: 1401-1500

Place of origin - Continent: Europe

Place of origin - Country: Holy Roman Empire of the German Nation

Place of origin - Region: Nuremberg

Temporal subject: 1491-1500

Topical subjects: [Incunabula--Germany--Nuremberg--15th century](#)  
[Gothic type--Specimens](#)  
[Watermarks--Specimens](#)  
[Wood-engraving--Specimens](#)  
[Wolgemut, Michael, 1434-1519](#)  
[Pleydenwurff, Wilhelm, -1494](#)  
[Dürer, Albrecht, 1471-1528](#)  
[Incunabula--Specimens](#)  
[Initials--Specimens](#)

ArchivesUM location: Early Printing Collection

- Item Folio 35

Repository: [Rare Books](#)

Browse terms: [Literature, Print Culture](#)

Copyright holder: [Public domain](#)

Collection: [Digital Collections](#)

This is a project of [Digital Programs and Initiatives](#) > [University Libraries](#) > [University of Maryland](#)

# Post about newly public digital objects

The screenshot shows a web browser window displaying a WordPress blog post. The browser's address bar shows the URL: `hornbakelibrary.wordpress.com/2014/05/04/the-early-printing-collection-an-introduction/`. The page has a dark red header with the text "Delve deeper into history" and a navigation menu with links to "Blog Home", "Terrapin Tales", "Broadcasting Archives @UMD", "Gordon W. Prange Collection Blog", "Special Collections Home", and "University Libraries".

The main content area features a post titled "The Early Printing Collection: An Introduction" by `hornbakelibrary`, dated May 4, 2014. The post text describes a new collection of early printing, mentioning the Gutenberg Bible and the Nuremberg Chronicle. It includes an image of a historical document with the text "Incunabula" and "Typographical printing done before 1501 in Europe is often called *incunabula*, a funny pseudo-Latin phrase that refers to the birth of printing in the 15th century."

On the right side of the page, there is a "Featured Story" section titled "A COLONY IN CRISIS: THE SAINT DOMINGUE GRAIN SHORTAGE OF 1789" and a "Search Blog" section with a search bar. At the bottom right, there is a "Follow Special Collections on Twitter" section showing a tweet from @1814now about the Senate agreeing to buy books from Thomas Jefferson.







# Some elements for a generic audio metadata template

	A	B	C
1	Elements	XML	Notes
2	Descriptive Metadata		
3	XMLType	not recorded in XML -- script use only	{UMAM   UMDM}
4	UMDM	<foxml:digitalObject PID = "...">	object PID
5	DigitalCollectionsURLs	not recorded in XML -- but can be derived from PID	
6	ItemControlNumber	<descMeta ==> <identifier>	
7	Title	<descMeta ==> <title type="main">	constructed according to UMD Metadata Help manual formatting rules
8	AlternateTitle	<descMeta ==> <title type="alternate">	title on the container
9	Contributor	<descMeta ==> <agent type="contributor"> ==> {<persName> <corpName>	in single cell, separate multiple contributors using semicolons
10	Provider/Publisher	<descMeta ==> <agent type="provider"> ==> {<persName> <corpName>	
11	Description/Summary	<descMeta ==> <description type="summary">	constructed according to UMD Metadata Help manual formatting rules
12	Collection	<descMeta ==> <relationships ==> <relation label="archivalcollection" type="isPartOf"> ==> <bibRef ==> <title type="main">	
13	Accession Number	... ==> <bibRef ==> <bibScope type="accession">	
14	PhysicalLocation	... ==> <bibRef ==> <bibScope type="box">	was previously Box Number
15	Repository	<descMeta ==> <repository ==> <corpName>	
16	Copyright Holder	<descMeta ==> <rights type="copyrightowner">	University of Maryland (College Park, Md.)
17	Rights	<descMeta ==> <rights type="access"> (but currently treated as static field)	
18	Subjects	<descMeta ==> <subject [label="Album"] type="browse"> (can be multiple)	Browse terms
19	Genre	not currently in use; could perhaps be accommodated in <descMeta ==> <mediaType type="sound"> ==> <form type="analog">	
20	DateAttribute	{circa   range   multiple} -- stored as attributes of dates in the <covTime> field	was previously CreatedDateCertainty
21	DateCreated	<descMeta ==> <covTime ==> {<century>   <date>   <range>}	was previously DateAnalogCreated
22	OriginalBroadcastDate	not recorded in XML -- effectively the same as the creation date	
23	Century		
24	RecordingNotes	not recorded in XML	technical notes about the recording noted on the container or the carrier by the engineer

# WMUC spreadsheet

WMUCArchiveMetadatagestDCMR_2014_number_4.xlsx																	
1	XMLType	ItemControlNumber	FileName	DurationMasters	DurationDerivatives	DigitizationNotes	DigitizedByDept	DigitizedByPers	DateDigitized	PlaybackDevice	AnalogInterface	DigitizationSoftware	Title	AlternateTitle	Contributor	Provider/Publisher	Description/Summary
2	UMDM	WMUC-Reel-404											The Electric Radio, "Burn Down the Mission," WMUC, undated		Kernis, Jay	WMUC (Radio station: College Park, Md.)	The eleventh episode of The Electric Radio, entitled "Burn Down the Mission," WMUC, University of Maryland, undated. This episode includes the songs "The Only Way" by Emerson, Lake and Palmer, "True Religion" by Hot Tuna, "Jesus Was a Crossmaker" by Judee Sill, "In the Presence of the Lord" by Blind Faith, "Message from the Mission" by Brewer and Shipley, "Burn Down the Mission" by Elton John, "Hymn 43" by Jethro Tull, "Let It Be" by The Beatles, "My Sweet Lord" by George Harrison, "Jewish" by Spirit, "Nice Jewish Girls" by Loudon Wainwright, "Poke at the Pope" by Donovan, "John the Baptist" by Al Cooper, and "That's the Way God Planned It" by Billy Preston.
3	UMAM	WMUC-Reel-404	bcast-025220-0001	00:59:03	00:58:31	captured at 96 kHz/24 bit; Electric Radio program "Burn Down the Mission," the mix of rock and religion; songs include Emerson, Lake and Palmer "The Only Way," Hot Tuna "True Religion," Judee Sill "Jesus Was a Crossmaker," Blind Faith "In the Presence of the Lord," Brewer and Shipley "Message from the Mission," Elton John "Burn Down the Mission," Jethro Tull "Hymn 43," The Beatles "Let It Be," George Harrison "My Sweet Lord," Spirit "Jewish," Loudon Wainwright "Nice Jewish Girls," Donovan "Poke at the Pope," Al Cooper "John the Baptist," Billy Preston "That's the Way God Planned It"	DCMR	Savage, Felicia	2014-04-24	ReVox C270 "George"	RME Fireface UCX	Adobe Audition CS6					Student Government Association election night at WMUC, University of Maryland, 1983. The election was a run-off, no party reached the minimum 40% majority to win; the difference was only 7 votes.
4	UMDM	WMUC-Reel-405				captured at 96 kHz/24 bit; bcast-025236-0001 is played at 7.5 ips; music remnants at 00:01:01, 00:01:23, and 00:01:48; 1983 SGA election report begins mid-sentence at 00:02:42; electronic interference at 00:07:01; audio fades out at 00:07:22; WMUC reporters Glen T. Chet Rhodes, Blake Keane, and Dottie Steele contribute; 00:09:39 remnant from earlier recording; audio buzz, interference? at 00:19:44, continues through 00:20:02; incorrect speed content begins at 00:25:22 and continues through the end of tape; bcast-025236-0002 archival master is tape played at 15 ips; reporters read election results; correct speed content begins 00:12:46 into archival master; production masters include only correct speed content; momentary remnants silenced in bcast-025236-0001 production master and silence between 00:06:18-00:07:37 reduced to 30							Student Government Association election night at WMUC, 1983			WMUC (Radio station: College Park, Md.)	

# Audio QA Google spreadsheet

	A	B	C	D	E	F	G	H	I
1	PROJECT	METADATA	QA	.WAV	.CD-WAV	MP3 SHARESTREAM	DIGITAL COLLECTIONS	NUMBER OF RECORDINGS	INGEST OR QA QUEUE
45	Katherine Anne Porter	in progress	complete	in progress	complete	pending	pending	51	QA
46									
47									
48	SCPA (Bryer)	complete	complete	complete	complete	complete	complete	25	
49									
50	Shady Grove	complete	complete	N/A	complete	complete	N/A	14	
51									
52	Sherman	complete	complete	complete	complete	pending	pending	2	ingest
53									
54	Traver	complete	complete	complete	complete	complete	pending	40	ingest
55									
56	WAMU bluegrass	complete	complete	complete	complete	complete	complete	10	
57									
58	WMUC mono first batch	complete	complete	N/A	complete	complete	complete	11	
59									
60	WMUC very first batch redo	complete	complete	complete	complete	complete	complete	66	
61									
62	WMUC batch 1	complete	complete	complete	complete	complete	complete	35	
63									
64	WMUC batch 2	complete	complete	complete	complete	complete	complete	34	
65									
66	WMUC batch 3	complete	complete	complete	complete	complete	complete	26	
67									
68	WMUC batch 4	complete	complete	complete	complete	complete	complete	16	
69									
70	WMUC batch 5	in progress	in progress	pending	pending	pending	pending	33	QA
71									
72	WMUC batch 6	complete	complete	complete	complete	complete	complete	16	
73									
74	WMUC batch 7	complete	complete	complete	complete	complete	complete	13	
75									
76	WMUC batch 8	complete	complete	complete	complete	complete	complete	19	
77									
78	WMUC batch 1 2014	complete	complete	complete	complete	complete	complete	12	
79									
80	WMUC batch 2 2014	complete	complete	complete	complete	complete	complete	29	
81									
82	WMUC batch 3 2014	complete	complete	complete	complete	complete	complete	15	
83									
84	WMUC batch 4 2014	pending	pending	pending	pending	pending	pending	13	QA

# Staffing and training

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- Hired two student audio digitization assistants to work exclusively with WMUC recordings
- They worked a combined average of 28 hours per week for 10 months
- Opportunity to train other student digitization assistants how to make archival quality transfers

# Staffing and training

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- As productivity increased, so did the number of incoming in-house requests and small projects
- Pulled WMUC assistants from project to assist
- Lost momentum and staff, and productivity and training decreased

# ShareStream Media Manager

The screenshot displays the ShareStream Media Manager web interface. The browser address bar shows the URL `streamer.lib.umd.edu/ssdcmcs/mainPage.do`. The interface includes a sidebar with a navigation tree, a main content area with a table of media items, and a bottom section with a table of information.

**Navigation Tree (Left Sidebar):**

- Logoff
- Quick Search
  - Enter Your Search Query:
  - Quick Search
- Advanced Search
- Library
  - My Courses
    - Admin Applications
    - Moved Films from sharestream
  - Public Content
    - Henson
    - FILMS@UM
    - Football Film
    - Prange Collection
    - Public Contents
    - DRUM
    - WMUC archives
      - WMUC archives 2013-02-15
      - WMUC archives 2013-04-30
      - WMUC archives 2013-06-27
      - WMUC archives 2013-07-16
      - WMUC archives 2013-08-06
      - WMUC archives 2014-02-18
      - WMUC archives 2014-04-08
      - WMUC archives 2014-04-09
      - WMUC\_archives\_2014\_04\_15
      - WMUC\_archives\_2014\_04\_16
      - WMUC\_archives\_2014\_04\_29
      - WMUC\_archives\_2014\_04\_30
      - WMUC\_archives\_2014\_05\_12
    - Library Assembly
    - Audio requests, Unrestricted
    - Uploaded films
    - Video requests, Unrestricted
    - WAMU Audio
    - Exhibits
    - Temp/Reserves
    - Audio requests, Restricted
    - Audio requests, Campus-access
  - Playlist
- Administration
- Help

**Main Content Area Table:**

Type	Title	Contributor	Duration	Play	Download	Thum
1	WMUC archives 2013-02-15	.	...	...	...	...
2	WMUC archives 2013-04-30	.	...	...	...	...
3	WMUC archives 2013-06-27	.	...	...	...	...
4	WMUC archives 2013-07-16	.	...	...	...	...
5	WMUC archives 2013-08-06	.	...	...	...	...
6	WMUC archives 2014-02-18	.	...	...	...	...
7	WMUC archives 2014-04-08	.	...	...	...	...
8	WMUC archives 2014-04-09	.	...	...	...	...
9	WMUC_archives_2014_04_15	.	...	...	...	...
10	WMUC_archives_2014_04_16	.	...	...	...	...
11	WMUC_archives_2014_04_29	.	...	...	...	...
12	WMUC_archives_2014_04_30	.	...	...	...	...
13	WMUC_archives_2014_05_12	.	...	...	...	...

**Bottom Section Table:**

Name	Information
Title	WMUC archives
Description	Audio from the archives of the University of Maryland's radio station, WMUC.
CollectionType	Library

# ShareStream files

MediaManager--Powered by ShareStream

streamer.lib.umd.edu/ssdcmcs/mainPage.do

Reader

Collection Asset

Logoff

Quick Search

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Quick Search

Advanced Search

Library

- My Courses
  - Admin Applications
  - Moved Films from sharestream
- Public Content
  - Henson
  - FILMS@UM
  - Football Film
  - Prange Collection
  - Public\_Content
  - DRUM
  - WMUC archives
    - WMUC archives 2013-02-15
    - WMUC archives 2013-04-30
    - WMUC archives 2013-06-27
    - WMUC archives 2013-07-16**
    - WMUC archives 2013-08-06
    - WMUC archives 2014-02-18
    - WMUC archives 2014-04-08
    - WMUC archives 2014-04-09
    - WMUC\_archives\_2014\_04\_15
    - WMUC\_archives\_2014\_04\_16
    - WMUC\_archives\_2014\_04\_29
    - WMUC\_archives\_2014\_04\_30
    - WMUC\_archives\_2014\_05\_12
- Library Assembly
  - Audio requests, Unrestricted
  - Uploaded films
  - Video requests, Unrestricted
  - WAMU Audio
  - Exhibits
  - Temp/Reserves
  - Audio requests, Restricted
  - Audio requests, Campus-access
- Playlist

Administration

Help

	Type	Title	Contributor	Duration	Play	Download	Thum
1		bcast-020789-0001	.	00:39:08		.	
2		bcast-020813-0001	.	00:24:40		.	
3		bcast-020861-0001	.	00:12:48		.	
4		bcast-020862-0001	.	00:19:58		.	
5		bcast-020864-0001	.	00:41:35		.	
6		bcast-020959-0001	.	00:27:51		.	
7		bcast-020970-0001	.	00:43:08		.	
8		bcast-020998-0001	.	00:23:15		.	
9		bcast-021000-0001	.	00:42:32		.	
10		bcast-021014-0001	.	00:26:45		.	
11		bcast-021039-0001	.	00:42:16		.	
12		bcast-021102-0001	.	00:42:46		.	
13		bcast-021105-0001	.	00:38:33		.	
14		bcast-021387-0001	.	00:33:19		.	
15		bcast-022078-0001	.	00:28:28		.	
16		bcast-022079-0001	.	00:40:35		.	

Name	Information
Title	WMUC archives 2013-07-16
Description	Batch 4
CollectionType	Courses



# ShareStream player

The screenshot displays the ShareStream player interface. On the left is a hierarchical file tree. In the center is a table of audio content. On the right is an audio-video player window.

**File Tree (Left):**

- Henson
- FILMS@UM
- Football Film
- Prange Collection
- Public\_Contents
- DRUM
- WMUC archives
  - WMUC archives 2013-02-15
  - WMUC archives 2013-04-30
  - WMUC archives 2013-06-27
  - WMUC archives 2013-07-16**
  - WMUC archives 2013-08-06
  - WMUC archives 2014-02-18
  - WMUC archives 2014-04-08
  - WMUC archives 2014-04-09
  - WMUC\_archives\_2014\_04\_15
  - WMUC\_archives\_2014\_04\_16
  - WMUC\_archives\_2014\_04\_29
  - WMUC\_archives\_2014\_04\_30
  - WMUC\_archives\_2014\_05\_12
- Library Assembly
- Audio requests, Unrestricted
- Uploaded films
- Video requests, Unrestricted
- WAMU Audio
- Exhibits
- Temp/Reserves
- Audio requests, Restricted
- Audio requests, Campus-access

**Table (Center):**

	Name	Duration
10	bcast-021014-0001	00:26:45
11	bcast-021039-0001	00:42:16
12	bcast-021102-0001	
13	bcast-021105-0001	
14	bcast-021387-0001	
15	bcast-022078-0001	
16	bcast-022079-0001	

**Audio-Video Player (Right):**

Audio-Video Player

ShareStream Audio Content  
Title: bcast-021014-0001

CC



# Audio digital object

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Go ADVANCED SEARCH

## WMUC DJ auditions part one, University of Maryland, fall 1974

1974 • 65.9 minutes • English • [Jump to full details](#) • [Request from Special Collections](#)



Need help connecting from off-campus?

**Summary:** WMUC DJ auditions part one, University of Maryland, fall 1974.

**Provider:** WMUC (Radio station: College Park, Md.)

**Century:** 1901-2000

**Place of origin - North America**

**Continent:**

**Place of origin - Country:** United States of America

**Place of origin - Region:** Maryland

**Place of origin - College Park**

**Settlement:**

**ArchivesUM location:** WMUC Archives

- accession 2011-084

**Repository:** [University Archives](#)

**Browse terms:** [University of Maryland](#)  
[Broadcasting, Communications](#)

**Copyright holder:** University of Maryland (College Park, Md.)

**Collection:** [Digital Collections](#)

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# Items on hold

---

- Awaiting upgrade to latest version of ShareStream Media Manager, hoping the FTP batch upload feature is effective
- The workflow will work with the right people in place, taking the appropriate action(s), and with functioning tools



# Tracking The Mid-Atlantic Archivist

IAUploads\_MARAC\_newsletter - Google Sheets

https://docs.google.com/spreadsheets/d/1pVXpJfSIV45shZyhr-PNEHM7TBW9QyALo07XVberj9I/edit#gid=1735504318

Eric Cartier

Comments Share

The Mid-Atlantic Archivist, October 1972

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	Item	file	total # scans (to be removed before IA upload)	QA notes (to be removed before IA upload)	mediatype	collection	creator	title	volume	date	language	call_number	contributor	publisher	description	Subject[0]
2	mdu-histms-025907	histms-025907.pdf	4 AY	passed	text	university_maryland_cp	Mid-Atlantic Regional Archives Conference	The Mid-Atlantic Archivist, October 1972	v.1.no.1 (1972.Oct.)	1972	eng	ARCV78-2	University of Maryland (College Park, Md.)	Washington, D.C., Mid-Atlantic Regional Archives Conference	v. : ill. ; 23 cm.	Archives -- Periodicals.
3	mdu-histms-025908	histms-025908.pdf	5 AY	passed	text	university_maryland_cp	Mid-Atlantic Regional Archives Conference	The Mid-Atlantic Archivist, December 1972	v.1.no.2 (1972.Dec.)	1972	eng	ARCV78-2	University of Maryland (College Park, Md.)	Washington, D.C., Mid-Atlantic Regional Archives Conference	v. : ill. ; 23 cm.	Archives -- Periodicals.
4	mdu-histms-025909	histms-025909.pdf	10 AY	passed	text	university_maryland_cp	Mid-Atlantic Regional Archives Conference	The Mid-Atlantic Archivist, February 1973	v.2.no.1 (1973.Feb.)	1973	eng	ARCV78-2	University of Maryland (College Park, Md.)	Washington, D.C., Mid-Atlantic Regional Archives Conference	v. : ill. ; 23 cm.	Archives -- Periodicals.
5	mdu-histms-025910	histms-025910.pdf	18 AY	passed	text	university_maryland_cp	Mid-Atlantic Regional Archives Conference	The Mid-Atlantic Archivist, April 1973	v.2.no.2 (1973.Apr.)	1973	eng	ARCV78-2	University of Maryland (College Park, Md.)	Washington, D.C., Mid-Atlantic Regional Archives Conference	v. : ill. ; 23 cm.	Archives -- Periodicals.
6	mdu-histms-026092	histms-026092.pdf	16 AS	passed (qs)	text	university_maryland_cp	Mid-Atlantic Regional Archives Conference	The Mid-Atlantic Archivist, June 1973	v.2.no.3 (1973.June)	1973	eng	ARCV78-2	University of Maryland (College Park, Md.)	Washington, D.C., Mid-Atlantic Regional Archives Conference	v. : ill. ; 23 cm.	Archives -- Periodicals.
7	mdu-histms-026094	histms-026094.pdf	12 AS	passed (qs)	text	university_maryland_cp	Mid-Atlantic Regional Archives Conference	The Mid-Atlantic Archivist, September 1973	v.2.no.4 (1973.Sep.)	1973	eng	ARCV78-2	University of Maryland (College Park, Md.)	Washington, D.C., Mid-Atlantic Regional Archives Conference	v. : ill. ; 23 cm.	Archives -- Periodicals.

Sheet1

Count: 6



# University publications in Internet Archive

Internet Archive Search: up: x

https://archive.org/search.php?query=uploader%3A"libdcr%40umd.edu"&sort=-publicdate

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## Search Results

Results: 1 through 50 of 816 (1.523 secs)  
You searched for: uploader:"libdcr@umd.edu"

[1] 2 3 4 5 6 7 8 9 10 11 Next Last

**1** [Annual Financial Report of the Maryland Agricultural College to the Governor of the State of Maryland for Transmission to the General Assembly, 1902.](#) - Maryland Agricultural College  
Annual Financial Report of the Maryland Agricultural College to the Governor of the State of Maryland for Transmission to the General Assembly dated January 1, 1902.  
**Keywords:** [Maryland Agricultural College--Finance](#)

**2** [Maryland Agricultural College, 1874.](#) - Maryland Agricultural College  
Report from the Board of Trustees to the Honorable Jesse K. Hines.  
**Keywords:** [Maryland Agricultural College](#)

**3** [Free Scholarships at the Maryland Agricultural College. Plan adopted by the Board of Trustees, November 7th, 1890.](#) - Jos. R. Owens  
Free Scholarships at the Maryland Agricultural College. Plan adopted by the Board of Trustees, November 7th, 1890.  
**Keywords:** [Maryland Agricultural College--Funds and scholarships](#)

**4** [Commencement Program 1913, Maryland Agricultural College.](#) - Maryland Agricultural College  
Program from the Maryland Agricultural College Commencement of 1913.  
**Keywords:** [Maryland Agricultural College](#)

**5** [The Graduating Class of Maryland Agricultural College requests the honor of your presence at the Fifty-first Commencement Ball, 1910.](#) - Maryland Agricultural College  
Invitation to the Maryland Agricultural College fifty-first Commencement Ball held on June 15th, 1910.  
**Keywords:** [Maryland Agricultural College--Students](#)

**6** [Maryland Day Celebration, 1906.](#) - Maryland Agricultural College  
Event program from the Maryland Day Celebration held at the Maryland Agricultural College on Friday, March 23rd, 1906.  
**Keywords:** [Maryland Day](#); [Maryland Agricultural College--Anniversaries, etc](#)

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[Jos. R. Owens](#)  
[Miller, Edward Andrew](#)  
[City-Wide Congress of Baltimore](#)  
[Committee on the Maryland Agricultural College](#)

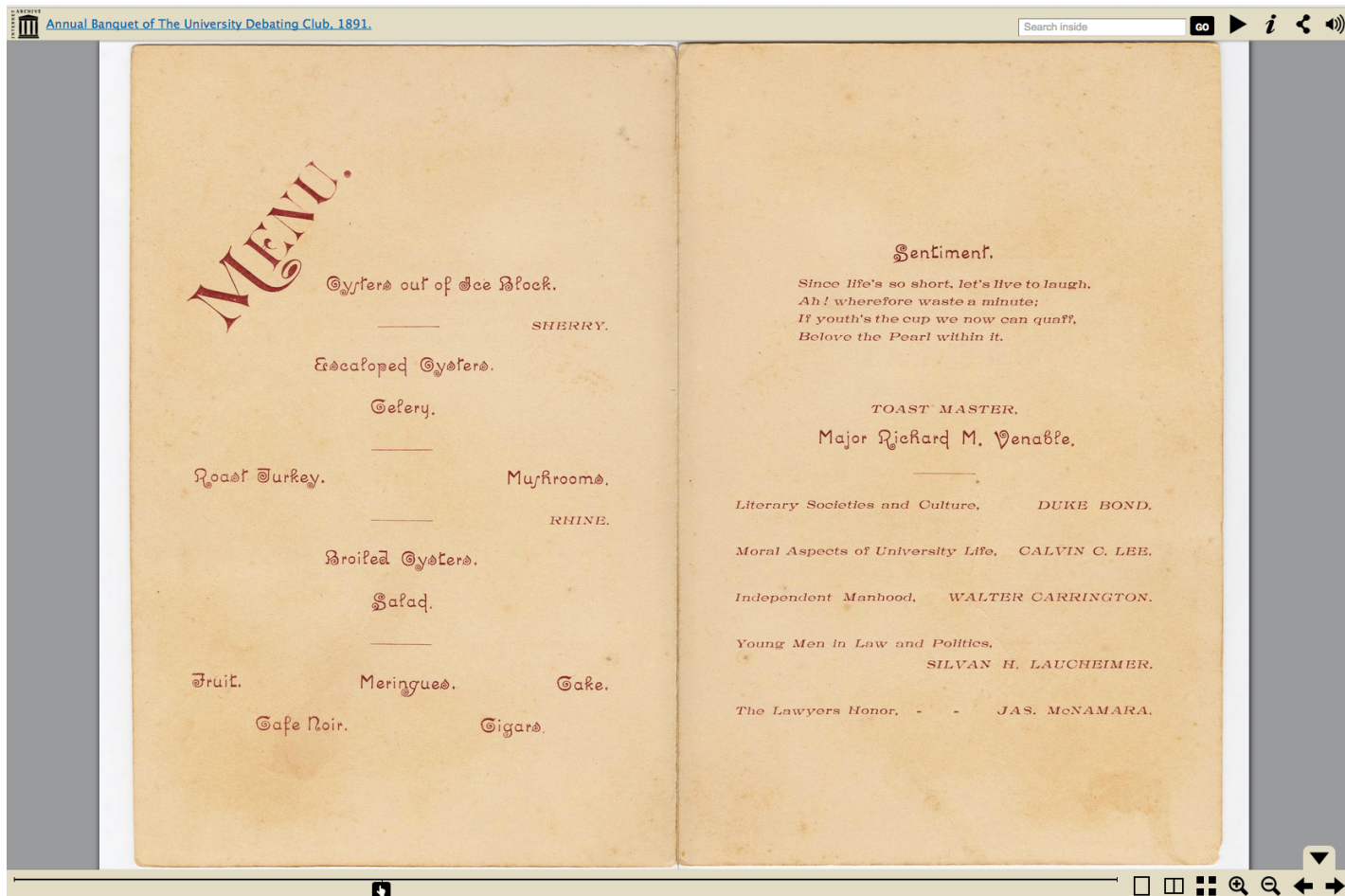
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**Related creators**

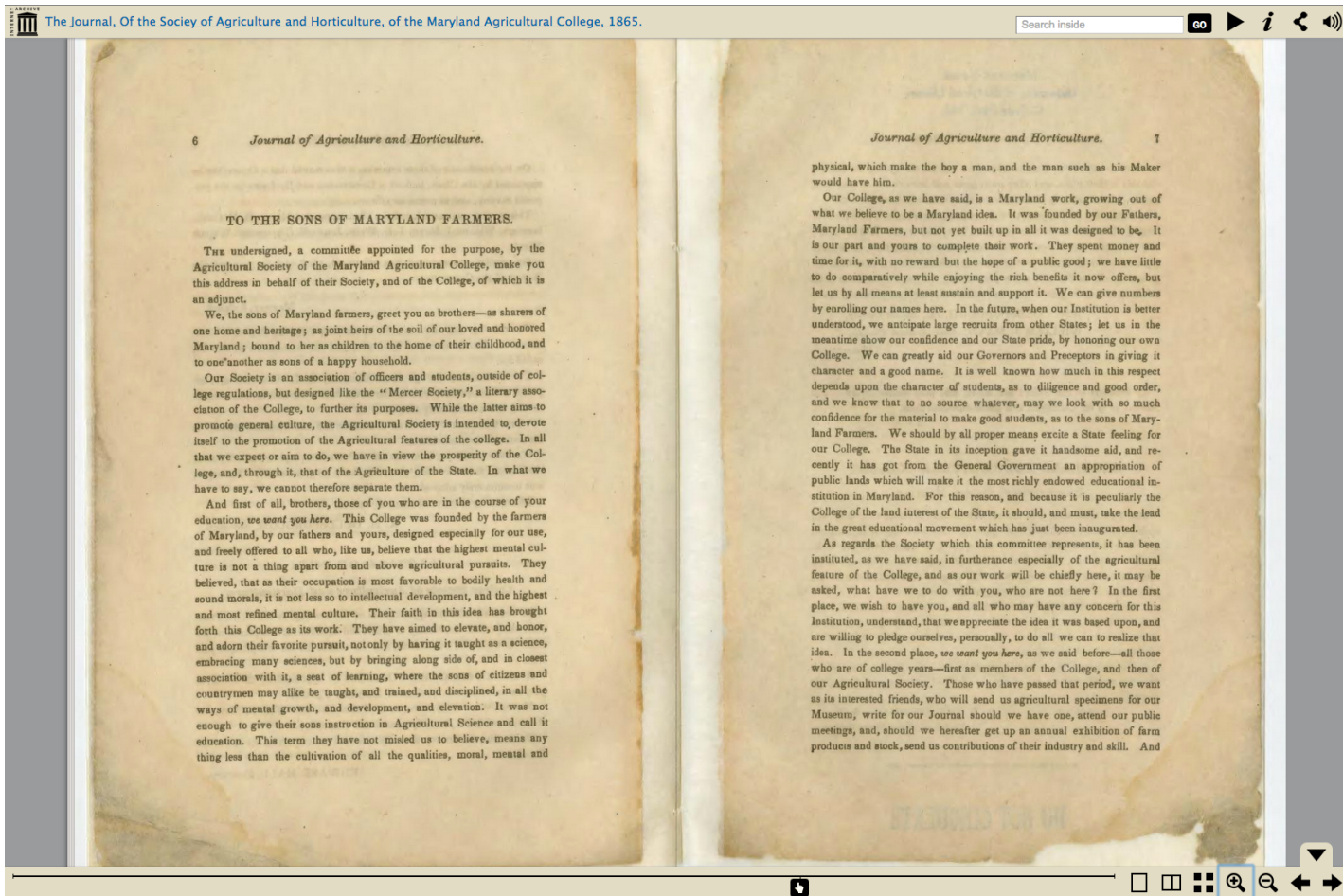


# menus



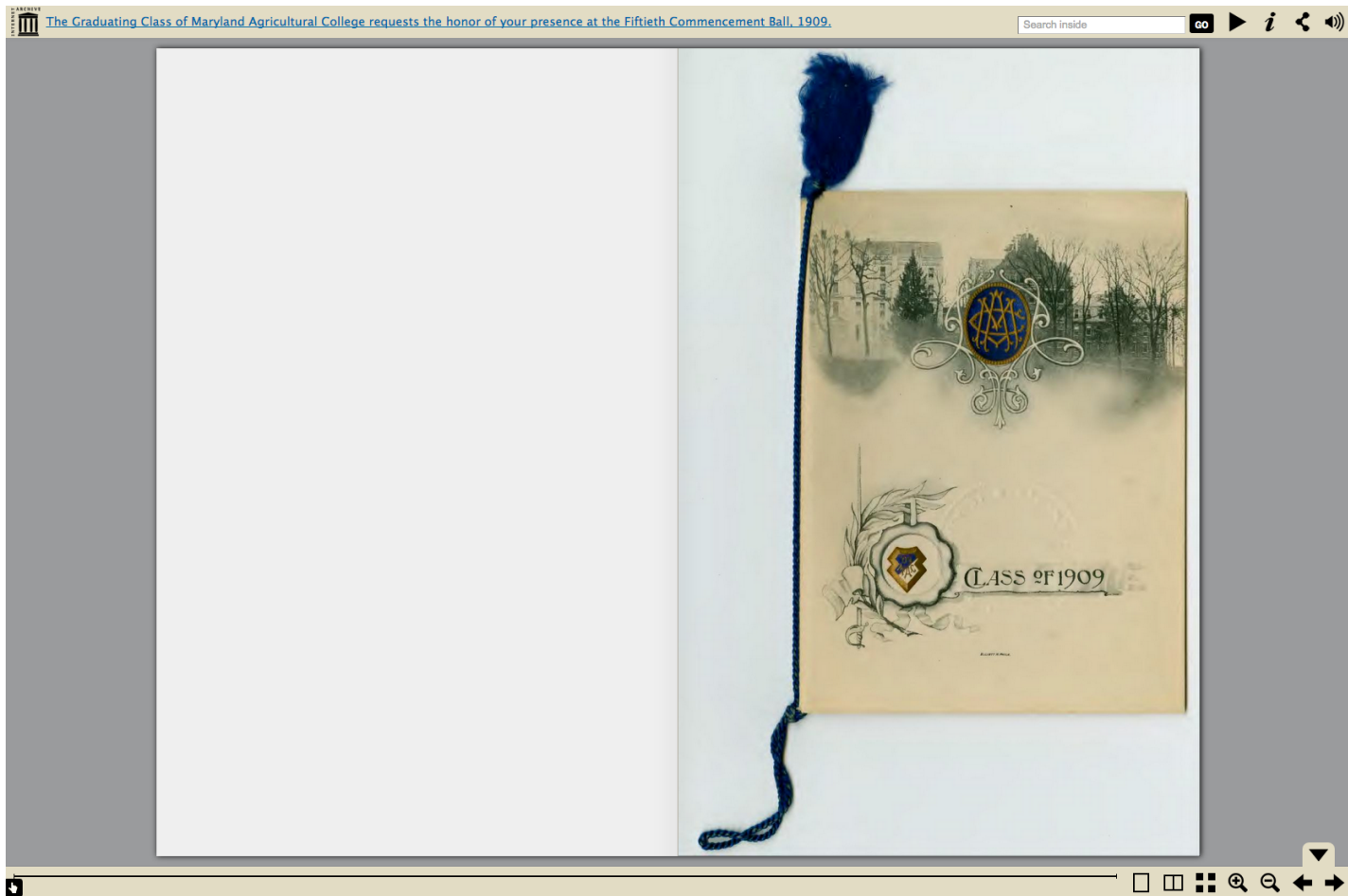


# journals



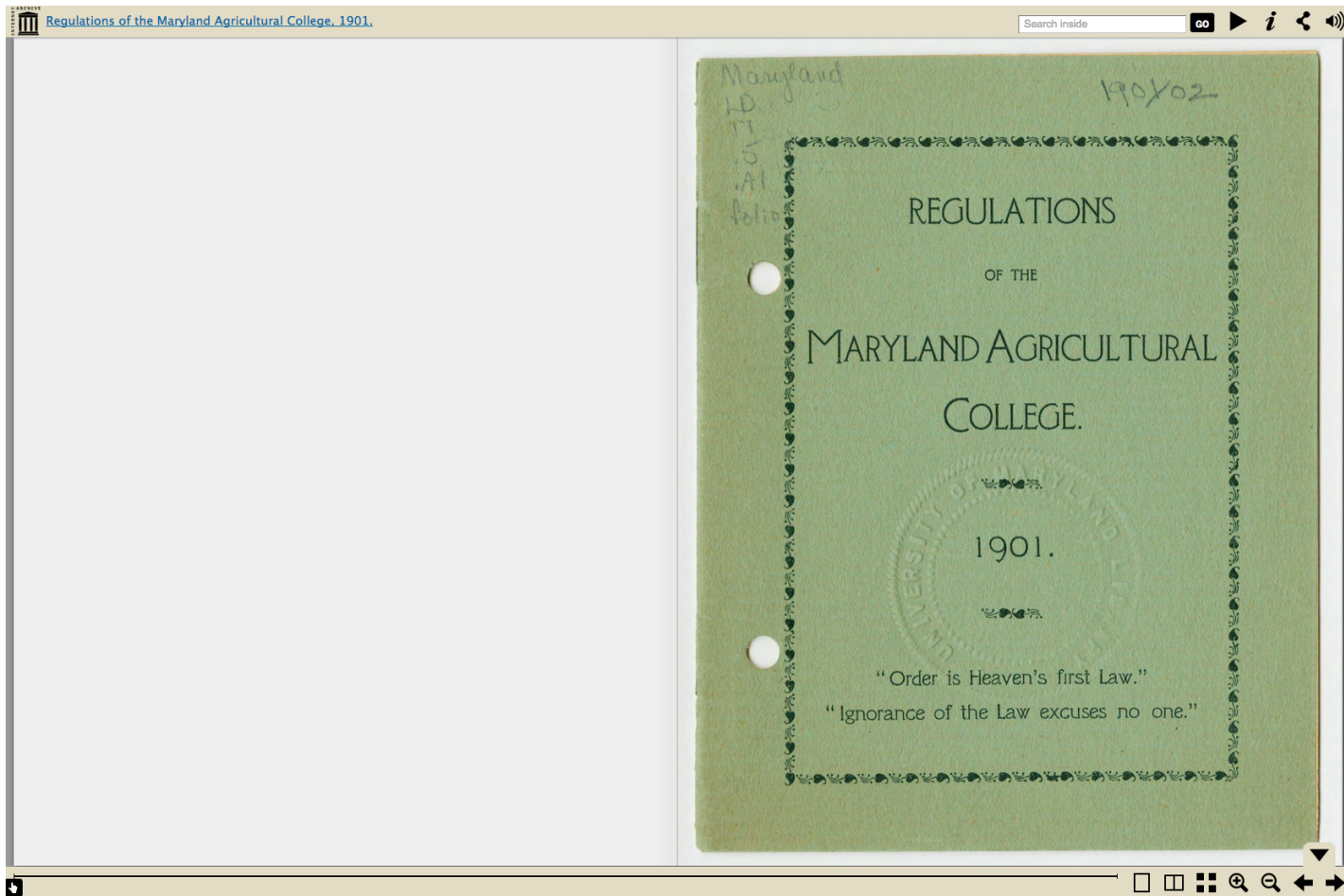
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# French pamphlets in Internet Archive

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Search Results

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You searched for: university\_maryland\_cp\_frenchpamphlets

[1] 2 3 4 5 Next Last

Opinion de Leborgne (de St-Dominique) en faveur de l'impôt à établir sur les tabacs étrangers, présenté par Bailleur, au nom de la commission des finances : - Boigne, Claude Pierre Joseph Leborgne de, 1762-1832

At head of title: Corps législatif. Conseil des cinq-cents. Martin & Walter. Révolution française, 19993

Keywords: Tobacco-Taxation-France-Early works to 1800; France-History-Revolution, 1789-1799-Economic aspects; Pamphlets-France-Paris-1798

Downloads: 1

Opinion de Jean-Aimé Delacoste sur la résolution du 26 pluviôse, qui porte à 5 au lieu de 4 le nombre des députés de la colonie de Saint-Dominique pour l'an 5 : Séance du 21 ventôse an 6. - La Coste, Jean Aimé de, 1740-1815.

10 p. : 20 cm. (8vo). Caption title. Imprint from colophon; At head of title: Corps législatif. Conseil des Anciens. Martin & Walter. Révolution française, 18057

Keywords: Representative government and representation -- Haiti -- Early works to 1800; France -- Colonies -- Haiti -- Administration -- Early works to 1800; Pamphlets -- France -- Paris -- 1798

Opinion de Tallien, contre le projet de la Commission de finances, sur les tabacs : - Tallien, Jean-Lambert, 1767-1820.

At head of title: Corps législatif. Conseil des cinq-cents. Martin & Walter. Révolution française, 32141

Keywords: France. Corps législatif (1795-1814). Conseil des cinq-cents. Commission des finances; Tobacco-Taxation-France-Early works to 1800; France-Politics and government--1789-1799

Downloads: 2

Opinion de Leborgne, député de Saint-Dominique, (Volume At head of title: Corps législatif. Conseil des cinq-cents.; "Séance du 8 floréal an 7.") - Boigne, Claude Pierre Joseph Leborgne de, 1762-1832.

At head of title: Corps législatif. Conseil des cinq-cents.; "Séance du 8 floréal an 7." Martin & Walter. Révolution française, 3, 19994

Keywords: Haiti--Politics and government--1791-1804; Elections-Haiti--Early works to 1800; France-Colonies-Haiti--Early works to 1800; Pamphlets-France-Paris-1799

Downloads: 1

Rapport fait par Rossée sur la résolution du 9 vendémiaire relative à l'impôt sur le tabac : - Rossée, Jean François Philibert, 1745-1832.

At head of title: Corps législatif. Conseil des Anciens. Martin & Walter. Révolution française, 29935

Keywords: Tobacco-Taxation-France-Early works to 1800; Tobacco industry -- France -- Early works to 1800; France-History-Revolution, 1789-1799-Economic aspects; Fiscal policy -- France -- Early works to 1800; Pamphlets-France-Paris-1798

Discours de M. Mirabeau l'aîné, concernant le revenu public à établir sur la consommation du tabac dan le royaume : - Mirabeau, Honoré-Gabriel de Riqueti, comte de, 1749-1791.

Martin & Walter. Révolution française, III, 24511.

Keywords: Tobacco industry--France--Early works to 1800; Tobacco-Taxation-France-Early works to 1800; Pamphlets-France-Paris-1791

Discours du comte de Mirabeau, dans la séance du 11 juin, sur la mort de Benjamin Franklin. - Mirabeau, Honoré-Gabriel de Riqueti, comte de, 1749-1791.

"Imprimé par ordre de l'Assemblée nationale." At foot of p. [1]: Pr. Verb. No. 315. [Mirabeau pamphlets, case II, no. 3] Martin & Walter. Révolution française, III, 24503

Keywords: Franklin, Benjamin 1706-1790; Pamphlets-France-Paris-1790

Rapport fait par Lebrun, et prononcé par Joudain d'Ille-et-Vilaine, sur la résolution du 25 floréal an 7, interprétative de la loi du 22 brumaire précédent, relative à l'impôt sur le Tabac : - Lebrun, Charles-François duc de Plaisance, 1730-1824.

At head of title: Corps législatif. Conseil des anciens. Martin & Walter. Révolution française, 20083

Keywords: Tobacco-Taxation-France-Early works to 1800; Pamphlets-France-Paris-1799

Rapport fait au nom d'une commission spéciale, par Lacombe Saint-Michel, sur la députation de Saint-Dominique de l'an 5 : séance du 29 floréal an 6. - Lacombe Saint-Michel, Jean-Pierre, 1751-1812.

11 p. : 20 cm. Caption title. Imprint from colophon; At head of title: "Corps législatif. Conseil des anciens.; "Aujourd'hui le Conseil des Cinq-Cents vous propose ...". - P. 2. Martin & Walter. Révolution française, 18026

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Group results by:

> Relevance

Mediatype

Collection

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chpamphlets

university\_maryland\_cp

Creator

Boigne, Claude Pierre

Joseph Leborgne de, 1762-1832

La Coste, Jean Aimé de, 1740-1815

France, Corps législatif (1795-1814). Conseil des anciens

Tallien, Jean-Lambert, 1767-1820

Imprimerie nationale (France) bkp CU-BANC

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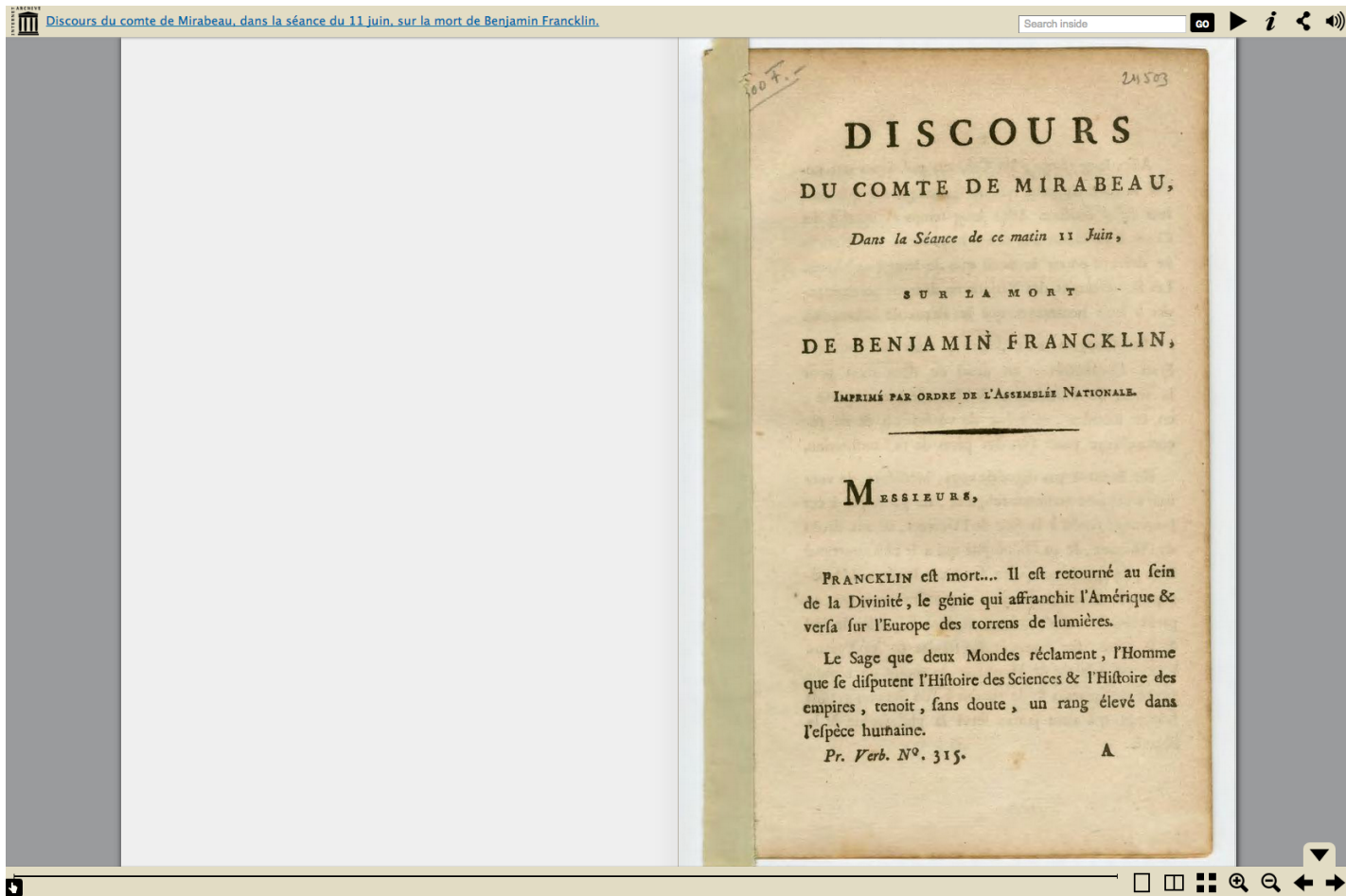
chpamphlets

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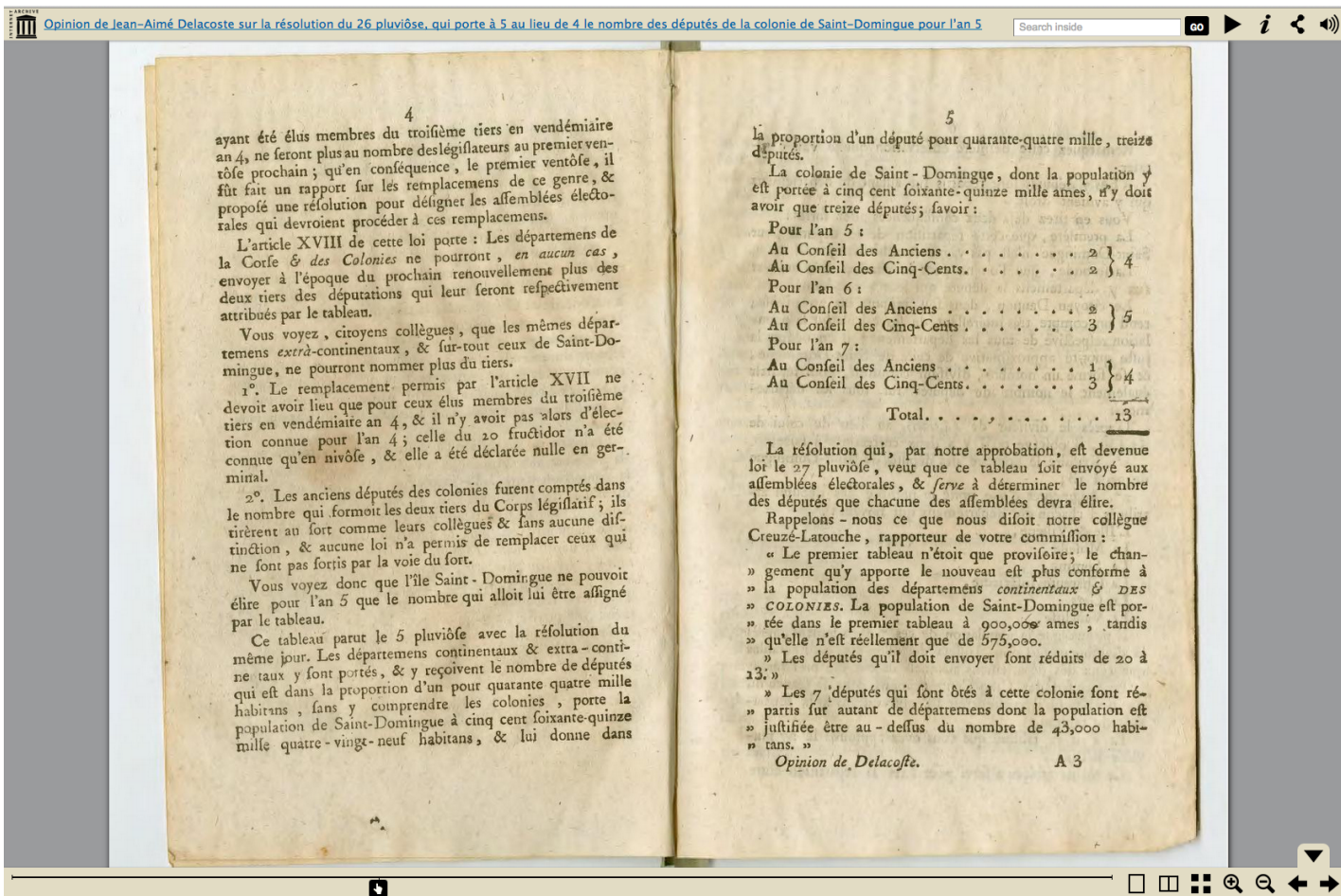
France. Corps législatif (1795-1814). Conseil des cinq-cents

France. Corps législatif (1795-1814). Conseil des anciens

# ...sur la mort de Benjamin Francklin...



# Je ne sais pas






# In the IA interface

Search:   Advanced Search

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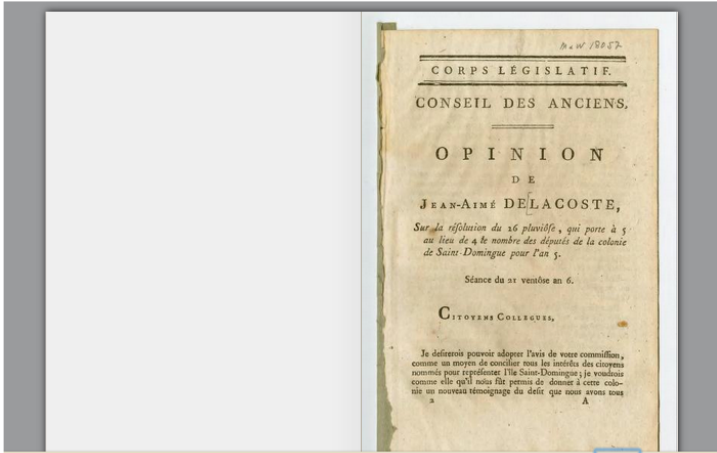


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2014-10-07 21:02:37  
Added by:  
2014-10-07 21:02:37

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Opinion de Jean-Aimé Delacoste sur la résolution du 26 pluviôse, qui porte à 5 au lieu de 4 le nombre des députés de la colonie de Saint-Domingue pour l'an 5 : Séance du 21 ventôse an 6. (1798)

Author: [La Coste, Jean Aimé de, 1740-1815.; France. Corps législatif \(1795-1814\). Conseil des anciens.](#)  
Subject: [Representative government and representation -- Haiti -- Early works to 1800.](#); [France -- Colonies -- Haiti -- Administration -- Early works to 1800.](#); [Pamphlets -- France -- Paris -- 1798.](#)  
Publisher: [\[Paris\] : De L'imprimerie nationale. Ventôse an 6 \[1798\]](#)  
Year: 1798  
Language: [French](#)  
Call number: [DC141.F74 no. 457](#)  
Book contributor: [University of Maryland, College Park](#)  
Collection: [university\\_maryland\\_cp\\_frenchpamphlets](#); [university\\_maryland\\_cp](#)

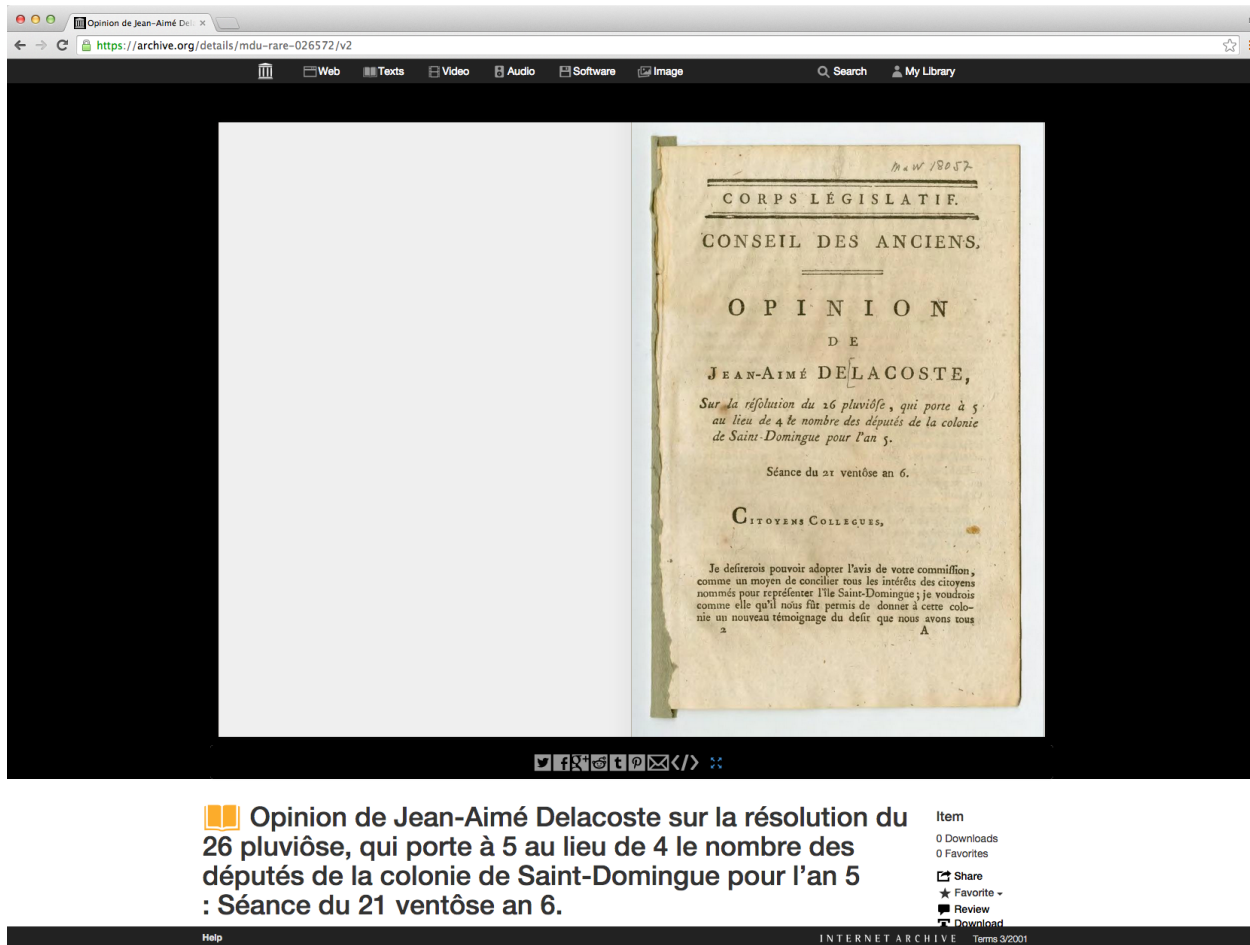
Description

10 p. ; 20 cm. (8vo). Caption title.; Imprint from colophon.; At head of title: Corps législatif. Conseil des Anciens. Martin & Walter. Révolution française, 18057

Reviews

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# In the IA interface /v2



The screenshot displays the Internet Archive's 'v2' interface. The browser window shows the URL <https://archive.org/details/mdu-rare-026572/v2>. The document is titled 'Opinion de Jean-Aimé Delacoste' and is part of the 'CORPS LÉGISLATIF. CONSEIL DES ANCIENS.' collection. The document text is as follows:

*Manuscript 18057*

CORPS LÉGISLATIF.  
CONSEIL DES ANCIENS.  
OPINION  
DE  
JEAN-AIMÉ DELACOSTE,  
*Sur la résolution du 26 pluviôse, qui porte à 5  
au lieu de 4 le nombre des députés de la colonie  
de Saint-Domingue pour l'an 5.*  
Séance du 21 ventôse an 6.  
CITOYENS COLÈGUES,  
Je désirerois pouvoir adopter l'avis de votre commission,  
comme un moyen de concilier tous les intérêts des citoyens  
nommés pour représenter l'île Saint-Domingue; je voudrois  
comme elle qu'il nous fût permis de donner à cette colo-  
nie un nouveau témoignage du desir que nous avons tous

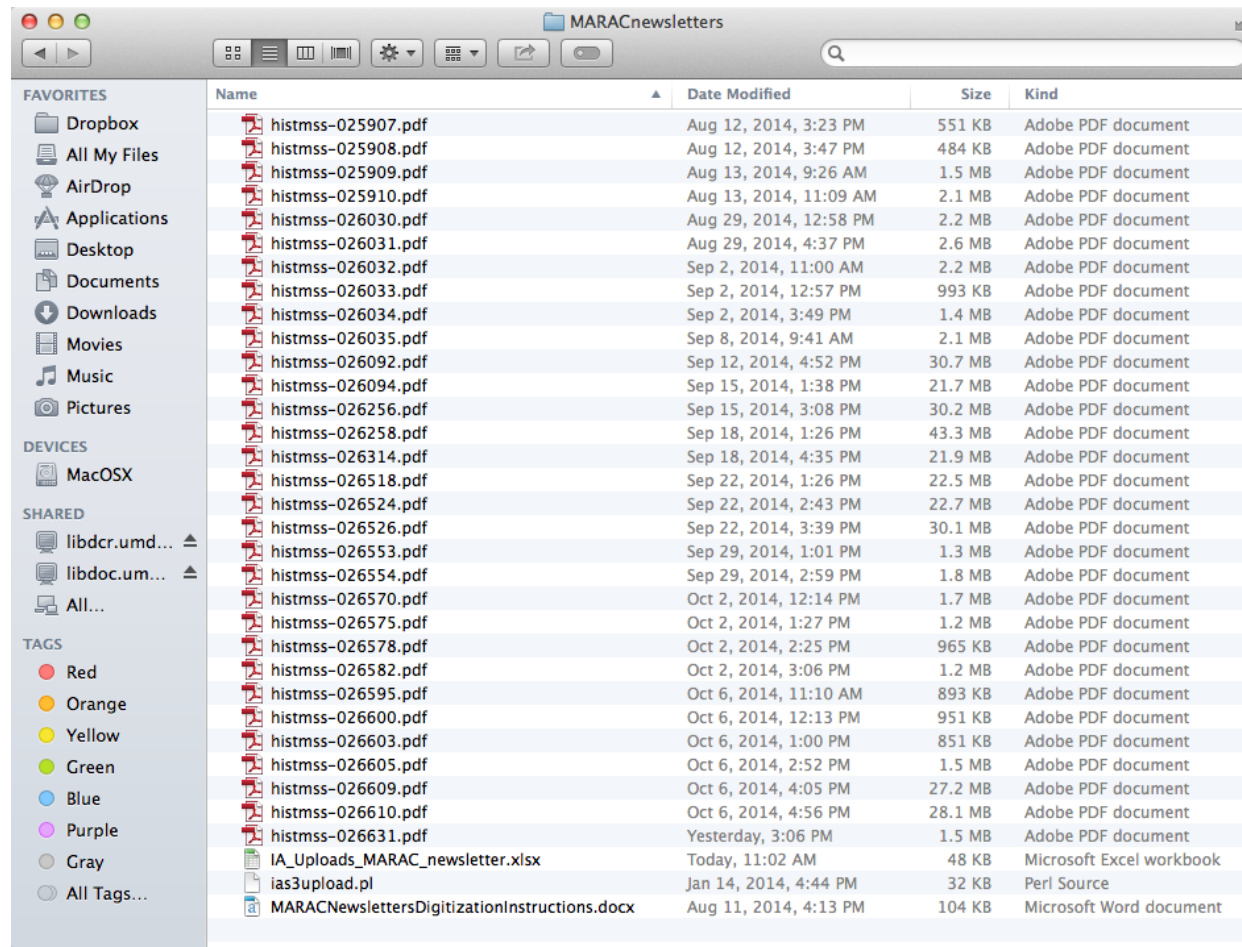
The interface includes a search bar, a 'My Library' link, and a list of media types (Web, Texts, Video, Audio, Software, Image). Below the document image, there are social media sharing icons and a metadata section.

**Opinion de Jean-Aimé Delacoste sur la résolution du 26 pluviôse, qui porte à 5 au lieu de 4 le nombre des députés de la colonie de Saint-Domingue pour l'an 5 : Séance du 21 ventôse an 6.**

Item  
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Help INTERNET ARCHIVE Terms 3/2001

# Digitizing The Mid-Atlantic Archivist



The screenshot shows a macOS Finder window titled "MARACnewsletters". The left sidebar contains sections for FAVORITES, DEVICES, SHARED, and TAGS. The main pane displays a list of files with columns for Name, Date Modified, Size, and Kind. The files are primarily PDF documents with names starting with "histmss-". At the bottom, there are two other files: "IA\_Uploads\_MARAC\_newsletter.xlsx" and "MARACNewslettersDigitizationInstructions.docx".

Name	Date Modified	Size	Kind
histmss-025907.pdf	Aug 12, 2014, 3:23 PM	551 KB	Adobe PDF document
histmss-025908.pdf	Aug 12, 2014, 3:47 PM	484 KB	Adobe PDF document
histmss-025909.pdf	Aug 13, 2014, 9:26 AM	1.5 MB	Adobe PDF document
histmss-025910.pdf	Aug 13, 2014, 11:09 AM	2.1 MB	Adobe PDF document
histmss-026030.pdf	Aug 29, 2014, 12:58 PM	2.2 MB	Adobe PDF document
histmss-026031.pdf	Aug 29, 2014, 4:37 PM	2.6 MB	Adobe PDF document
histmss-026032.pdf	Sep 2, 2014, 11:00 AM	2.2 MB	Adobe PDF document
histmss-026033.pdf	Sep 2, 2014, 12:57 PM	993 KB	Adobe PDF document
histmss-026034.pdf	Sep 2, 2014, 3:49 PM	1.4 MB	Adobe PDF document
histmss-026035.pdf	Sep 8, 2014, 9:41 AM	2.1 MB	Adobe PDF document
histmss-026092.pdf	Sep 12, 2014, 4:52 PM	30.7 MB	Adobe PDF document
histmss-026094.pdf	Sep 15, 2014, 1:38 PM	21.7 MB	Adobe PDF document
histmss-026256.pdf	Sep 15, 2014, 3:08 PM	30.2 MB	Adobe PDF document
histmss-026258.pdf	Sep 18, 2014, 1:26 PM	43.3 MB	Adobe PDF document
histmss-026314.pdf	Sep 18, 2014, 4:35 PM	21.9 MB	Adobe PDF document
histmss-026518.pdf	Sep 22, 2014, 1:26 PM	22.5 MB	Adobe PDF document
histmss-026524.pdf	Sep 22, 2014, 2:43 PM	22.7 MB	Adobe PDF document
histmss-026526.pdf	Sep 22, 2014, 3:39 PM	30.1 MB	Adobe PDF document
histmss-026553.pdf	Sep 29, 2014, 1:01 PM	1.3 MB	Adobe PDF document
histmss-026554.pdf	Sep 29, 2014, 2:59 PM	1.8 MB	Adobe PDF document
histmss-026570.pdf	Oct 2, 2014, 12:14 PM	1.7 MB	Adobe PDF document
histmss-026575.pdf	Oct 2, 2014, 1:27 PM	1.2 MB	Adobe PDF document
histmss-026578.pdf	Oct 2, 2014, 2:25 PM	965 KB	Adobe PDF document
histmss-026582.pdf	Oct 2, 2014, 3:06 PM	1.2 MB	Adobe PDF document
histmss-026595.pdf	Oct 6, 2014, 11:10 AM	893 KB	Adobe PDF document
histmss-026600.pdf	Oct 6, 2014, 12:13 PM	951 KB	Adobe PDF document
histmss-026603.pdf	Oct 6, 2014, 1:00 PM	851 KB	Adobe PDF document
histmss-026605.pdf	Oct 6, 2014, 2:52 PM	1.5 MB	Adobe PDF document
histmss-026609.pdf	Oct 6, 2014, 4:05 PM	27.2 MB	Adobe PDF document
histmss-026610.pdf	Oct 6, 2014, 4:56 PM	28.1 MB	Adobe PDF document
histmss-026631.pdf	Yesterday, 3:06 PM	1.5 MB	Adobe PDF document
IA_Uploads_MARAC_newsletter.xlsx	Today, 11:02 AM	48 KB	Microsoft Excel workbook
ias3upload.pl	Jan 14, 2014, 4:44 PM	32 KB	Perl Source
MARACNewslettersDigitizationInstructions.docx	Aug 11, 2014, 4:13 PM	104 KB	Microsoft Word document

# Terminal file listing

```
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 2451632 Jul 24 13:10 univarch-025792.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 2361463 Jul 24 13:13 univarch-025793.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 4332461 Jul 24 13:18 univarch-025794.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 3534260 Jul 24 13:30 univarch-025795.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 2670736 Jul 24 13:33 univarch-025796.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 3881034 Jul 24 13:38 univarch-025797.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 4689974 Jul 24 13:42 univarch-025798.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 4356265 Jul 24 13:46 univarch-025799.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 2446262 Jul 24 13:48 univarch-025800.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 1904607 Jul 24 13:54 univarch-025801.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 2651178 Jul 24 13:57 univarch-025802.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 3157753 Jul 24 14:02 univarch-025803.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 2969704 Jul 24 14:07 univarch-025804.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 3058286 Jul 24 14:10 univarch-025805.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 2366210 Jul 24 14:13 univarch-025806.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 808469 Jul 24 14:17 univarch-025807.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 3204265 Jul 24 14:23 univarch-025808.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 2719443 Jul 24 14:27 univarch-025809.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 5607646 Jul 29 12:42 univarch-025842.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 6995254 Jul 29 12:51 univarch-025844.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 5279465 Jul 29 13:07 univarch-025845.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 5195029 Jul 29 13:15 univarch-025846.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 5414127 Jul 29 13:22 univarch-025848.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 2618309 Jul 29 13:27 univarch-025849.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 7863640 Jul 29 13:36 univarch-025850.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 1944733 Jul 29 13:41 univarch-025851.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 2334429 Jul 29 13:46 univarch-025853.pdf
-rw-rw-r-- 1 ecartier LIBLAN\Archives & Manuscripts 5478967 Jul 29 13:55 univarch-025854.pdf
-rw-rw-r-- @ 1 ecartier LIBLAN\Archives & Manuscripts 4205544 Jul 29 14:03 univarch-025855.pdf
```



# Terminal batch upload success

```
-----  
Sent 31638317 bytes (100%)  
200 Ok
```

```
File: univarch-025754.pdf -> /mdu-univarch-025754/univarch-025754.pdf  
1 file(s) to upload in mdu-univarch-025754  
Sent 8058641 bytes (100%)  
200 Ok
```

```
File: univarch-025770.pdf -> /mdu-univarch-025770/univarch-025770.pdf  
1 file(s) to upload in mdu-univarch-025770  
Sent 3238239 bytes (100%)  
200 Ok
```

```
File: univarch-025892.pdf -> /mdu-univarch-025892/univarch-025892.pdf  
1 file(s) to upload in mdu-univarch-025892  
Sent 10661403 bytes (100%)  
200 Ok
```

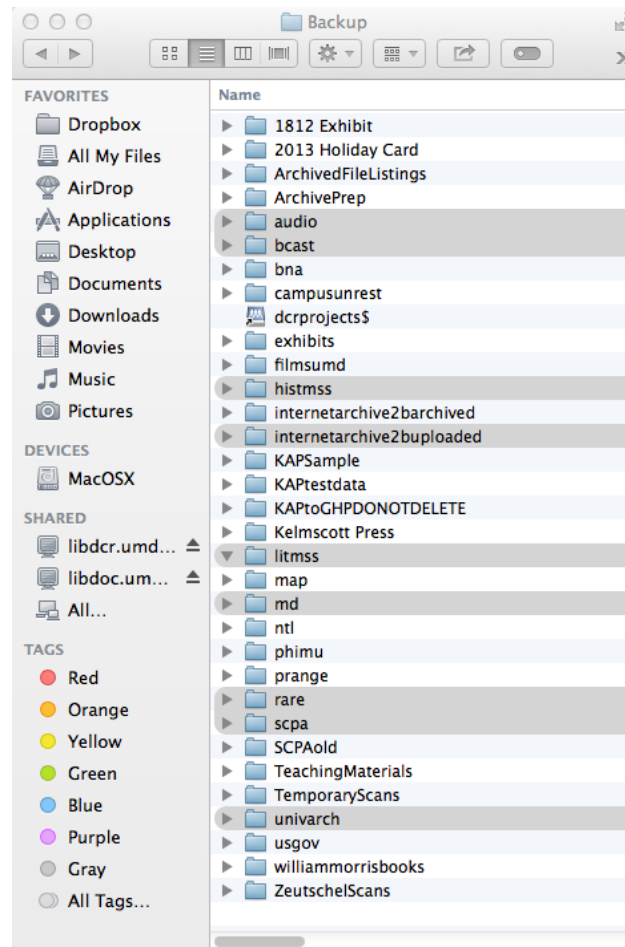
```
File: univarch-025788.pdf -> /mdu-univarch-025788/univarch-025788.pdf  
1 file(s) to upload in mdu-univarch-025788  
Sent 22128080 bytes (100%)  
200 Ok
```

```
File: univarch-025855.pdf -> /mdu-univarch-025855/univarch-025855.pdf  
1 file(s) to upload in mdu-univarch-025855  
Sent 4205544 bytes (100%)  
200 Ok
```

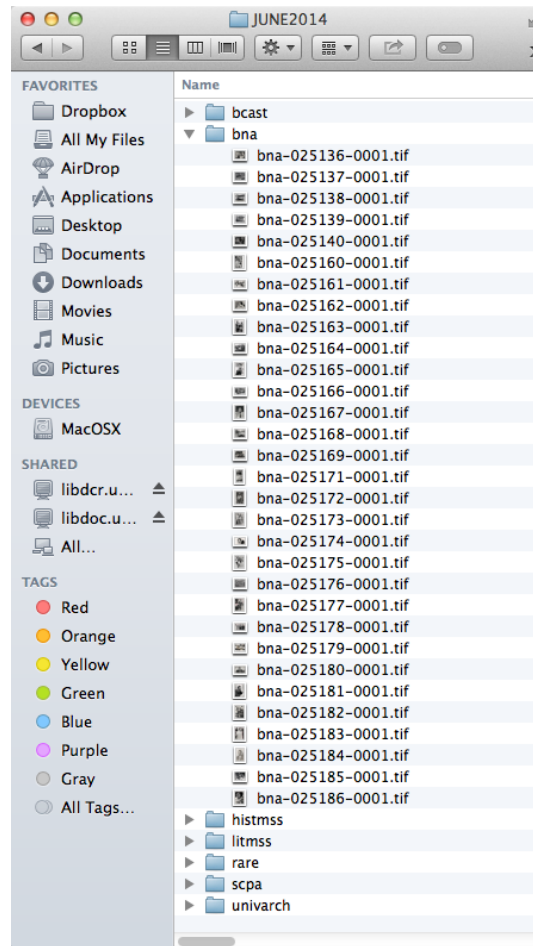
```
File: univarch-025796.pdf -> /mdu-univarch-025796/univarch-025796.pdf
```



# Backup



# Archive



# Monthly batch successfully archived

The screenshot shows a JIRA issue page for the issue ID [LIBDC-772]. The issue is titled "January 2014 preservation files ready to be archived" and is in the "CLOSED" status. The issue was created on 05/May/14 and resolved on 12/May/14. The description states that the January 2014 preservation files are ready to be archived, with a note that there are 396 audio files in the 'bcast' folder. The attachments section lists four files: Archive034\_2014-04-24\_DPdetails.txt (181 kB), Archive034\_2014-04-24\_DPstats.txt (93 kB), Archive034\_2014-05-08\_USSchecksums.txt (264 kB), and Archive034\_2014-05-12\_merged.txt (146 kB). The activity section shows a series of comments from Joshua Westgard and Eric Cartier, detailing the progress of the archiving process.

**Details**

Type: Task  
Priority: Major  
Affects Version/s: None  
Component/s: None  
Labels: None

Status: CLOSED  
Resolution: Fixed  
Fix Version/s: None

**Description**

Hi Josh,  
The January 2014 preservation files are ready to be archived. They're in folders on the LAN at the end of this path: dorprojects\$ > Backup > Archive > JANUARY  
It's a bigger batch than usual, because there are 396 audio files in the bcast folder.  
Eric

**Attachments**

Attachment Name	Size	Created
Archive034_2014-04-24_DPdetails.txt	181 kB	01/May/14 3:46 PM
Archive034_2014-04-24_DPstats.txt	93 kB	01/May/14 3:46 PM
Archive034_2014-05-08_USSchecksums.txt	264 kB	12/May/14 11:51 AM
Archive034_2014-05-12_merged.txt	146 kB	12/May/14 11:51 AM

**Activity**

All Comments Work Log Work Log Chart History Activity

- Joshua Westgard added a comment - 01/May/14 3:46 PM  
1557 files (WAV & TIF), 256GB
- Eric Cartier added a comment - 05/May/14 4:05 PM  
Let me know when you move the files out of the January archive folder and I'll close this ticket. (The bcast files not in that January folder are for the next pile I'm amassing for you.)
- Joshua Westgard added a comment - 05/May/14 4:49 PM  
We're still waiting for the helpdesk to archive them.
- Joshua Westgard added a comment - 08/May/14 8:52 AM  
This will be helpdesk ticket number #30,793.
- Joshua Westgard added a comment - 12/May/14 11:52 AM  
Files have been archived. The checksums sent by USS match our checksums. I am removing the folder from the archive directory.
- Eric Cartier added a comment - 12/May/14 12:01 PM  
Thanks Josh -



# Monthly batch successfully archived



Digital Collections / LIBDC-772

## January 2014 preservation files ready to be archived

[Comment](#)

[Agile Board](#)

[More ▾](#)

[Reopen Issue](#)



[Export ▾](#)

### Details

Type:	Task	Status:	<b>CLOSED</b>
Priority:	Major	Resolution:	Fixed
Affects Version/s:	None	Fix Version/s:	None
Component/s:	None		
Labels:	None		

### Description

Hi Josh,

The January 2014 preservation files are ready to be archived. They're in folders on the LAN at the end of this path: dcrprojects\$ > Backup > Archive > JANUARY

It's a bigger batch than usual, because there are 396 audio files in the bcast folder.

Eric

### Attachments

<a href="#">Archive034_2014-04-24_DPIdetails.txt</a>	181 kB	01/May/14 3:46 PM
<a href="#">Archive034_2014-04-24_DPIdstats.txt</a>	93 kB	01/May/14 3:46 PM
<a href="#">Archive034_2014-05-08_USSchecksums.txt</a>	264 kB	12/May/14 11:51 AM
<a href="#">Archive034_2014-05-12_merged.txt</a>	146 kB	12/May/14 11:51 AM

### Activity

[All](#)

[Comments](#)

[Work Log](#)

[Work Log Chart](#)

[History](#)

[Activity](#)

### People

Assignee:



Joshua Westgard

Reporter:



Eric Cartier

Votes:

0

Watchers:

2

[Stop watching this issue](#)

### Dates

Due: 05/May/14

Created: 23/Apr/14 10:14 AM

Updated: 12/May/14 12:01 PM

Resolved: 12/May/14 11:52 AM

### Agile

[View on Board](#)



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# To conclude

- Create documentation: who does what, and when and why
- Generalize documentation for broader long-term use (e.g., Digital Librarian rather than Eric)
- Identify workflows you can modify and reuse
- Nothing is static: assess and update
- Applaud successful workflows and thank colleagues
- Remember all we do is in service to users

# Thank you

---

Eric Cartier  
Digital Librarian  
University of Maryland Libraries

[ecartier@umd.edu](mailto:ecartier@umd.edu)

[@refdeskATX](#)



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